



City of Port Moody

Minutes

Regular Council Meeting

Council Chambers
Tuesday, July 11, 2023
at 7:00pm

Present:

Mayor M. Lahti (Left at 7:47pm)
Councillor S. Agtarap
Councillor K. Knowles
Councillor A. Lubik
Councillor H. Lurbiecki
Councillor C. Morrison
Councillor D. Dilworth

In Attendance:

Kate Zanon – Acting City Manager
Mary De Paoli – Acting GM of Community Development
Jason Harper – Acting Fire Chief
Stephen Judd – Manager of Infrastructure Engineering Services
Stephanie Lam – City Clerk and Manager of Legislative Services
Anna Mathewson – General Manager of Community Services
Liam McLellan – Social Planner II
Jeff Moi – General Manager of Engineering and Operations
Angie Parnell – General Manager of Corporate Services
Julie Pavey-Tomlinson – Director of Environment and Parks
Paul Rockwood – General Manager of Finance and Technology
Marc Saunders – Director of Library Services
Adam Shroff – Legislative Services Coordinator
Chad Siemens – Project Manager
Tracey Takahashi – Deputy Corporate Officer
Nathan Taylor – Manager of Recreation

1.

Call to Order

Mayor Lahti called the meeting to order at 7:00pm.

2.

Territorial Land Acknowledgement

Mayor Lahti provided the territorial land acknowledgement.

Vision: *Embracing nature and the arts; the most liveable city in the world.*

Mission: *To lead bold initiatives and provide our community with exceptional services and a sound financial future.*

Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting, as well as your image may appear on the City's website.

Agenda

3. Adoption of the Agenda

3.1 RC23/158

Moved, seconded, and CARRIED

THAT the agenda of the July 11, 2023, Regular Council meeting be adopted as circulated.

4. Public Input

Robert Simons (Port Moody) expressed concerns regarding Council's direction for staff to begin the process of rescinding the Heritage Designation Bylaw of the Belcarra South Cottages, with the exception of the Bole House, and requested additional information relevant to this decision.

Robert Simons (Port Moody), speaking for a second time as there were no other speakers, expressed support for the repurposing of the loco School building to be converted into a childcare centre as discussed by the School District and other community groups.

5. General Matters

Art at Council

5.1 Verbal Report: Councillor Kyla Knowles, Chair, Arts, Culture, and Heritage Committee

Councillor Knowles introduced the evening's Art at Council, an acrylic painting titled *In the Mood, Vol. 1* by artist Angie Quintanilla Coates.

The Artist thanked Council for inviting them to share their art and gave background on:

- their ethos on environmentalism, sustainability, and eco-friendliness;
- their intentional use of contrast between geometric shapes and more chaotic natural landscapes; and
- the inclusion of their heritage in the art.

Council thanked the artist for attending and sharing their art.

**Delegation – Under
Cover Youth Skatepark**

5.2

Presentation: Dave Jonsson

Delegation Request: Dave Jonsson

The delegation gave a presentation entitled "Under Cover Youth Skatepark" and referred to slides contained in the on-table package.

RC23/159

Moved, seconded, and CARRIED

THAT the delegation request be placed on a subsequent Council agenda for consideration.

Minutes

6. Adoption of Minutes

6.1 RC23/160

Moved, seconded, and CARRIED

THAT the minutes of the following meetings be adopted:

- **Public Hearing – June 6, 2023;**
- **Special Council (to Close) – June 20, 2023;**
- **Special Council (to Close) – June 27, 2023; and**
- **Regular Council – June 27, 2023.**

7. Consent Agenda

RC23/161

Moved, seconded, and CARRIED

THAT the recommendations contained in the following items on the July 11, 2023, Regular Council Consent Agenda be approved.

- **7.3 – Housing Agreement Bylaw – 2312 St. Johns Street (Catalyst);**
- **7.6 – 2022-2023 Annual Report – Youth Focus Committee;**
- **7.7 – Decorating in Parks – Management and Recommendations; and**
- **7.9 – Proposed Development Cost Charges Expenditure Bylaw – Inlet Park Redevelopment Project.**

The items and recommendations referred to above are as follows.

Housing Agreement Bylaw – 2312 St. Johns Street (Catalyst)

7.3

Report: Community Development Department – Development Planning Division

Recommendation adopted on consent:

THAT City of Port Moody Housing Agreement Bylaw, 2023, No. 3414 (2312 St. Johns Street) be read a first, second, and third time as recommended in the report dated July 11, 2023, from the Community Development Department – Development Planning Division regarding Housing Agreement Bylaw – 2312 St. Johns Street (Catalyst).

