

Memorandum

Date: November 21, 2023
Submitted by: City Manager
Subject: Monthly Corporate Project Plan Update – November 2023

On March 28, 2023, Council adopted the 2023-2026 Council Strategic Plan. The 2023-2026 Council Strategic Plan charts the course for the city over the next four years. It provides a framework for the decisions Council will make and the plan will guide the City's approach for delivering services to the community.

On April 18, 2023, staff presented the Corporate Project Plan – a work plan of projects that support and are aligned with the Council Strategic Plan. Implementation of the Corporate Project Plan is in progress and the public dashboard for the plan can be found on the City website (<https://performance.envisio.com/dashboard/portmoody>).

A status report on the Corporate Project Plan is included as an information item for each Strategic Priorities Committee meeting. The "Projects at a Glance" serves as a snapshot of all the projects, including the ones that Council considers as its highest priorities. The intent of the "Projects at a Glance" and status report is to support Council in making decisions regarding new projects, requesting scope changes or additions to existing projects, and considering staff capacity and resources available as project decisions are made. There will not be any presentation or discussion for the monthly information item unless Council members have questions or comments regarding the plan.

The recommended resolution is:

THAT the memo dated November 21, 2023, from the City Manager regarding Monthly Corporate Project Plan Update – November 2023 be received for information.

Attachment(s)

1. Projects at a Glance
2. Corporate Project Plan – Status Report November 2023

Report Approval Details

Document Title:	Monthly Corporate Project Plan Update - November 2023.docx
Attachments:	- Attachment 1 - Projects at a Glance.pdf - Attachment 2 - Corporate Project Plan - Status Report.pdf
Final Approval Date:	Nov 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Nov 9, 2023

Tim Savoie, City Manager - Nov 14, 2023