



City of Port Moody

Report/Recommendation to Council

Date: January 13, 2023
Submitted by: Community Services Department – Cultural Services Division
Subject: 2023 UBCM Emergency Support Services Grant Application

Purpose

To obtain Council's approval to apply for the Union of BC Municipalities (UBCM) Emergency Support Services (ESS) Grant and obtain support for the proposed activities and overall grant management that will be undertaken in 2023.

Recommended Resolution(s)

THAT the submission of a UBCM Community Preparedness Fund 2023 Emergency Support Services grant application for up to \$25,000, supporting the purchase of Emergency Support Services modernization equipment and completing a training exercise be authorized as recommended in the report dated January 13, 2023 from the Community Services Department – Cultural Services Division regarding the 2023 UBCM Emergency Support Services Grant Application.

AND THAT staff provide overall grant management.

Background

UBCM manages the Community Emergency Preparedness Fund (CEPF). The intent of this funding stream is to support eligible applicants to build local capacity to provide Emergency Support Services (ESS) through volunteer recruitment, retention and training, including in-house training, and the purchase of ESS equipment. The focus of the ESS funding stream for the 2023 intake continues to be support of the modernization of local ESS programs in order to move toward digital registration and reporting through the Evacuee Registration and Assistance (ERA) Tool. Additionally, the intake will focus on promoting knowledge sharing, enhancing mutual aid, and for applicants to act as host communities. The 2023 ESS Program Guide is included as **Attachment 1**.

For 2023, the Emergency Support Services funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$25,000 and will be paid upon completion of a project when final reporting requirements of UBCM are met (one year from grant approval). In order to apply, the City requires a Council resolution indicating support for the current proposed activities and willingness to provide overall grant management.

Discussion

Port Moody's 2023 UBCM ESS application will be requesting funding to support the continued modernization of ESS equipment, additional supplies/equipment for mobilizing an ESS deployment, and continued training to support staff in the effective delivery of both group lodging and reception centre services.

Emergency Preparedness requires ongoing training and exercises to ensure that staff are up to date and ready to provide ESS effectively, when required. A large portion of the grant application will support training and a significant exercise.

The 2023 grant application will include a request to fund the purchase of:

- storage containers and carts so that items can be properly inventoried, stored and deployed effectively;
- some basic medical equipment to assist those with mobility challenges (wheelchair, walker, canes); and
- items for the proper care of pets (crate, harness, leash, bowls).

The submission deadline for the 2023 grant application is January 27, 2023 and staff are currently preparing the application in order to meet the deadline. Please note that a draft of the 2023 application was not sufficiently ready to be attached at the time of writing this report. Staff are still reviewing the full list of items to be included in the application and the list may extend beyond what has been outlined in this report. Should Council support this application, staff will submit an application, including Council's resolution of support.

Other Option(s)

THAT the report dated January 13, 2023 from the Community Services Department – Cultural Services Division regarding 2023 UBCM Emergency Support Services Grant Application be received for information.

Financial Implications

Should Council not direct staff to apply for UBCM Emergency Support Services Grant funding, staff will be required to reduce ESS initiatives or seek out alternative funding sources.

Communications and Civic Engagement Initiatives

There are no communications or civic engagement initiatives associated with this report.

Council Strategic Plan Objectives

By applying for grant funding, the City will be able to modernize its ESS program and increase its capacity to provide emergency support services. This supports the strategic plan objective of Service Excellence.

Attachment(s)

1. LGPS CEPF 2023 ESS Program Guide.

Report Author

Devin Jain

Manager of Cultural Services

Report Approval Details

Document Title:	2023 UBCM Emergency Support Services Grant Application.docx
Attachments:	- Attachment 1 - LGPS CEPF 2023 ESS Program Guide.pdf
Final Approval Date:	Jan 16, 2023

This report and all of its attachments were approved and signed as outlined below:

Anna Mathewson, General Manager of Community Services - Jan 13, 2023 - 3:26 PM

Stephanie Lam, City Clerk and Manager of Legislative Services - Jan 13, 2023 - 3:59 PM

Lindsay Todd, Acting Manager of Communications and Engagement - Jan 13, 2023 - 4:01 PM

Paul Rockwood, General Manager of Finance and Technology - Jan 14, 2023 - 12:23 PM

Tim Savoie, City Manager - Jan 16, 2023 - 11:14 AM