



# City of Port Moody

## Minutes

### Regular Council Meeting

Council Chambers  
Tuesday, May 9, 2023  
at 7:00pm

**Present:**

Mayor M. Lahti  
Councillor S. Agtarap  
Councillor K. Knowles  
Councillor A. Lubik  
Councillor H. Lurbiecki  
Councillor C. Morrison  
Councillor D. Dilworth

**In Attendance:**

Tim Savoie – City Manager  
Tyson Ganske – Deputy CFO / Manager of Financial Planning  
Kirk Haven – Deputy Fire Chief  
Stephanie Lam – City Clerk  
Jenny Mills – Acting Deputy Corporate Officer  
Jeff Moi – General Manager of Engineering and Operations  
Darcey O’Riordan – Fire Chief  
Angie Parnell – General Manager of Corporate Services  
Paul Rockwood – General Manager of Finance and Technology  
Adam Shroff – Legislative Services Coordinator  
Kate Zanon – General Manager of Community Development

**1. Call to Order**

Mayor Lahti called the meeting to order at 7:00pm.

**Territorial  
Acknowledgement**

**1.1** Mayor Lahti provided the territorial acknowledgement.

**Council’s Vision:** *Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.*

Please note that Council meetings are recorded and streamed live to the City’s website. Any comments you make at the meeting as well as your image may appear on the City’s website.

Councillor Knowles introduced the evening's Art at Council, two ink and watercolour sketches, titled "Port Moody Old City Hall" and "Rocky Point Park," from Tri-Cities artist and Blackberry Artist's Society member, Dilys Huang.

The Artist thanked Council for the opportunity to share their art and noted that the pieces, which focus on buildings, local landmarks, and scenery, are representative of the general themes of their sketches. Some of the Artist's is available in the Blackberry gift shop inside the Port Moody Arts Centre, the only artist-run gift shop in the Tri-Cities area. The Artist encouraged residents to shop online and view the pieces displayed in the Coquitlam Library and in Port Moody City Hall.

## 2. Public Input

Joanna Kovaks (Coquitlam) expressed support for proposed trial off-leash hours in Bert Flinn Park, and noted that a similar initiative at Coquitlam's Mundy Park would be a good example to follow.

Laurel DiBartolomeo (Port Moody) expressed support for proposed trial off-leash hours in Bert Flinn Park, citing limited options for off-leash opportunities in Port Moody.

Wilhelmina Martin (Port Moody) expressed opposition to proposed trial off-leash hours in Bert Flinn Park, citing concerns about ecological impact in the park.

Jim Atkinson (Port Moody) expressed support for proposed trial off-leash hours in Bert Flinn Park and the proposed off-leash area behind City Hall.

Stirling Ward (Port Moody) expressed opposition to the proposal to require recording and video archiving of Land Use Committee meetings, noting that all volunteer committees should be treated equally.

Judy Taylor-Atkinson (Port Moody) expressed support for proposed trial off-leash hours in Bert Flinn Park, citing responsible dog ownership shown in Coquitlam's off-leash dog trials.

Jeff McLellan (Port Moody) expressed: appreciation for the Search for the Perfect Pint event; opposition to proposed trial off-leash hours in Bert Flinn Park, citing potential conflict with school children walking through park and a need for more bylaw enforcement; opposition to recording and video archiving of Land Use Committee meetings, citing the Committee's volunteer nature and lack of decision-making capability; and support for a potential childcare facility at City Hall.

Sarah Wellman (Port Moody) expressed opposition to recording and video archiving of Land Use Committee meetings, citing the Committee's lack of decision-making capability and its volunteer nature.

Tracy Schaeffer (Port Moody) expressed opposition to proposed trial off-leash hours in Bert Flinn Park, citing concerns around environmental impact, bylaw enforcement, litter disposal, and safety.

Judy Taylor-Atkinson (Port Moody) presented maps and contextual images of Bert Flinn Park and pointed out locations where the trail intersects the sensitive peat bog.

Justin Kovaks (Coquitlam) expressed support for proposed trial off-leash hours in Bert Flinn Park, noting that the limited hours of the program would allow for shared use of the space.

