



# City of Port Moody

## Report/Recommendation to Council

Date: April 3, 2023  
Submitted by: Community Development Department – Building, Bylaw, and Licensing Division  
Subject: Intermunicipal Business Licence for Ride Hailing Companies and Tri-City Update

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### Purpose

To present Council with a new bylaw to include three additional municipalities into the existing Intermunicipal Business Licence (IMBL) Agreement in the Lower Mainland and to increase the IMBL fee for Tri-City businesses.

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### Recommended Resolution(s)

**THAT Port Moody continue to participate in the Intermunicipal Business Licence for Ride-hailing as described in the report dated April 3, 2023, from the Community Development Department – Building, Bylaw, and Licensing Division regarding Intermunicipal Business Licence for Ride Hailing Companies;**

**AND THAT City of Port Moody Intermunicipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 3400, City of Port Moody Intermunicipal Transportation Network Services Business Licence Bylaw, 2023, No. 3401, and City of Port Moody Fees Bylaw, 2022, No. 3383 Amendment Bylaw No. 2, 2023, No. 3405 be read a first, second, and third time;**

**AND THAT the Mayor and Corporate Officer be authorized to execute the Intermunicipal Transportation Network Services Agreement on behalf of the City.**

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### Background

The City participates in two intermunicipal business licence schemes in accordance with section 14 of the *Community Charter*. These schemes were organized by regional staff working groups and provide for certain businesses to be issued one business licence that allows them to operate within the boundaries of all participating municipalities.

#### Ride-Hailing IMBL

In 2020, the City entered into a Intermunicipal Business Licence (IMBL) for ride-hailing companies (Transportation Network Services) with 24 other municipalities in the Lower Mainland. The IMBL streamlined the licensing process across the region and allows ride-hailing companies to operate in all participating municipalities with a single business licence.

The IMBL established the City of Vancouver as the licencing authority. Ride-hailing companies purchase the licence from the City of Vancouver who then distributes revenue to each municipality based on the percentage of total pick-ups and drop-offs occurring in each municipality. Since the beginning of the IMBL program, April 1, 2020, the City has received \$22,547.25 in revenue.

### Tri-City IMBL

In 2012, Council adopted a bylaw that established an intermunicipal business licence scheme for certain businesses to operate across the Tri-Cities without the need to acquire separate licences in each municipality. Under the scheme, a business applies for a licence in their home municipality and then purchases a separate IMBL which allows them to also work across the boundaries within the other two participating municipalities. The annual revenue for the licences is shared evenly between the three municipalities.

## Discussion

### Ride-Hailing IMBL

The draft Licence Agreement and Business Licence Bylaw (**Attachments 1 and 2**) include the addition of three more municipalities into the group, the City of Mission, the District of Hope, and the District of Kent. Other than the addition of the three municipalities the IMBL remains unchanged from the 2020 Agreement.

Amendments to the IMBL Agreement and Bylaws must be approved and enacted by all participating municipalities. Staff in the 28 municipalities have agreed to bring the Agreement and Licence Bylaws to their Councils in Q2 of 2023. Should it be approved, the new Agreement will come into effect June 1, 2023. From that day forward, licence holders and new licensees would be able to operate in all 28 municipalities. No action is required on the part of licence holders.

### Tri-City IMBL

The Tri-City IMBL is well utilized and the number of IMBL's issued has steadily increased since the program started with a total of 562 licences issued in 2022 providing a revenue over \$25,000 to the City. However, the fee for the IMBL has never been increased. Staff in the three municipalities have agreed on a \$10 increase making the new fee \$175, which is still quite competitive with other regional licences that range up to \$250. **Attachment 3** includes this increase reflected in the City's Fees Bylaw.

## Other Option(s)

THAT Port Moody discontinue to participate in the Intermunicipal Business Licence for Ride Hailing.

THAT Port Moody does not increase the Tri-City IMBL Fee.

## Financial Implications

Should the City choose not to participate in the Ride Hailing IMBL program, an estimated \$11,000 of revenue would be lost annually.

## Communications and Civic Engagement Initiatives

There are no external communications required as part of this report.

## Council Strategic Plan Objectives

The recommendations in this report align with the Council Strategic Plan Objective of providing people with a variety of options to move through and around Port Moody safely and efficiently.

## Attachment(s)

1. Draft Intermunicipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 3400.
2. Draft Intermunicipal Transportation Network Services Business Licence Bylaw, 2023, No. 3401.
3. Draft City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 2, 2023, No. 3405.

## Report Author

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Manager of Building, Bylaw, and Licensing

## Report Approval Details

Document Title:	TNS IMBL Bylaw with Licence Agreement and Tri-City IMBL Update.docx
Attachments:	- Attachment 1 - Draft Intermunicipal Transportation Network Services Business Licence Agreement Bylaw, 2023, No. 3400.pdf - Attachment 2 - Draft Intermunicipal Transportation Network Services Business Licence Bylaw, 2023, No. 3401.pdf - Attachment 3 - Draft City of Port Moody Fees Bylaw, 2022, No. 3383, Amendment Bylaw No. 2, 2023, No. 3405.pdf
Final Approval Date:	Apr 17, 2023

This report and all of its attachments were approved and signed as outlined below:

Kate Zanon, General Manager of Community Development - Apr 14, 2023 - 3:38 PM

Tracey Takahashi, Deputy Corporate Officer, for Stephanie Lam, City Clerk and Manager of Legislative Services - Apr 14, 2023 - 4:01 PM

Lindsay Todd, Manager of Communications and Engagement - Apr 14, 2023 - 4:11 PM

Paul Rockwood, General Manager of Finance and Technology - Apr 14, 2023 - 4:43 PM

Tim Savoie, City Manager - Apr 17, 2023 - 5:59 AM