



City of Port Moody

Bylaw No. 3427

A Bylaw to amend City of Port Moody Council Procedure Bylaw, 2023, No. 3393 by revising the section regarding Notices of Motion.

The Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as “City of Port Moody Council Procedure Bylaw, 2023, No. 3393, Amendment Bylaw No. 1, 2023, No. 3427”.

2. Amendments

- 2.1 City of Port Moody Council Procedure Bylaw, 2023, No. 3393 is amended by adding the following new definition to section 2:

“Motion Served” means motion given with notice by a Member at a previous Council Meeting.

- 2.2 City of Port Moody Council Procedure Bylaw, 2023, No. 3393 is further amended by replacing the following section 29 “Notices of Motion” in its entirety:

- “29. (1) Any member has the right to give a Notice of Motion under Council Verbal Reports.
- (2) Notices of Motion and associated background material must be written and submitted in accordance with the Council Report Standards Policy.
- (3) The proposed motion will appear on the next Council meeting agenda where members will consider one of the following recommendations:
- (a) Receive for information;
- (b) Refer to staff for a report back on the feasibility of that motion considering budget, alignment with Council’s Strategic Priorities, and work plan implications including but not limited to operational capacity, policy, legality, etc.; or
- (c) Other.

- (4) Any motion considered from a Notice of Motion must not take effect unless the following conditions are met:
 - (a) Council has considered the budget and work plan implications of the motion in light of any strategic plan adopted by Council; and
 - (b) Council has passed a motion to authorize the budget and work plan set out in the City Manager's report.
- (5) As an exception to section 29(3)(b), section 29(3) may not apply if the City Manager indicates that a report is not necessary."

with the following section 29 "Notices of Motion":

- "29. (1) Any Member has the right to give a Notice of Motion under Council Verbal Reports.
- (2) The associated background memo for the Notice of Motion must be written and submitted in accordance with the City's operational policies, including the Notice of Motion and Accompanying Submissions by Council Members policy and the Council Report Standards policy.
- (3) The Notice of Motion will appear on the next Council meeting or appropriate Standing Committee meeting agenda, along with the associated background memo, as a "Motion Served" under "New Business", where Council will consider one of the following recommendations:
- (a) Receive for information;
 - (b) Refer to staff for a response (staff will determine if the nature of the work warrants a project proposal or a staff report and will include considerations with respect to feasibility, resources, funding source, timeline, strategic plan alignment, and legislative analysis); or
 - (c) Other.
- (4) Any resolution or direction considered from a Motion Served must not take effect unless the following conditions are met:
- (a) Council has considered the information provided by staff pursuant to section 29(3)(b); or
 - (b) If Council has provided "other" direction on their Motion Served pursuant to section 29(3)(c), Council must then ask the City Manager if there are any impacts to the budget, operational workplan, and Council Priorities.

- (5) As an exception to section 29(3)(b), the City Manager may indicate that a report is not necessary to move forward.”.

3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed, and the remainder of the Bylaw will remain in effect.

Read a first time this ___ day of _____, 2023.

Read a second time this ___ day of _____, 2023.

Read a third time this ___ day of _____, 2023.

Adopted this ___ day of _____, 2023.

M. Lahti
Mayor

S. Lam
City Clerk

I hereby certify that the above is a true copy of Bylaw No. 3427 of the City of Port Moody.

S. Lam
City Clerk