



# City of Port Moody

## Minutes

### Regular Council Meeting

Council Chambers  
Tuesday, November 22, 2022  
at 7:00pm

**Present:**

Mayor M. Lahti  
Councillor S. Agtarap  
Councillor D. Dilworth  
Councillor K. Knowles  
Councillor A. Lubik  
Councillor H. Lurbiecki  
Councillor C. Morrison

**In Attendance:**

Tim Savoie – City Manager  
Mary De Paoli – Manager of Policy Planning  
Dave Fleugel – Chief Constable, Police Chief  
Stephanie Lam – City Clerk and Manager of Legislative Services  
Philip Lo – Legislative Services Advisor  
Anna Mathewson – General Manager of Community Services  
Jennifer Mills – Legislative Services Advisor  
Jeff Moi – General Manager of Engineering and Operations  
Darcey O’Riordan – Fire Chief  
Angie Parnell – General Manager of Corporate Services  
Andrei Pop – Development Planner (re item 9.1)  
Paul Rockwood – General Manager of Finance and Technology  
Kim Tsok – Budget Officer, Port Moody Police (re item 3.3)  
Wesley Woo – Senior Planner (re item 9.2)  
Kate Zanon – General Manager of Community Development

**Also in Attendance:**

David Fox, Port Moody Police Board (re item 3.3)

**1. Call to Order**

Mayor Lahti called the meeting to order at 7:00pm.

***Council’s Vision:** Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.*

**Please note that Council meetings are recorded and streamed live to the City’s website. Any comments you make at the meeting as well as your image may appear on the City’s website.**

## **Territorial Acknowledgement**

- 1.1 Mayor Lahti provided the territorial acknowledgement.

### RC22/327

Moved, seconded, and CARRIED

**THAT Funding for Mayor's Office Furniture be added to the agenda as item 5.14.**

## **Art at Council**

- 1.2 Verbal Report: Mayor Meghan Lahti

Councillor Dilworth introduced the evening's Art at Council, a hand-drawn mixed media artwork for *The Handmaid's Tale* by 13-year old Valentina Doostdar, a grade 8 student at Moody Middle School. Councillor Dilworth noted that this work was part of a Cover Art competition held by the Port Moody Public Library's Teen Advisory Group where readers between the ages of 6 and 18 were invited to redesign a book cover for a book that is meaningful to them.

Valentina Doostdar was invited to speak about the artwork and noted that the plight of the handmaid's in the book is comparable to the lives of women in Iran, and that women's lives around the world should be free and equal.

Council thanked Ms. Doostdar for her presentation and noted that her artwork is timely, inspirational, and poignant

## **2. Public Input**

Laura Dick (Port Moody) congratulated the newly-elected Council and noted that she looks forward to future Council meetings.

Sam Payne (Port Moody) expressed safety concerns regarding pedestrian routes along loco Road in the winter months, noting there is a need for more attention to snow and ice removal. Mr. Payne reported that GIS information regarding snow removal was forwarded to staff previously without response and requested that the City revisit its annual snow removal plan and play a larger role in improving pedestrian safety and accessibility.

Cole Shafer (Coquitlam) expressed support for the 988 Seaforth Way Rezoning report recommendations, noting that the application, which has been ongoing for 1.5 years, has fulfilled all City requirements and requested that the project be moved forward.

Hazel Mason (Port Moody) expressed concerns regarding the Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw report recommendations, suggesting that the information provided by the City regarding the cancellation of Land Use Committee meetings may not be accurate and the amendment bylaw should not be adopted.

David Stuart (Port Moody) due to technical difficulties the speaker was not able to provide public input verbally and the City suggested their concerns be forwarded through email to ensure they are received.

**Delegation –  
Port Moody Christmas  
Craft Fair**

**3. General Matters**

- 3.1 Presentation: Tristen Hyde and Mary Phelps  
Delegation Request: Tristen Hyde

Tristen Hyde and Mary Phelps provided information to Council regarding the annual Port Moody Christmas Craft Fair, including information regarding the previous year's successful event and this year's fundraising cause. The delegation requested that this year's Galleria rental fee be waived, as they were waived in previous years.