2022-2023 Annual Report – Youth Focus Committee

7.6

Report: Youth Focus Committee

Recommendation adopted on consent:

THAT the report dated July 11, 2023, from the Youth Focus Committee regarding 2022-2023 Annual Report – Youth Focus Committee be received for information;

AND THAT the 2023-2024 Youth Focus Committee be asked to review this report and bring forward its annual Work Plan in fall 2023.

- Decorating in Parks – Management and Recommendations** 7.7 Report: Community Services Department – Environment Division
- Recommendation adopted on consent:*
THAT Corporate Policy – 11-5280-2023-01 – Decorating in Parks and Natural Areas be adopted as recommended in the report dated July 11, 2023, from the Community Services Department – Environment Division regarding Decorating in Parks – Management and Recommendations;
- AND THAT an outreach program that includes a 2023 pilot pop-up decorating initiative in Pioneer Memorial Park be endorsed.**
- Proposed Development Cost Charges Expenditure Bylaw – Inlet Park Redevelopment Project** 7.9 Memo: Engineering and Operations Department – Project Delivery Services Division
- Recommendation adopted on consent:*
THAT City of Port Moody Development Cost Charges Reserve Fund Expenditure Bylaw, 2023, No. 3418 be read a first, second, and third time as recommended in the memo dated July 11, 2023, from the Engineering and Operations Department – Project Delivery Services Division regarding Proposed Development Cost Charges Expenditure Bylaw – Inlet Park Redevelopment Project.
8. **Items Removed from the Consent Agenda**
- 2023-2024 Community Services Fees** 8.7.1 Report: General Manager of Community Services
- RC23/162
 Moved, seconded, and CARRIED
THAT City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 3, 2023, No. 3413 (Community Services Fees) be read a first, second, and third time as recommended in the report dated July 11, 2023, from the General Manager of Community Services regarding 2023-2024 Community Services Fees.
- AND THAT the fees for curling be referred back to staff for further analysis.**
- Updated Development Approval Procedures Bylaw** 8.7.2 Report: Community Development Department – Development Planning Division
- RC23/163
 Moved, seconded, and CARRIED
THAT this item be referred to the City Initiatives and Planning Committee for consideration.

**Amendment to Fees
Bylaw, 2022, No. 3383 –
Community
Development Fees**

8.7.4 Report: Community Development Department – Development Planning Division

RC23/164

Moved and seconded

THAT City of Port Moody Fees Bylaw, 2022, No. 3383 Amendment Bylaw No. 4, 2023, No. 3416 (Community Development), as presented on-table at the July 11, 2023, Regular Council meeting, be amended as follows:

- tree removal permit fees for all residential categories – \$300; and
- tree removal permit fees for all other categories – \$700.

RC23/165

Moved, seconded, and DEFEATED

THAT the foregoing motion be amended by replacing “\$300” with “\$500” in the first bullet.

(Voting against: Councillors Agtarap, Dilworth, Knowles, Lubik, Lurbiecki, and Morrison, and Mayor Lahti)

The question on the main motion (RC23/164) was put to a vote; the following motion was DEFEATED:

THAT City of Port Moody Fees Bylaw, 2022, No. 3383 Amendment Bylaw No. 4, 2023, No. 3416 (Community Development), as presented on-table at the July 11, 2023, Regular Council meeting, be amended as follows:

- tree removal permit fees for all residential categories – \$300; and
- tree removal permit fees for all other categories – \$700.

(Voting against: Councillors Agtarap, Dilworth, Lubik, Lurbiecki, and Morrison, and Mayor Lahti)

RC23/166

Moved, seconded, and CARRIED

THAT City of Port Moody Fees Bylaw, 2022, No. 3383 Amendment Bylaw No. 4, 2023, No. 3416 (Community Development) be read a first, second, and third time as presented on-table at the July 11, 2023, Regular Council meeting.

RC23/167

Moved, seconded, and CARRIED

THAT staff be directed to review the tree removal permit schedule of fees as part the tree protection bylaw and Urban Forest Management Strategy review.

**Development Approval
– Woodland Park
Phase 1 (296 Angela
Drive)**

8.7.5

Report: Community Development Department – Development Planning Division

RC23/168

Moved, seconded, and CARRIED

THAT City of Port Moody Housing Agreement Bylaw, 2023, No. 3398 (Below Market Rental) be adopted as recommended in the report dated July 11, 2023, from the Community Development Department – Development Planning Division regarding Development Approval – Woodland Park Phase 1 (296 Angela Drive);

AND THAT Development Permit No. DP000048 be authorized for issuance;

AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.