**Delegation –  
Port Moody Public  
Library Board**

**3. General Matters**

**3.1 Presentation: Port Moody Public Library Board  
Delegation Request: Marc Saunders, Director of Library Services**

The delegation gave a presentation on library space needs and requested that a new library facility, to be constructed on the Old Fire Hall lands, be added to the City's five-year capital plan.

The delegation responded to questions from Council regarding:

- updated space requirements in 2023;
- impact to residents;
- catering to the needs of the population; and
- other potential locations for a new library.

RC23/094

Moved, seconded, and CARRIED

**THAT the delegation request be placed on a subsequent Council agenda for consideration.**

**Minutes**

**4. Adoption of Minutes**

**4.1 RC23/095**

Moved, seconded, and CARRIED

**THAT the minutes of the following meetings be adopted:**

- **Public Hearing – March 7, 2023;**
- **Special Council (PH) – March 7, 2023;**
- **Special Council (to Close) – April 25, 2023; and**
- **Regular Council – April 25, 2023.**

## 5. Consent Agenda

At the request of Council, the following item was removed from the Consent Agenda to be considered under section 6:

- 5.5 – Council Procedure Bylaw, 2023, No. 3393 – Adoption.

RC23/096

Moved, seconded, and CARRIED

**THAT the recommendations contained in the following items on the April 25, 2023, Regular Council Consent Agenda be approved:**

- **5.1 – 2023-2027 Financial Plan Bylaw, No. 3402 – Adoption;**
- **5.2 – 2023 Annual Property Tax Rates Bylaw, No. 3403 – Adoption;**
- **5.3 – 2023 Alternative Tax Collection Scheme Bylaw, No. 3404 – Adoption; and**
- **5.4 – Intermunicipal Business Licence for Ride-hailing Bylaws (No. 3400, No. 3401, and No. 3405) – Adoption.**

The items and recommendations referred to above are as follows.

**2023-2027 Financial Plan Bylaw, No. 3402 – Adoption**

5.1

Memo: Legislative Services Division, dated April 27, 2023

*Recommendation adopted on consent:*

**THAT City of Port Moody Financial Plan Bylaw, 2023, No. 3402 be now adopted as recommended in the memo dated April 27, 2023, from the Legislative Services Division regarding 2023-2027 Financial Plan Bylaw, No. 3402 – Adoption.**

**2023 Annual Property Tax Rates Bylaw, No. 3403 – Adoption**

5.2

Memo: Legislative Services Division, dated April 27, 2023

*Recommendation adopted on consent:*

**THAT City of Port Moody Annual Property Tax Rates Bylaw, 2023, No. 3403 be now adopted as recommended in the memo dated April 27, 2023, from the Legislative Services Division regarding 2023 Annual Property Tax Rates Bylaw, No. 3403 – Adoption.**

**2023 Alternative Tax Collection Scheme Bylaw, No. 3404 – Adoption**

5.3

Legislative Services Division, dated April 27, 2023

*Recommendation adopted on consent:*

**THAT City of Port Moody Alternative Municipal Tax Collection Scheme Bylaw, 2023, No. 3404 be now adopted as recommended in the memo dated April 27, 2023, from the Legislative Services Division regarding 2023 Alternative Tax Collection Scheme Bylaw, No. 3404 – Adoption.**

**Intermunicipal  
Business Licence for  
Ride-hailing Bylaws  
(No. 3400, No. 3401,  
and No. 3405) –  
Adoption**

5.4 Memo: Legislative Services Division, dated April 27, 2023

*Recommendation adopted on consent:*

**THAT City of Port Moody Intermunicipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 3400, City of Port Moody Intermunicipal Transportation Network Services Business Licence Bylaw, 2023, No. 3401, and City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 2, 2023, No. 3405 be now adopted as recommended in the memo dated April 27, 2023, from the Legislative Services Division regarding Intermunicipal Business Licence for Ride-hailing Bylaws (No. 3400, No. 3401, and No. 3405) – Adoption.**

**Council Procedure  
Bylaw, 2023, No. 3393 –  
Adoption;**

6. Items Removed from the Consent Agenda

6.5.5 Memo: Legislative Services Division, dated April 27, 2023

RC23/097

Moved, seconded, and CARRIED

**THAT City of Port Moody Council Procedure Bylaw, 2023, No. 3393 be now adopted as recommended in the memo dated April 27, 2023, from the Legislative Services Division regarding Council Procedure Bylaw, 2023, No. 3393 – Adoption.**

