

Memorandum

Date: July 25, 2023
Submitted by: Legislative Services Division
Subject: Updated Development Approval Procedures, Bylaw No. 3417 – Three Readings

At the City Initiatives and Planning Committee meeting held on July 18, 2023, Council considered a report dated July 11, 2023, from the Community Development Department – Development Planning Division regarding Updated Development Approval Procedures Bylaw (**Attachment 1**) and passed the following resolution:

CIPC23/032-035

THAT City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417 be referred to the Regular Council meeting to be held on July 25, 2023, for consideration of first three readings;

AND THAT staff make a concerted effort to post notices regarding public hearings on all of the City's social media channels;

AND THAT the Notification Area stipulated in section 8.2 be amended to one hundred and forty metres (140m);

AND THAT staff report back with wording on options for mailouts on larger developments.

Staff have incorporated these amendments into the draft bylaw. A tracked changes version of the bylaw is included for Council's information as **Attachment 2**.

City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417 (**Attachment 3**)—a bylaw to establish procedures for processing Land Use and Development Applications—will be before Council for consideration of first, second, and third readings at the Regular Council meeting to be held on July 25, 2023. The recommended resolution is:

THAT City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417 be read a first, second, and third time as recommended in the memo dated July 25, 2023, from the Legislative Services Division regarding Updated Development Approval Procedures, Bylaw No. 3417 – Three Readings.

Attachment(s)

1. Report considered at the July 18, 2023, CIPC meeting – Development Approval Procedures Bylaw.
2. Tracked Changes – Draft City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417.
3. Draft City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417.

Report Approval Details

Document Title:	Updated Development Approval Procedures, Bylaw No. 3417 – Three Readings.docx
Attachments:	- Attachment 1 - Report considered at the July 18, 2023, CIPC meeting - Development Approval Procedures Bylaw.pdf - Attachment 2 - Tracked Changes - Draft City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417.pdf - Attachment 3 - Draft City of Port Moody Development Approval Procedures Bylaw, 2023, No. 3417.pdf
Final Approval Date:	Jul 19, 2023

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Jul 19, 2023 - 3:47 PM

Angie Parnell, General Manager of Corporate Services - Jul 19, 2023 - 3:57 PM

Kate Zanon, General Manager of Community Development, for Tim Savoie, City Manager - Jul 19, 2023 - 5:19 PM