**Staff Response to 2023
Housing Motions**

8.7.8

Memo: Community Development Department – Policy Planning Division

The Mayor left the meeting at this point and did not return.

RC23/169

Moved and seconded

THAT staff be directed to move the “Enhance Family Friendly Units Policy outcomes and develop accompanying Design Guidelines” project from their 2028 workplan to their 2024 workplan.

RC23/170

Moved, seconded, and CARRIED

THAT the foregoing motion be amended by adding:

“AND THAT staff report back with suggested updates to the Family Friendly Unit Policy to better align with meeting the targets outlined in the Housing Action Plan.”.

The question on the main motion (RC23/169) as amended (by RC23/170) was put to a vote; the following motion was CARRIED:

THAT staff be directed to move the “Enhance Family Friendly Units Policy outcomes and develop accompanying Design Guidelines” project from their 2028 workplan to their 2024 workplan;

AND THAT staff report back with suggested updates to the Family Friendly Unit Policy to better align with meeting the targets outlined in the Housing Action Plan.

RC23/171

Moved and seconded

THAT staff be directed to delete “up to six storey” from the following Secured Market Rental Housing Policy project objective:

“Explore the use of Residential Rental Tenure Zoning with incentives, such as bonus density and height to encourage the creation of up to six storey wood-frame rental apartments throughout the Frequent Transit Network walkshed.”.

RC23/172

Moved, seconded, and CARRIED

THAT the foregoing motion (RC23/171) be amended by replacing “up to six storey” with “up to six storey wood-frame”.

(Voting against: Councillors Lubik and Lurbiecki)

The question on the main motion (RC23/171) as amended (by RC23/172) was put to a vote; the following motion was CARRIED:

THAT staff be directed to delete “up to six storey wood-frame” from the following Secured Market Rental Housing Policy project objective:

“Explore the use of Residential Rental Tenure Zoning with incentives, such as bonus density and height to encourage the creation of up to six storey wood-frame rental apartments throughout the Frequent Transit Network walkshed.”.

9. Legislative Matters

10. Unfinished Business

11. New Business

**Rezoning (RS1-S) –
1005 Westmount Drive
(CityState Consulting)**

11.1 Presentation: Development Planning Division

RC23/173

Moved, seconded, and CARRIED

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 85, 2023, No. 3415 (1005 Westmount Drive) (RS1-S) be read a first and second time as recommended in the report dated July 11, 2023, from the Community Development Department – Development Planning Division regarding Rezoning (RS1-S) – 1005 Westmount Drive (CityState Consulting);

AND THAT Bylaw No. 3415 be referred to a Public Hearing.

**Parkland Strategy
Public Engagement
Summary – Part One**

11.2 Presentation: Megan Turnock, Landscape Architect, Lees and Associates
Report: Engineering and Operations Department – Project Delivery Services Division

RC23/174

Moved, seconded, and CARRIED

THAT the report dated July 11, 2023, from the Engineering and Operations Department – Project Delivery Services Division regarding Parkland Strategy Public Engagement Summary – Part One be received for information.

**Recreation
Programming –
Port Moody Resident
Priority Registration –
Motion Served by
Councillor Morrison**

11.3 Memo: Councillor Callan Morrison, dated July 11, 2023

RC23/175

Moved and seconded

THAT staff report back on the viability and implementation of a Port Moody Residents priority registration policy for registered recreation programs with a potential implementation date by November 30, 2023.

RC23/176

Moved, seconded and, CARRIED

THAT the foregoing motion (RC23/175) be amended by:

- replacing “for registered recreation programs with a potential implementation date by November 30, 2023” with “, including an estimate of time and costs associated with implementation, for registered recreation programs”; and
- adding “AND THAT staff report back on options for increasing access to swimming lessons for outdoor pools, including lengthening the outdoor pool season and implementing priority registrations pilot for the 2024 outdoor aquatics season.”.

RC23/177

Moved, seconded, and CARRIED

THAT the foregoing motion (RC23/175) be amended by adding “AND that the report include ways to mitigate unintended consequences for more vulnerable Tri-Cities residents, such as children or seniors attending more specialized programs or people with precarious immigration status.”.