(Voting against: Councillor Lurbiecki)

RC23/098

Moved, seconded, and CARRIED

**THAT changes to the Council Report Standards policy following adoption of the Council Procedure Bylaw be brought back to Council as a Corporate Policy for review and approval prior to implementation.**

7. Legislative Matters

8. Unfinished Business

**Updated 2019  
Community Wildfire  
Protection Plan**

**9. New Business**

- 9.1 Presentation: Fire and Rescue Services  
Report: Fire and Rescue Services, dated April 28, 2023

Staff gave a presentation on the updated 2019 Community Wildfire Protection Plan and answered questions from Council regarding:

- current and potential opportunities and challenges in collaboration with neighbouring municipalities;
- assessments related to fuel mitigation efforts;
- assessment of problem areas; and
- Fire and Rescue crew assessment of properties in collaboration with other City staff.

RC23/099

Moved, seconded, and CARRIED

**THAT the updated 2019 Community Wildfire Protection Plan (CWPP) be adopted as recommended in the report dated April 28, 2023, from Fire and Rescue Services regarding Updated 2019 Community Wildfire Protection Plan;**

**AND THAT staff be directed to move forward with public communication and initiate the pilot fuel treatment demonstration project at a location to be determined in collaboration with the Interagency Wildfire Management Working Group;**

**AND THAT staff be authorized to apply for additional funding through the UBCM Community Resiliency Investment program to continue FireSmart education and begin prioritized fuel treatment projects in high-risk neighborhoods.**

**Naloxone Training for  
Front Line City Staff –  
Motion Served by  
Councillors Agtarap  
and Lurbiecki**

- 9.2 Memo: Councillor Samantha Agtarap and Councillor Haven Lurbiecki, dated April 27, 2023

RC23/100

Moved, seconded, and CARRIED.

**THAT staff investigate options and costs for training front-line City staff and the provision of Naloxone kits at all City-owned facilities.**

<b>Trial Off-Leash Hours in Bert Flinn Park – Motion Served by Councillor Agtarap</b>	9.3	<p>Memo: Councillor Samantha Agtarap, dated April 27, 2023</p> <p><u>RC23/101</u>  Moved, seconded, and CARRIED  <b>THAT staff report back with a proposal for a trial off-leash hours in Bert Flinn Park.</b></p>
<b>Transparency and Accountability – Live Streaming, Recording, and Archiving the Land Use Committee – Motion Served by Councillor Lurbiecki</b>	9.4	<p>Memo: Councillor Haven Lurbiecki, dated May 1, 2023</p> <p><u>RC23/102</u>  Moved, seconded, and DEFEATED  <b>THAT live streaming, recording, and video archiving be immediately reinstated for the Land Use Committee.</b>  (Voting against: Councillors Agtarap, Dilworth, Knowles, Lubik, and Morrison, and Mayor Lahti)</p>
<b>Banning of Rodeos – Motion Served by Councillor Knowles</b>	9.5	<p>Memo: Councillor Kyla Knowles, dated May 1, 2023</p> <p><u>RC23/103</u>  Moved and seconded  <b>THAT the City of Port Moody prohibit inhumane rodeo events and practices, including bucking, roping, wrestling, and mutton busting within city limits.</b></p> <p><u>RC23/104</u>  Moved, seconded, and CARRIED  <b>THAT the foregoing motion be amended by adding:</b></p> <p><b>“AND THAT the following resolution regarding Banning Rodeos in BC be endorsed by the City of Port Moody and forwarded for consideration at the 2024 UBCM convention as recommended in the memo dated May 1, 2023, from Councillor Kyla Knowles regarding Banning of Rodeos:</b></p> <p><b>WHEREAS it is widely known that animals involved in Rodeos are often hurt, intentionally and unintentionally, and sometimes even killed for the sake of human entertainment;</b></p> <p><b>AND WHEREAS even the small number of catastrophic injuries are unacceptable, and that the sport’s practices, including calf roping, bull riding, and bronc riding, are inherently cruel and can terrorize animals;</b></p> <p><b>THEREFORE BE IT RESOLVED THAT the Province of British Columbia ban the practice of rodeos in BC.”.</b></p>