The delegation answered a question from Council regarding the entrance fee.

RC22/328

Moved, seconded, and CARRIED

**THAT the delegation request be considered immediately.**

RC22/329

Moved and seconded

**THAT the Galleria rental fee of \$945 be waived for the Port Moody Christmas Craft Fair.**

RC22/330

Moved, seconded, and CARRIED

**THAT the foregoing motion be amended by adding "AND THAT the \$945 be funded from the Council Contingency Fund.".**

The question on the main motion (RC22/329) as amended (by RC22/330) was put to a vote; the following motion was CARRIED:

**THAT the Galleria rental fee of \$945 be waived for the Port Moody Christmas Craft Fair;**

**AND THAT the \$945 be funded from the Council Contingency Fund.**

**2021 Fire Rescue  
Community Report**

- 3.2 Presentation: Fire Chief  
Report: Fire and Rescue Services, dated November 4, 2022

The Fire Chief gave a presentation regarding the 2021 Fire Rescue Community Report, including information on Fire Rescue's mission and values, service model and response plan, COVID-19 response plan, provincial wildfire deployments, 2021 extreme weather events such as the heat dome and flooding due to the atmospheric river, 2021 deployment statistics, charity work, and operating budget.

The Fire Chief responded to questions from Council regarding hazardous materials responses.

Council thanked Fire Rescue for their work.

RC22/331

Moved, seconded, and CARRIED

**THAT the report dated November 4, 2022 from Fire and Rescue Services regarding the 2021 Fire Rescue Community Report be received for information.**

**Port Moody Police Board 2023-2027 Financial Plan**

3.3

Presentation: Port Moody Police Board

Memo: Port Moody Police Board, dated November 14, 2022

The Police Chief and David Fox, Vice-Chair of the Police Board Finance Committee, and gave a presentation on the Port Moody Police 2023-2027 Provisional Budget, including information on the role of Police Board, the Board's budgeting process, the Police 2023-2027 operating budget and budget drivers, the 2023 Police capital plan and funding sources, future cost pressures, the status of police reserve accounts, and other significant budgetary items.

The Police Chief responded to questions from Council regarding Police Officers-to-population ratio, and the use, cost, and potential challenges of body cameras.

RC22/332

Moved, seconded, and CARRIED

**THAT the Port Moody Police Board 2023-2027 Financial Plan be referred to the Finance Committee for consideration as part of the budget deliberations.**

**Minutes**

4.

**Adoption of Minutes**

4.1

RC22/333

Moved, seconded, and CARRIED

**THAT the minutes of the following meetings be adopted:**

- **Special Council (Inaugural) – November 1, 2022;**
- **Regular Council (to Close) – November 8, 2022; and**
- **Regular Council – November 8, 2022.**

5.

**Consent Agenda**

At the request of Council, the following items were removed from the Consent Agenda to be considered under section 6:

- 5.4 – Canada Summer Jobs Grant Application for an ArcGIS StoryMaps Project;
- 5.7 – Parkland Strategy Public Engagement Strategy Update;
- 5.9 – Bert Flinn Park Forest Decorating – Management and Recommendations;
- 5.10 – Urban Forest Management Strategy Public Engagement Phase One Summary; and
- 5.13 – Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw No. 1, 2022, No. 3387 – Adoption.

