



City of Port Moody

Report/Recommendation to Council

Date: October 12, 2022
Submitted by: Parks and Recreation Commission
Subject: 2022 Annual Report – Parks and Recreation Commission

Purpose

To provide a report on the activities of the 2022 Parks and Recreation Commission.

Recommended Resolutions

THAT the report dated October 12, 2022 from the Parks and Recreation Commission regarding 2022 Annual Report – Parks and Recreation Commission be received for information;

AND THAT the 2023 Parks and Recreation Commission be asked to review this report and bring forward its annual Work Plan in spring 2023.

Committee Mandate

The purpose of the Parks and Recreation Commission is to act as an advisory body to Council regarding the public use and needs for amenities, facilities, programs, and services. More specifically, the Commission is expected to:

- make recommendations to Council on the long-term planning, management, maintenance, improvement, operation, control, construction, and use of Parks and Recreation facilities;
- make recommendations to Council on the public use of Parks and Recreation facilities;
- make recommendations to Council on the planning, organizing, operating, and facilitating of Parks and Recreation programs;
- review and make recommendations to Council annually in October on a fee schedule for all facilities, programs, and operations on which fees shall be levied;
- cooperate with and encourage all public, private, civic, social, and other such organizations within the City that support, promote, and work for recreation;
- hear and consider representations by any individual, organization, or delegation of citizens with respect to parks and recreation activities and, with Council approval, act on such recommendations arising as the Commission shall deem to be in the best general interest of all citizens;
- seek public input and assistance in the development of master plans and procedures for Parks and Recreation operations;

- develop a ten-year Master Plan (Parks and Recreation Master Plan), which will be reviewed and updated annually by October of each year and provided to Council for consideration and approval;
- work closely with Community Services Department administration staff in providing the best possible services for the citizens of the City;
- provide and complete reports as requested by Council; and
- undertake any other matter referred to the Commission by Council.

Meeting and Attendance

The Parks and Recreation Commission met monthly between January and October 2022, except for August, due to summer break. In November 2022 several advisory bodies of council, including the Parks and Recreation Commission, were placed on pause pending Council's review of the Strategic Plan.

Councillor Hunter Madsen was appointed as Chair and Councillor Steve Milani as Vice-Chair for the 2022 term. The following members, representing the community-at-large, were appointed:

- John Callaghan;
- John Grasty;
- Kyla Knowles;
- Haven Lurbiecki;
- Wilhelmina Martin;
- Connie Meisner (Seniors Focus Committee Representative);
- Pedram Moshirfatemi;
- Emma Owen (to May 2022);
- Leah Song (2021-2022 Youth Focus Committee Representative);
- Cleone Todgham; and
- Megan Traverse.

Jim LaCroix, Manager of Recreation, Julie Pavey-Tomlinson, Director of Environment and Parks, and Robbie Nall, Superintendent of Parks served as the staff liaisons to the Committee in 2022. Esin Gozukara served as the Committee Coordinator.

Key Activities and Work Plan

The 2022 Parks and Recreation Commission Work Plan was approved by Council on March 8, 2022. The following are the key activities that were undertaken in 2022 by the Parks and Recreation Commission (a list of resolutions made in 2022, along with the status of the resolutions, is included in **Attachment 1**):

Subcommittee Scoping and Formation

A subcommittee was formed for Pop-Up Parks at the February 2022 meeting. Sub-committees were formed for Neighbourhood Park Promotion and Paws 2.0 at the March 2022 meeting.

Parks Capital Projects Overview

The Commission received a presentation of the Parks and Recreation Capital Projects approved for 2022. Feedback was provided on several capital projects including the Inlet Boardwalk Replacement Project, projects to address the increased extreme heat days in the summer, the Pollinator Project, community planting event and spin bike replacement for the Recreation Centre.

E-Mobility in Parks

The Commission received information from the Transportation Engineer on e-mobility in parks including trends for increased use, the regulatory framework around the use of e-mobility devices and some of the barriers around their use including road restrictions. The Commission provided feedback on potential conflicts, opportunities for commuting and discussion on speeds.

Pickleball Facility

The Commission received a presentation on pickleball facilities and discussed several locations, options for noise mitigation, options to use space at School District 43 joint use site and indoor courts.

Pop-Up Parks

The Commission explored and provided feedback for pop up park. There was a presentation from the Pop-Up Parks Subcommittee at the May 2022 meeting which included feedback on site feedbacks, suggestion for the Kyle Centre location for the 2022 pilot and several options for future consideration including additional park locations. The Kyle Pop Up Park was opened in July 2022.

Pioneer Park Rental Fees

A review of the rental fee structure for cultural services events organized in Pioneer Park was undertaken in April 2022. The Commission noted concerns for appropriate uses of the park and proposed several alternate locations for events. The use of Pioneer Park for events was reviewed at the June meeting with a change of location to Inlet Field.

Fees and Charges Bylaw Review

At the April meeting, staff provided an overview of the proposed fees for 2023-2024, most fees were increased to address inflation costs. The Commission reviewed the proposed fee changes for 2023, discussed several fees and the leisure access program and provided feedback. The proposed fee report was approved at the May 2022 meeting.

Climate Resilient Landscaping Standards

The Commission received a presentation on Climate Resilient Landscaping Standards at the April meeting, which was one of the prioritized actions in the City's Climate Action Plan. Feedback was provided on the need for education and outreach and the consideration of invasive plant management.

Tri-City Nature Challenge

The Commission received a presentation on the Tri-City Nature Challenge at the April meeting which involves community science with the use of a specialized app which can provide data to understand how climate change affects species and biodiversity. There were a number of events in city parks.