The question on the main motion (RC23/103) as amended (by RC23/104) was put to a vote; the following motion was CARRIED:

**THAT the City of Port Moody prohibit inhumane rodeo events and practices, including bucking, roping, wrestling, and mutton busting within city limits;**

**AND THAT the following resolution regarding Banning Rodeos in BC be endorsed by the City of Port Moody and forwarded for consideration at the 2024 UBCM convention as recommended in the memo dated May 1, 2023, from Councillor Kyla Knowles regarding Banning of Rodeos:**

**WHEREAS it is widely known that animals involved in Rodeos are often hurt, intentionally and unintentionally, and sometimes even killed for the sake of human entertainment;**

**AND WHEREAS even the small number of catastrophic injuries are unacceptable, and that the sport's practices, including calf roping, bull riding, and bronc riding, are inherently cruel and can terrorize animals;**

**THEREFORE BE IT RESOLVED THAT the Province of British Columbia ban the practice of rodeos in BC.**

RC23/105

Moved and seconded

**THAT the City of Port Moody not allow mobile petting zoos in City facilities.**

RC23/106

Moved, seconded, and CARRIED.

**THAT the foregoing motion (RC23/105) be referred to staff for a report back.**

**Child Care Facility at  
City Hall – Motion  
Served by Mayor Lahti**

9.6

Memo: Mayor Meghan Lahti, dated April 28, 2023

RC23/107

Moved, seconded, and CARRIED

**THAT staff report back with a needs assessment for onsite child-care services for employees and the viability for establishing such an amenity to be offered for employees and possibly members of the general public.**



**Establishing an  
Off-Leash Dog Amenity  
Behind City Hall –  
Motion Served by  
Mayor Lahti**

9.7

Memo: Mayor Meghan Lahti, dated May 1, 2023

RC23/108

Moved and seconded

**THAT staff report back on recommendations to facilitate the creation of an off-leash dog amenity in the outdoor grassy areas behind City Hall.**

RC23/109

Moved, seconded, and CARRIED.

**THAT the foregoing motion be amended by replacing “outdoor grassy areas behind City Hall” with “in the City Hall precinct”.**

The question on the main motion (RC23/108) as amended (by RC23/109) was put to a vote; the following motion was CARRIED:

**THAT staff report back on recommendations to facilitate the creation of an off-leash dog amenity in the City Hall precinct.**

**Diversity and Inclusion – IDEA Fundamentals Certification**

9.8

Report: Councillor Diana Dilworth, dated April 30, 2023

RC23/110

Moved and seconded

**THAT Council support the expenditure of \$549 plus GST to support the attendance of either the Chair or Vice-Chair of the newly enacted Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee to participate in a six-hour certification program on IDEA fundamentals offered by the Greater Vancouver Board of Trade as recommended in the report dated April 30, 2023, from Councillor Diana Dilworth regarding Diversity and Inclusion – IDEA Fundamentals Certification.**

RC23/111

Moved, seconded, and CARRIED

**THAT the foregoing motion be amended by replacing “\$549” with “\$1,098”.**

RC23/112

Moved, seconded, and CARRIED

**THAT the foregoing motion be amended by adding “, or if unavailable, up to two other members of Council,” after “Committee”.**

The question on the main motion (*RC23/110*) as amended (by *RC23/111* and *RC23/112*) was put to a vote; the following motion was CARRIED:

**THAT Council support the expenditure of \$1,098 plus GST to support the attendance of either the Chair or Vice-Chair of the newly enacted Inclusion, Diversity, Equity, and Accessibility (IDEA) Committee, or if unavailable, up to two other members of Council, to participate in a six-hour certification program on IDEA fundamentals offered by the Greater Vancouver Board of Trade as recommended in the report dated April 30, 2023, from Councillor Diana Dilworth regarding Diversity and Inclusion – IDEA Fundamentals Certification.**

**Response to  
April 25, 2023,  
Delegation Requests**

**10. Other Business**

10.1 Memo: Legislative Services Division, dated May 3, 2023

*RC23/113*

Moved and seconded

**THAT the delegation request for a \$3,000 fee reduction without stipulations towards the two loco Players Theatre productions scheduled to take place at Inlet Theatre for 2023, as well as use of the Inlet Theatre concession at no cost, be approved.**