RC22/334

Moved, seconded, and CARRIED

**THAT the recommendations contained in the following items on the November 22, 2022 Regular Council Consent Agenda be approved:**

- **5.1 – 2023 Fees Bylaw – Adoption;**
- **5.2 – Deconstruction Waste Management Bylaw, 2022, No. 3381 – Adoption;**
- **5.3 – Council Procedure Bylaw – Adoption;**
- **5.5 – Heritage Peak Pedestrian Gates One-Year Trial Review;**
- **5.6 – Rocky Point Park and Old Orchard Park Master Plans Engagement Phase One Summary;**
- **5.8 – Proposed Development Cost Charges Expenditure Bylaw – Westhill Park Upgrades;**
- **5.11 – Dewdney Trunk Road Name Change;**
- **5.12 – Appointment of Corporate Officer; and**
- **5.14 – Funding for Mayor’s Office Furniture.**

The items and recommendations referred to above are as follows:

**2023 Fees Bylaw – Adoption**

5.1

Memo: Legislative Services Division, dated November 16, 2022

*Recommendation adopted on consent:*

**THAT City of Port Moody Fees Bylaw, 2022, No. 3383 be now adopted as recommended in the memo dated November 16, 2022 from the Legislative Services Division regarding 2023 Fees Bylaw – Adoption.**

**Deconstruction Waste Management Bylaw, 2022, No. 3381 – Adoption**

5.2

Memo: Legislative Services Division, dated November 16, 2022

*Recommendation adopted on consent:*

**THAT City of Port Moody Deconstruction Waste Management Bylaw, 2022, No. 3381 be now adopted as recommended in the memo dated November 16, 2022 from the Legislative Services Division regarding Deconstruction Waste Management Bylaw, 2022, No. 3381 – Adoption.**

**Council Procedure Bylaw – Adoption**

5.3

Memo: Corporate Services Department – Legislative Services Division, dated November 16, 2022

*Recommendation adopted on consent:*

**THAT City of Port Moody Council Procedure Bylaw, 2016, No. 3013, Amendment Bylaw No. 3, 2022, No. 3384 be now adopted as recommended in the memo dated November 16, 2022 from the Corporate Services Department – Legislative Services Division regarding Council Procedure Bylaw Adoption.**

<b>Heritage Peak Pedestrian Gates One-Year Trial Review</b>	5.5	<p>Report: Community Development Department – Policy Planning Division, dated November 9, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT the trial implementation of signage and rules to manage public use of the private sidewalk providing access through Heritage Peak Strata property to the public trail system be extended for an additional one-year period as recommended in the report dated November 9, 2022 from the Community Development Department – Policy Planning Division regarding Heritage Peak Pedestrian Gates – One-Year Trial Review;</b></p> <p><b>AND THAT staff report back following the one-year trial period extension.</b></p>
<b>Rocky Point Park and Old Orchard Park Master Plans Engagement Phase One Summary</b>	5.6	<p>Report: Engineering and Operations Department – Project Delivery Services Division, dated November 7, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT the report dated November 7, 2022 from the Engineering and Operations Department – Project Delivery Services Division regarding Rocky Point Park and Old Orchard Park Master Plans Engagement Phase One Summary be received for information.</b></p>
<b>Proposed Development Cost Charges Expenditure Bylaw – Westhill Park Upgrades</b>	5.8	<p>Memo: Engineering and Operations Department – Project Delivery Services Division, dated November 6, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT City of Port Moody Development Cost Charges Reserve Fund Expenditure Bylaw, 2022, No. 3385 be now read a first, second, and third time as recommended in the memo dated November 6, 2022 from the Engineering and Operations Department – Project Delivery Services Division regarding Proposed Development Cost Charges Expenditure Bylaw – Westhill Park Upgrades.</b></p>
<b>Dewdney Trunk Road Name Change</b>	5.11	<p>Report: General Manager of Engineering and Operations, dated October 4, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT Port Moody consider the proposal to rename Dewdney Trunk Road as part of its comprehensive Truth and Reconciliation Understanding and Engagement – Phase 2 project as recommended in the report dated October 4, 2022 from the General Manager of Engineering and Operations regarding Dewdney Trunk Road Name Change.</b></p>

