



City of Port Moody

Minutes

Special Council Meeting

Electronic Webinar via Zoom
Tuesday, December 6, 2022
at 6:00pm

Present:

Mayor M. Lahti
Councillor S. Agtarap
Councillor D. Dilworth
Councillor K. Knowles
Councillor A. Lubik
Councillor H. Lurbiecki
Councillor C. Morrison

In Attendance:

Tim Savoie – City Manager
David Fleugel – Police Chief
Tyson Ganske – Manager of Financial Planning
Esin Gozukara – Legislative Services Coordinator
Stephanie Lam – City Clerk and Manager of Legislative Services
Jeff Little – Manager of Operations
Anna Mathewson – General Manager of Community Services
Jennifer Mills – Legislative Services Advisor
Jeff Moi – General Manager of Engineering and Operations
Darcey O'Riordan – Fire Chief
Angie Parnell – General Manager of Corporate Services
Paul Rockwood – General Manager of Finance and Technology
Marc Saunders – Director of Library Services
Wesley Woo – Senior Planner (re items 7.1, 7.2, and 7.4)
Kate Zanon – General Manager of Community Development

Also in Attendance

Isaac Beall, Senior Director of Development, Anthem Properties Group
Andrew Figueiredo, Development Planner, Azure Properties Group
Thomas Grimwood, Principal, Grimwood Architecture
Kevin Keresztes, Development Coordinator, Anthem Properties
Michael Patterson, Principal, Landscape Architect, Perry and Associates
Manpreet Singh, Principal of Business Development, David Eaton Architect
Gagan Sivia, Director of Finance and Analytics, Azure Group
Shamus Sachs, Partner, Architect, Integra Architecture Inc.

Council's Vision: *Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.*

Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting as well as your image may appear on the City's website.

	1.	Call to Order	<p>Mayor Lahti called the meeting to order at 6:00pm.</p> <p>Mayor Lahti provided the territory acknowledgement.</p>
Resolution to Go Into Finance Committee	2.	General Matters	
	2.1	<u>RC22/343</u>	<p>Moved, seconded, and CARRIED</p> <p>THAT Council go into Finance Committee.</p> <p>Councillor Lubik assumed role of Presiding Member at this point.</p>
2023 Community Grant Program	3.	Finance Committee	
	3.1	Report: Finance and Technology Department – Financial Services Division, dated November 21, 2022	<p><u>FC22/053</u></p> <p>Moved, seconded, and CARRIED</p> <p>THAT the report dated November 21, 2022 from the Finance and Technology Department – Financial Services Division regarding the 2023 Community Grant Program be received for information.</p>
2022 Council Contingency Balance Update	3.2	Memo: Finance and Technology Department – Financial Services Division, dated November 28, 2022	<p><u>FC22/054</u></p> <p>Moved, seconded, and CARRIED</p> <p>THAT the memo dated November 28, 2022, from the Finance and Technology Department – Financial Services Division regarding 2022 Council Contingency Balance Update be received for information.</p>
Provisional 2023-2027 Capital Budget Approval	3.3	Report: Finance and Technology Department – Financial Services Division, dated November 18, 2022	<p>Staff gave a presentation on the Provisional 2023-2027 Capital Budget Approval, including information regarding the 2023-2027 Financial Plan timeline, reserves, project funding by reserves, asset renewal, reserve ending balance, 2023-2027 departmental summary, 2023 capital projects, 2023 Climate Action Plan related capital expenditures, and received questions.</p> <p>Staff answered questions from Council regarding the Works Yard building envelope replacement, Rocky Point Pool boiler replacement, long-range facilities planning updates, Recreation Complex office renovation, Recreation Complex Arena 1 dressing rooms, facilities accessibility improvements, Newport Village rainbow crosswalk rehabilitation, asset reserve funding, Westhill upgrades, I.T. investments, Kyle Park water fountain upgrade, vehicle replacement policy, electric power tools/equipment, fall leaf collection, use of consultants across departments, Moody</p>

Centre South Neighbourhood Plan Phase 1, and follow-up process for the projects funded from the New Initiatives Reserve.