*RC23/114*

Moved, seconded, and CARRIED

**THAT the foregoing motion be amended by adding “AND THAT the \$3,000 fee reduction be forwarded to the Finance Committee to identify a funding source.”.**

The question on the main motion (*RC23/113*) as amended (by *RC23/114*) was put to a vote; the following motion was CARRIED:

**THAT the delegation request for a \$3,000 fee reduction without stipulations towards the two loco Players Theatre productions scheduled to take place at Inlet Theatre for 2023, as well as use of the Inlet Theatre concession at no cost, be approved;**

**AND THAT the \$3,000 fee reduction be forwarded to the Finance Committee to identify a funding source.**

*RC23/115*

Moved, seconded, and CARRIED

**THAT staff be directed to report back on a policy to support reduced fees for Port Moody-based arts groups when using civic facilities.**

RC23/116

Moved, seconded, and CARRIED

**THAT the delegation request for \$6,015.31 for funding of a Task Group Coordinator for a two-year period starting in November of 2022 be approved;**

**AND THAT the \$6,015.31 for funding of a Task Group Coordinator be forwarded to the Finance Committee to identify a funding source.**

**Proclamation Request  
– Celiac Awareness  
Month**

10.2

Email: Julie Clement, President, Canadian Celiac Association British Columbia, dated March 21, 2023

RC23/117

Moved, seconded, and CARRIED

**THAT the proclamation be approved as requested.**

**Proclamation Request  
– Public Works Week**

10.3

Email: Donna Bucsis, Solid Waste and Recycling Coordinator, dated March 16, 2023

RC23/118

Moved, seconded, and CARRIED

**THAT the proclamation be approved as requested.**

**Council Verbal Reports**

11.

**Verbal Reports from Council and Staff**

11.1

Councillor Morrison reported on the Fingerling Festival and the LMLGA conference.

Councillor Knowles reported on the Port Moody Bat Walk, the Tri-Cities Business Excellence Awards, and the upcoming gallery opening at the Port Moody Arts Centre, and thanked Councillors Agtarap, Dilworth, and Morrison for supporting her child's school PAC trivia night.

Councillor Lubik reported on the Fingerling Festival.

Councillor Lubik served the following Notice of Motion:

*THAT staff report back on the status of rental replacement, renter protection/ displacement, and rental only zoning policies and bylaws laid out in the 2022 Affordable Housing Action Plan and the 2020 Affordable Housing Task Force Report for consideration of strengthening and supporting progress;*

*AND THAT staff be directed to reach to our MP and MLAs offices and non-profit housing providers such as CHFBC and BC NPHA to identify and preserve existing rental stock;*

*AND THAT the City of Richmond and New West staff be invited to present to council about their experiences with rental only zoning.*

Councillor Agtarap reported on the LMLGA conference.

Councillor Agtarap served the following Notice of Motion:

*THAT staff investigate developing guidelines for gardening on City boulevards similar to the City of Vancouver program and identify grassy boulevards and similar underused public spaces that can be planted with native and drought-tolerant plant species, including species that support pollinators and/or non-bear attractant foods, and/or provide program ideas to meet a similar intent. Investigation could include conversation with the Tri-Cities Grow Local society.*

*AND THAT any recommendations be forwarded to the Tri-Cities food council for incorporation into future food security and climate action plans.*

**Staff Verbal Reports** 11.2 There were no staff reports.

## 12. Information Items

**Metro Vancouver Board in Brief** 12.1

- Metro Vancouver Board in Brief, dated March 31, 2023

**Committees, Commissions, and Boards – Minutes** 12.2

- Parks and Recreation Commission – October 12, 2022
- Environmental Protection Committee – October 17, 2022
- Transportation Committee – October 19, 2022
- Climate Action Committee – October 24, 2022
- Library Board – March 16, 2023

## 13. Public Input

Hazel Mason (Port Moody) expressed disappointment at Council's decision to no longer record and archive Land Use Committee meetings.

## 14. Adjournment

Mayor Lahti adjourned the meeting at 9:53pm.

Certified correct in accordance with section 148(a) of the  
*Community Charter*.

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Stephanie Lam, City Clerk

Confirmed on the \_\_\_\_ day of \_\_\_\_, 2023.

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M. Lahti, Mayor