The question on the main motion (RC23/175) as amended (by RC23/176 and RC23/177) was put to a vote; the following motion was CARRIED:

THAT staff report back on the viability and implementation of a Port Moody Residents priority registration policy, including an estimate of time and costs associated with implementation, for registered recreation programs;

AND THAT staff report back on options for increasing access to swimming lessons for outdoor pools, including lengthening the outdoor pool season and implementing priority registrations pilot for the 2024 outdoor aquatics season;

AND THAT the report include ways to mitigate unintended consequences for more vulnerable Tri-Cities residents, such as children or seniors attending more specialized programs or people with precarious immigration status.

RC23/178

Moved, seconded, and CARRIED

THAT the topic of provision of recreational services be added to the agenda of the next Tri-Cities Council of Councils meeting.

12. Other Business

Delegation Response –
Mitigation of Building
Waste Through
Relocation and
Repurposing

12.1 Memo: Legislative Services Division

RC23/179

Moved, seconded, and CARRIED

THAT staff report back on the feasibility of the following:

- **creating and promoting early green removal permits;**
- **strengthening the refundable demolition deposit;**
- **requiring responsible removal assessment on demolition applications;**
- **updating procurement criteria for City-owned buildings; and**
- **creating density bonusing incentives.**

Lighting Request –
United Way BC Day –
September 26, 2023

12.2 Email: Jennifer Cowden, Campaign Manager, Corporate Relations, United Way BC, dated June 26, 2023

RC23/180

Moved, seconded, and CARRIED

THAT the lighting request be approved as requested.

**Lighting Request –
National Disability
Employment
Awareness –
October 19, 2023**

12.3 Email: Yat Li, Senior Accessibility Consultant, Presidents Group, dated June 29, 2023

RC23/181

Moved, seconded, and CARRIED

THAT the lighting request be approved as requested.

13. Verbal Reports from Council and Staff

Council Verbal Reports

13.1 Councillor Knowles reported on the Glenayre family picnic held on July 8, 2023.

Councillor Knowles served the following Notice of Motion:

THAT the Port Moody Parks and Community Facilities Rules and Regulations Bylaw, 2021, No. 3321, be amended to include a ban on the open consumption, use and display of controlled substances (defined here as opioids, cocaine, methamphetamine, and MDMA per Schedules I and III to the Controlled Drugs and Substances Act, SC 1996, c 19, as amended from time to time) in City Parks and playgrounds.

Councillor Lurbiecki reported on:

- the results of the Parkland Strategy Public Engagement efforts and the impact of the City's growing population; and
- the need for expanded park space.

Councillor Lurbiecki served the following Notice of Motion:

THAT staff report back with proposed changes to the Official Community Plan to include a significant expansion of Rocky Point Park westward;

AND THAT this include a plan and timeline for gathering community feedback.

Councillor Morrison reported on:

- Golden Spike Days; and
- the Port Moody Junior Girls lacrosse team winning a bronze medal, as well as the U17 team winning gold.

Councillor Lubik reported on:

- Colony Farm Park being renamed to *łéxətəm*; and
- the work of the Tri-Cities Homelessness and Housing Task Force.

Councillor Lubik served the following Notice of Motion:

THAT staff collaborate with the City of Coquitlam staff to organize an expression of interest for a regional Peer Assisted Community Team to support those in mental health distress or crisis, including stakeholder discussions and a letter of support.

Councillor Agtarap reported on the Port Moody Grow Society event to be held on Saturday, July 15, 2023.

- Staff Verbal Reports** 13.2 The Acting City Manager reported on:
- the Shoreline Trail Sanitary Sewer Project;
 - playgrounds that have had recent upgrades, including Westhill Park, Twin Creeks, Barber Street, Seaview Park; and
 - upcoming pop-up Parks, including a back yard themed pop-up at Kyle Centre and a beach themed pop-up at Queens Street Plaza.
- Correspondence** 14. **Information Items**
- 14.1 • Letter dated May 25, 2023, from the City of Richmond re Changes in Provincial Legislation Needed to Address Gas Utilities in British Columbia
- Committees, Commissions, and Boards – Minutes** 14.2 • Advisory Design Panel – March 23, 2023
- Release of Items from Closed Council** 14.3 The following resolution was released from the Closed Council meeting held on June 27, 2023:
- CC23/108-109
THAT staff be directed to begin the process of rescinding the heritage designation bylaw of the Belcarra South Cottages, with the exception of the Bole House.
15. **Public Input**
There was no public input.

16. Adjournment

Mayor Lahti adjourned the meeting at 9:53pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

S. Lam, City Clerk

Confirmed on the ___ day of ___, 2023.

M. Lahti, Mayor

DRAFT