FC22/055

Moved and seconded

THAT the 2023 projects be approved as attached to and recommended in the report dated November 18, 2022 from the Finance and Technology Department – Financial Services Division regarding Provisional 2023-2027 Capital Budget Approval;

AND THAT the 2024 vehicle replacement projects for SO23007 (replace OP077 - 2017 Mack Garbage Truck LR), SO23008 (replace OP083 - 2017 Mack Garbage Truck LR), FL23019 (replace OP057 - 2016 F550 4x4 Dump), and FL23033 (replace PK064A - 2016 F550 4x4 Dump) be pre-approved to allow the procurement process to begin in 2023;

AND THAT approval of projects funded from the New Initiatives Reserve be delayed until the completion of 2023-2026 Strategic Plan;

AND THAT approval of CU23030, FC23240, and IS23007 be delayed pending further discussion on the 2023 Operating Budget.

FC22/056

Moved, seconded, and CARRIED

THAT EN23038 – Newport Village Rainbow Crosswalk Rehabilitation (Rainbow Crosswalk) scheduled for 2024 (\$15,000) be moved to 2023.

Separation was requested.

The question on the first clause of the main motion (FC22/055a) was put to a vote; the following motion was CARRIED:

THAT the 2023 projects be approved as attached to and recommended in the report dated November 18, 2022 from the Finance and Technology Department – Financial Services Division regarding Provisional 2023-2027 Capital Budget Approval.

The question on the second clause of the main motion (FC22/055b) was put to a vote; the following motion was CARRIED:

THAT the 2024 vehicle replacement projects for SO23007 (replace OP077 - 2017 Mack Garbage Truck LR), SO23008 (replace OP083 - 2017 Mack Garbage Truck LR), FL23019 (replace OP057 - 2016 F550 4x4 Dump), and FL23033 (replace PK064A - 2016 F550 4x4 Dump) be pre-approved to allow the procurement process to begin in 2023.

The question on the third clause of the main motion (FC22/055c) was put to a vote; the following motion was CARRIED:

THAT approval of projects funded from the New Initiatives Reserve be delayed until the completion of 2023-2026 Strategic Plan.

The question on the fourth clause of the main motion (FC22/055d) was put to a vote; the following motion was CARRIED:

THAT approval of CU23030, FC23240, and IS23007 be delayed pending further discussion on the 2023 Operating Budget.

FC22/057

Moved, seconded, and CARRIED

THAT FC23218 – Works Yard Building Envelope Replacement be delayed until the completion of 2023-2026 Strategic Plan.

FC22/058

Moved, seconded, and CARRIED

THAT PK23075 – Kyle Park Redevelopment Plan be delayed until the completion of 2023-2026 Strategic Plan.

(Voting against: Councillor Lurbiecki)

FC22/059

Moved, seconded, and CARRIED

THAT FC23242 – Recreation Complex - Skate Shop Renovation be delayed until the completion of 2023-2026 Strategic Plan.

(Voting against: Mayor Lahti)

FC22/060

Moved, seconded, and CARRIED

THAT FC23217 – Recreation Complex - Arena 1 Dressing Rooms be delayed until the completion of 2023-2026 Strategic Plan.

(Voting against: Mayor Lahti)

FC22/061

Moved, seconded, and DEFEATED

THAT PK23088 – Kyle Park Water Fountain be delayed until the completion of 2023-2026 Strategic Plan.

(Voting against: Councillors Agtarap, Lubik, Lurbiecki, and Mayor Lahti)

**Equipment
Financing Loan
Authorization**

- 3.4 Memo: Finance and Technology Department – Financial Services Division, dated November 18, 2022

FC22/062

Moved, seconded, and CARRIED

THAT the Council of the City of Port Moody be authorized to borrow up to \$1,474,000 from the Municipal Finance Authority, under section 175 of the *Community Charter*, for the purpose of replacing the Fire Apparatus as recommended in the report dated November 18, 2022 from the Finance and Technology Department – Financial Services Division regarding Equipment Financing Loan Authorization;

AND THAT the loan be repaid over 20 years.