Urban Forest Management Strategy

The Commission received an update on the Urban Forest Management Strategy from the project team. The discussion included a review of the coordination with the Tree Protection Bylaw update, a review of the background research including the City's current urban forestry practices and an overview of canopy coverage including parks and the correlation of canopy coverage and urban heat.

Woodland Park – Park Systems

The Commission received a presentation from the developer and their project team for the Woodland Park development including two neighbourhood parks and a multi-use pathway network. The proposed parks were reviewed with discussion on dog parks, water features, placemaking, future maintenance costs, use of misting station for extreme heat, and the need for public washrooms. Feedback was provided on the impacts for trees and considerations for replanting.

Parkland Acquisition Strategy: Downtown Parks Capacity Assessment and Management Plan

The Commission received a presentation on the Downtown Parks Capacity Assessment and Management Plan. There was discussion on the need to plan and enlarge existing parks based on the changing needs and demands of the growing population, the background review for parkland strategies from other municipalities, the current capacities of existing parks, the review of the park capacity matrix to collect qualitative data, equity of park distribution and considerations of linear parks and greenways. Feedback was provided on park capacity, the role of neighbourhood parks in comparison to Rocky Point Park, the importance of accessibility, inclusivity and needs of different user groups.

Neighbourhood Park Promotion

The Neighbourhood Park Promotion Sub-Committee provided an update at the June meeting. There was a presentation at the July meeting which including a review of the report for Neighbourhood Park Promotion, feedback from social media, user interviews and the neighbourhood park map. The discussion included future steps, consideration of lack of washrooms, need for covered spaces and benches, and the need for creativity and careful use of resources to make neighbourhood parks more attractive. Feedback was provided to look at the activation neighbourhood parks tied to population growth and the need to include considerations in the Parkland Strategy underway.

2022 Sports Award Nominations

There is an annual task for the Commission's Work Plan to review nominations for the Sports Award. There were no nominations for the 2022 Sports Award.

Paws 2.0

The Paws 2.0 Subcommittee provided an update on the previous Paws in Port Moody report considered by Council and provided an annex focused on the issues of enforcement for animal control bylaws and suggestions for education campaigns, enforcement, and strategies from different cities to address dog related issues.

Indigenous Plant Walks

The Commission received a presentation in July on Indigenous Plant Walks - Reconciliation in Park from a Director of the Wild Bird Trust. There was discussion on the important of indigenous plant knowledge for reconciliation in parks, the role of Noons Creek Hatchery for Port Moody indigenous plant walks, the connection to biodiversity, making use of indigenous seed blends, and the availability of educational videos.

Community Storage Space

A need was identified to track user groups and utilization of storage spaces. The discussion included liability and insurance considerations, the need for formalized agreements and emergency access considerations. There was feedback for future policy development.

Parks and Recreation Master Plan Update

The Commission received tracking sheets for Parks, Recreation and Facilities and reviewed the updates at the October 2022 meeting. This item is included in the Commission's Terms of Reference, to be reviewed on an annual basis as part of the implementation of the Parks and Recreation Master Plan (10-year plan).

Trail Network Plan

The Commission received a presentation on the proposed Trail Standards which will included in the overall Trail Network Plan currently underway. The discussion included classifications for trails, design standards, accessibility and trail difficulty ratings, environmental considerations, wayfinding and trail signage and standardized bridge standards for parks.

Christmas Decorations

The Commission received a presentation of the environmental considerations related to the use of seasonal decorations in Bert Flinn Park including several options ranging from continuing to allow decorations to be informally used in the park to a complete ban on seasonal decorations in parks. The discussion included a review of practices in other cities and concerns related to the impacts of unauthorized decorations.

Rocky Point and Old Orchard Master Plan Update

The Commission received project updates and were invited to attend a separate stakeholder workshop to provide input into the Rocky Point and Old Orchard Master Plans in development.

Outstanding Matters

The following item has been postponed due to time constraints and may be proposed as a topic for the 2023 Parks and Recreation Commission Work Plan:

- House Post Walking Tour/Update; and
- Allocation Policy.

Suggested Focus Areas for Next Year

Subject to Council's direction, the following focus areas should be included in the Committee's Work Plan for 2023:

- reviewing and providing feedback to the following draft plans and strategy documents:
 - Urban Forest Management Plan;
 - Rocky Point Park Master Plan;
 - Old Orchard Park Master Plan;
 - Parkland Strategy; and
 - Dog Management Strategy; and.
- providing input and recommendations for Trail Network Plan.

Attachment

1. 2022 Parks and Recreation Commission Resolutions.

Report Authors

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Report Approval Details

Document Title:	2022 Annual Report - Parks and Recreation Commission.docx
Attachments:	- Attachment 1 - 2022 Parks and Recreation Commission Resolutions.pdf
Final Approval Date:	Jan 18, 2023

This report and all of its attachments were approved and signed as outlined below:

Jennifer Mills, Legislative Services Advisor - Jan 13, 2023 - 9:54 AM

Stephanie Lam, City Clerk and Manager of Legislative Services - Jan 13, 2023 - 11:23 AM

Angie Parnell, General Manager of Corporate Services - Jan 16, 2023 - 12:52 PM

Lindsay Todd, Acting Manager of Communication and Engagement - Jan 16, 2023 - 3:39 PM

Paul Rockwood, General Manager of Finance and Technology - Jan 17, 2023 - 3:46 PM

Tim Savoie, City Manager - Jan 18, 2023 - 2:20 PM