<b>Appointment of Corporate Officer</b>	5.12	<p>Memo: Legislative Services Division, dated November 15, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT the City Clerk and Manager of Legislative Services, Stephanie Lam, be appointed as the Corporate Officer for the City of Port Moody as recommended in the memo dated November 15, 2022 from the Legislative Services Division regarding Appointment of Corporate Officer.</b></p>
<b>Funding for Mayor's Office Furniture</b>	5.14	<p>Memo: Mayor Meghan Lahti, dated November 21, 2022</p> <p><i>Recommendation adopted on consent:</i>  <b>THAT funding in the amount of \$2,6000.00 be allocated from Council's Contingency for the Mayor's Office Furniture.</b></p>
	6.	Item Removed from the Consent Agenda
<b>Canada Summer Jobs Grant Application for an ArcGIS StoryMaps Project</b>	6.5.4	<p>Report: Heritage Commission, dated September 8, 2022</p> <p><u>RC22/335</u>  Moved, seconded, and CARRIED  <b>THAT the report dated September 8, 2022 from the Heritage Commission regarding Canada Summer Jobs Grant Application for an ArcGIS StoryMaps Project be referred to staff for action.</b></p>
<b>Parkland Strategy Public Engagement Strategy Update</b>	6.5.7	<p>Report: Engineering and Operations Department – Project Delivery Services Division, dated November 7, 2022</p> <p><u>RC22/336</u>  Moved, seconded, and CARRIED  <b>THAT the Parkland Strategy Public Engagement Strategy be endorsed as recommended in the report dated November 7, 2022 from the Engineering and Operations Department – Project Delivery Services Division regarding Parkland Strategy Public Engagement Strategy Update;</b></p> <p><b>AND THAT staff be directed to engage with the National Collaborating Centre for Environmental Health and Parks People Canada on topics such as, but not limited to, their findings on park use during COVID-19, the implications for climate change and anti-racism in parks, as part of engagement regarding the Parkland Strategy.</b></p>

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| <b>Bert Flinn Park Forest Decorating – Management and Recommendations</b>                                      | 6.5.9  | <p>Report: Parks and Recreation Commission, dated October 12, 2022</p> <p><u>RC22/337</u><br/> Moved, seconded, and CARRIED<br/> <b>THAT a policy to prohibit holiday decorations in parks and accompanying education be developed;</b></p> <p><b>AND THAT a pilot pop-up park option in an urban setting to invite holiday decorations be investigated.</b></p>   |
| <b>Urban Forest Management Strategy Public Engagement Phase One Summary</b>                                    | 6.5.10 | <p>Report: Engineering and Operations Department – Project Delivery Services Division, dated November 7, 2022</p> <p><u>RC22/338</u><br/> Moved, seconded, and CARRIED<br/> <b>THAT the report dated November 7, 2022 from the Engineering and Operations Department – Project Delivery Services Division regarding Urban Forest Management Strategy Public Engagement Phase One Summary be received for information;</b></p> <p><b>AND THAT Strata Corporations be invited to participate in order for the City to understand their concerns and informational needs for tree protection and urban forestry management.</b></p> |
| <b>Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw No. 1, 2022, No. 3387 – Adoption</b> | 6.5.13 | <p>Memo: Legislative Services Division, dated November 16, 2022</p> <p><u>RC22/339</u><br/> Moved, seconded, and CARRIED<br/> <b>THAT City of Port Moody Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw No. 1, 2022, No. 3387 be now adopted as recommended in the memo dated November 16, 2022 from the Legislative Services Division regarding Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw No. 1, 2022, No. 3387 – Adoption.</b><br/> (Voting against: Councillors Lubik and Lurbiecki)</p>   |

## 7. Legislative Matters

## 8. Unfinished Business



9. New Business

**Rezoning (RS1-S) –  
988 Seaforth Way (Cole  
Shafer) – First, Second  
Reading**

- 9.1 Presentation: Development Planner  
Report: Community Development Department – Development  
Planning Division, dated November 7, 2022

RC22/340

Moved, seconded, and CARRIED

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,  
Amendment Bylaw No. 73, 2022, No. 3386 (988 Seaforth Way)  
(RS1-S) be now read a first and second time as  
recommended in the report dated November 7, 2022 from the  
Community Development Department – Development  
Planning Division regarding Rezoning (RS1-S) – 988 Seaforth  
Way (Cole Shafer) – First, Second Reading;**

