

Memorandum

Date: September 12, 2023
Submitted by: Community Services Department – Cultural Services Division
Subject: 2023 Fees Bylaw Amendment – Bylaw No. 3424

At the July 11, 2023, Regular Council Meeting, Council approved the 2023-2024 Community Services Rates. While the Inlet Theatre and Civic Centre Galleria Rental Rates fall within the Community Services Department section, these rates are updated annually at the same time as the remaining rates/fees for the City. However, they still form part of the overall Community Services section and are included in the Community Services update each July, with no changes.

When the 2023-2024 Community Services fees were presented this past July, the Inlet Theatre and Civic Centre Galleria Fees were unintentionally omitted. The resulting bylaw amendment therefore did not include the Inlet Theatre and Civic Centre Galleria Fees, and they are missing from the current 2023 Fees Bylaw.

City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 6, 2023, No. 3424 (Community Services – Inlet Theatre and Civic Centre) (**Attachment 1**) restores the previously approved 2023-2024 Inlet Theatre and Civic Centre Galleria Rental Rates (**Attachment 2**) in the 2023 Fees Bylaw. Updates to these rates will be presented to Council in November when Council considers proposed updates for the 2024 Fees Bylaw.

Please note that rates for the Inlet Theatre and Galleria are set for two years in order to better meet the needs of those clients.

The recommended resolution is:

THAT City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 6, 2023, No. 3424 (Community Services – Inlet Theatre and Civic Centre) be read a first, second, and third time as recommended in the memo dated September 12, 2023, from the Community Services Department – Cultural Services Division regarding 2023 Fees Bylaw Amendment – Bylaw No. 3424.

Attachment(s)

1. Draft Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 6, 2023, No. 3424 (Inlet Theatre and Civic Centre).
2. Approved 2023-2024 Inlet Theatre and Civic Centre Galleria Rental Rates.

Report Approval Details

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| Document Title: | 2023 Fees Bylaw Amendment – Bylaw No. 3424.docx |
| Attachments: | - Attachment 1 - Draft Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 6, 2023, No. 3424 (Inlet Theatre and Civic Centre).pdf - Attachment 2 - Approved 2023-2024 Inlet Theatre and Civic Centre Galleria Rental Rates.pdf |
| Final Approval Date: | Aug 31, 2023 |

This report and all of its attachments were approved and signed as outlined below:

Devin Jain, Manager of Cultural Services, for Anna Mathewson, General Manager of Community Services - Aug 29, 2023 - 3:48 PM

Tracey Takahashi, Deputy Corporate Officer, for Stephanie Lam, City Clerk and Manager of Legislative Services - Aug 29, 2023 - 4:09 PM

Lindsay Todd, Manager of Communications and Engagement - Aug 29, 2023 - 5:12 PM

Paul Rockwood, General Manager of Finance and Technology - Aug 30, 2023 - 4:01 PM

Kate Zanon, General Manager of Community Development, for Tim Savoie, City Manager - Aug 31, 2023 - 2:03 PM