**Resolution to Adopt
Finance Committee
Report**

4. Rise and Report
4.1 Mayor Lahti resumed the role of Presiding Member at this point.

RC22/344

Moved, seconded, and CARRIED

THAT the recommendations approved at the Finance Committee meeting of December 6, 2022 be ratified.

**Resolution to Go
Into Committee of
the Whole**

5. General Matters
5.1 RC22/345
Moved, seconded, and CARRIED
THAT Council go into Committee of the Whole.

RC22/346

Moved, seconded, and CARRIED

THAT Letter of Support for the Kwikwetlem (kwikwəłəm) Business Park be added to the agenda as item 7.8.

6. Public Input
There was no public input.

**Pre-Application –
38 Shoreline Circle
(Grimwood
Architecture)**

7. Committee of the Whole
7.1 Presentation: Senior Planner
Presentation: Grimwood Architecture

Report: Community Development Department – Development Planning Division, dated November 15, 2022

Staff gave a presentation on the Pre-application, including information on the location, Official Community Plan (OCP) Land Use Policy, proposal, site plan, geotechnical concerns, cross-section, and staff key considerations.

The applicant gave a presentation on the Pre-application, including information on the context analysis, site stabilization strategy, site plan, existing site section, shoring section, perspective views, and elevations.

CW22/093

THAT staff and the applicant consider comments provided during the Special Council (Committee of the Whole) meeting held on December 6, 2022 as recommended in the report dated November 15, 2022 from the Community Development Department – Development Planning Division regarding Pre-Application – 38 Shoreline Circle (Grimwood Architecture).

**Pre-Application –
3370 Viewmount
Drive and 3360-3364
Henry Street**

7.2

Presentation: Senior Planner
Presentation: Azure Properties Group

Report: Community Development Department – Development Planning Division, dated November 3, 2022

Staff gave a presentation on the Pre-application, including information on the location, OCP Land Use Policy, proposal, site plan, and staff key considerations.

The applicant gave a presentation on the Pre-application, including information on the company profile, portfolio of projects, transportation, OCP and Transit-Oriented Development, City of Port Moody Housing Needs Report, underground parkade, design features, net developable area, setback and riparian transition area, options based on moving the ditch, and project benefits.

CW22/094

Moved, seconded, and CARRIED

THAT the meeting be extended until 10pm.

CW22/095

Moved, seconded, and CARRIED

THAT staff and the applicant consider the comments provided during the Special Council (Committee of the Whole) meeting held on December 6, 2022 regarding the Pre-Application presented in the report dated November 3, 2022 from the Community Development Department – Development Planning Division regarding Pre-Application – 3370 Viewmount Drive and 3360-3364 Henry Street.

**2023 Council
Meeting Schedule**

7.3

Report: Legislative Services Division, dated November 25, 2022

CW22/096

Moved, seconded, and CARRIED

THAT the amended 2023 Council Meeting Schedule be approved as recommended in the revised on-table schedule from the Legislative Services Division.

**Rezoning and
Development
Permit Application
– 3121-3127
St. Johns Street
and 110-118 James
Road (Anthem
Properties Group)**

7.4

Presentation: Senior Planner
Presentation: Anthem Properties Group
Report: Community Development Department – Development
Planning Division, dated October 27, 2022

Staff gave a presentation regarding the Rezoning and
Development Permit Application, including information on the
location, OCP designations and zoning, proposal, site plan,
St. Johns Street elevation, James Road/Courtyard elevation,
Moray Place elevation, and staff considerations.

