

Memorandum

Date: July 25, 2023
Submitted by: Executive Assistant to Mayor and Council
Subject: Tri-Cities Chamber of Commerce – 2023 Fee for Service

The attached service outline and invoice (**Attachment 1**) was received from the Tri-Cities Chamber of Commerce for the 2023 Fee for Service. The Chamber provides tourism information for the Tri-Cities area; hosts business education workshops and conferences; provides on-going communication with MPs, MLAs, Mayors, and City Councils; organizes community outreach and business networking events; and supports local non-profits through advertising, financial contributions, and a range of in-kind donations.

The Fee for Service Summary (**Attachment 3**) outlines what the fee includes. For reference, the 2022 Fee for service was \$7,361.83. As mentioned in the Fee for Service Summary, there is a 6% increase over last year, to adjust for inflation and rising costs of doing business.

If Council chooses to continue the service, the recommended resolution is:

THAT the City of Port Moody renew its membership in the Tri-Cities Chamber of Commerce and remit the 2023 Fee for Service dues of \$7,804.00 as recommended in the memo dated July 25, 2023, from the Executive Assistant to Mayor and Council regarding Tri-Cities Chamber of Commerce – 2023 Fee for Service.

Attachments

1. Port Moody Fee for Service Letter 2023
2. Invoice for Tri-Cities Chamber Fee for Service
3. 2023 Fee for Service Summary

Report Approval Details

Document Title:	Tri-Cities Chamber of Commerce - 2023 Fee for Service .docx
Attachments:	- Attachment 1 - Port Moody Fee For Service Letter 2023.pdf - Attachment 2 - Invoice for Tri-Cities Chamber Fee for Service.pdf - Attachment 3 - 2023 Fee for Service Summary.pdf
Final Approval Date:	Jul 14, 2023

This report and all of its attachments were approved and signed as outlined below:

Stephanie Lam, City Clerk and Manager of Legislative Services - Jul 14, 2023 - 10:50 AM

Lindsay Todd, Manager of Communications and Engagement - Jul 14, 2023 - 10:54 AM

Paul Rockwood, General Manager of Finance and Technology - Jul 14, 2023 - 10:57 AM

Kate Zanon, General Manager of Community Development, for Tim Savoie, City Manager -
Jul 14, 2023 - 1:36 PM