The applicant gave a presentation on the Rezoning and
Development Permit Application, including information on the
project team, project summary, site context, City policy alignment,
community benefits, parkade plan, ground floor plan, typical floor
plan, St. Johns Street Lobby view, St. Johns Street elevation,
James Road elevation, Moray Place elevation, courtyard view,
shadow study, landscape plan, courtyard programming, site
furniture, and plant material.

CW22/097

Moved, seconded, and CARRIED

**THAT staff and the applicant consider the comments
provided during the Special Council (Committee of the
Whole) meeting held on December 6, 2022 regarding the
Rezoning and Development Permit Application presented in
the report dated October 27, 2022 from the Community
Development Department – Development Planning Division
regarding Rezoning and Development Permit Application –
3121-3127 St. Johns Street and 110-118 James Road (Anthem
Properties Group).**

**Mayor's Standing
Committees –
Strategic Priorities,
City Initiatives and
Planning, and
Governance and
Legislation**

7.5

Memo: Mayor Meghan Lahti, dated November 28, 2022

CW22/098

Moved, seconded, and CARRIED

**THAT the memo dated November 28, 2022 from Mayor
Meghan Lahti regarding Mayor's Standing Committees –
Strategic Priorities, City Initiatives and Planning, and
Governance and Legislation be received for information.**

**Winter Road
Maintenance
Corporate Policy**

- 7.6 Report: Engineering and Operations Department – Operations Division, dated November 29, 2022

Staff provided a presentation regarding the Winter Road Maintenance Corporate Policy, including information on background, roads priorities, pedestrian areas priorities, winter road maintenance resources, and proposed corporate policy.

CW22/099

Moved, seconded, and CARRIED

THAT the Winter Road Maintenance Corporate Policy be endorsed as recommended in the report dated November 29, 2022 from the Engineering and Operations Department – Operations Division regarding Winter Road Maintenance Corporate Policy;

AND THAT the Winter Road Maintenance Roads Priority and Pedestrian Area Priority Maps be endorsed for the 2022/2023 winter season.

**Update to Land Use
Committee Terms
of Reference**

- 7.7 Memo: Mayor Meghan Lahti, dated November 28, 2022

CW22/101

Moved, seconded, and CARRIED

THAT Councillor Kyla Knowles be appointed as Chair and Councillor Callan Morrison be appointed as Vice-Chair of the Land Use Committee with the term ending December 31, 2023.

CW22/102

Moved, seconded, and CARRIED

THAT the meeting be extended for up to 10 minutes.

CW22/103

Moved, seconded, and CARRIED

THAT City of Port Moody Terms of Reference for the Land Use Committee be updated as attached in the memo dated November 28, 2022 from Mayor Meghan Lahti regarding Update to Land Use Committee Terms of Reference;

AND THAT the appointments to the Land Use Committee for 2023 include up to seven members for two-year terms and six members for one-year terms with appointments being for two-year terms for all members thereafter;

AND THAT staff proceed with recruitment of these new positions immediately with a deadline of January 13, 2023 and Council appoint the new Land Use Committee at the January 24, 2023 Regular Meeting of Council.

**Letter of Support
for the Kwikwetlem
(kwikwəłəm)
Business Park**

- 7.8 Memo: Mayor Meghan Lahti, dated December 5, 2022
CW22/104
Moved, seconded, and CARRIED
THAT the Mayor be authorized to sign the letter of support on behalf of the City of Port Moody Council in the attachment of the memo dated December 5, 2022 from Mayor Meghan Lahti regarding Letter of Support for the Kwikwetlem (kwikwəłəm) Business Park.

**Adoption of
Committee of the
Whole Report**

8. Rise and Report
8.1 RC22/347
Moved, seconded, and CARRIED
THAT the recommendations approved at the Committee of the Whole meeting of December 6, 2022 be ratified.

9. Legislative Matters

10. Adjournment
Mayor Lahti adjourned the meeting at 10:02pm.

Certified correct in accordance with section 148(a) of the
Community Charter.

S. Lam, City Clerk

Confirmed on the ____ day of _____, 2022.

M.P. Lahti, Mayor