**AND THAT Bylaw No. 3386 be referred to a Public Hearing.**

**Development Approval  
– 2222 Clarke Street  
(Mara + Natha  
Architecture Ltd.)**

- 9.2 Report: Community Development Department – Development  
Planning Division, dated November 4, 2022

RC22/341

Moved, seconded, and CARRIED

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,  
Amendment Bylaw No. 67, 2022, No. 3350 (2222 Clarke Street)  
(RM4) be now adopted as recommended in the report dated  
November 4, 2022 from the Community Development  
Department – Development Planning Division regarding  
Development Approval – 2222 Clarke Street (Mara + Natha  
Architecture Ltd.);**

**AND THAT Development Permit No. DP000028 be authorized  
for issuance;**

**AND THAT the Mayor and Corporate Officer be authorized to  
execute the necessary legal documents required in support  
of this application.**

**Community Dialogues  
Update – Port Moody  
2050**

- 9.3 Presentation: Manager of Policy Planning  
Report: Community Development Department – Policy Planning  
Division, dated November 9, 2022

RC22/342

Moved, seconded, and CARRIED

**THAT the report dated November 9, 2022 from the  
Community Development Department – Policy Planning  
Division regarding Community Dialogues Update –  
Port Moody 2050 be received for information;**

**AND THAT a budget of up to \$5,000 be approved from  
Council Contingency to facilitate a virtual community  
dialogue session in addition to the three in-person sessions  
as recommended in the report dated November 9, 2022 from  
the Community Development Department – Policy Planning  
Division regarding Community Dialogues Update –  
Port Moody 2050;**

**AND THAT staff be directed to host a Seaview neighbourhood workshop at a cost of up to \$5,000 to be funded from Council Contingency.**

10. Other Business

11. Verbal Reports from Council and Staff

**Council Verbal Reports**

- 11.1 Councillor Knowles made note of the November 19, 2022 Treasures of Christmas fundraiser hosted by the Crossroads Hospice Society.

Councillor Agtarap provided the following update and made note of the following events:

- meeting with Heidi Maddrell of the Port Moody Community Foundation and a tour of The Springs development on St. Johns Street;
- November 19: Treasures of Christmas fundraiser hosted by the Crossroads Hospice Society;
- November 21: Housing Central Conference; and
- November 22: Local Leadership United facilitated dialogue regarding toxic drug supply.

Councillor Lurbiecki made note of the November 19, 2022 Treasures of Christmas fundraiser hosted by the Crossroads Hospice Society.

Councillor Lubik provided the following update and made note of the following events:

- upcoming National Collaborating Centre for Environmental Health seminar on healthy housing in a changing environment;
- December 3: Cookies and Caroling event at the Spring Street Community Kitchen; and
- toy drive in the Recreation Complex.

Councillor Morrison made note of the November 25, 2022 grand opening of Brave Brewing on Murray Street.

Mayor Lahti provided the following update and made note of the following events:

- attended first meetings as Mayor, including the TransLink Mayor's Council, Police Board, Remembrance Day ceremony, and the upcoming Metro Vancouver Board meeting;
- November 9: Komagata Maru storyboard unveiling;
- November 13: Tri-City Chinese Community Society AGM;
- November 18: Swearing in of Premier David Eby;
- Meeting with UBCM President; and
- November 23: Canada vs. Belgium World Cup soccer match at 11am.

## Staff Verbal Reports

11.2 There were no staff reports.

## Committees, Commissions, and Boards – Minutes

### 12. Information Items

- 12.1
- Tourism Committee – July 27, 2022
  - Climate Action Committee – September 26, 2022
  - Economic Development Committee – October 5, 2022
  - Youth Focus Committee – October 12, 2022

### 13. Public Input

Hazel Mason (Port Moody) expressed concerns the Development Approval Procedures Bylaw, 2021, No. 3312, Amendment Bylaw report recommendations, suggesting that the amendment could be significant for projects with major neighbourhood impact.

### 14. Adjournment

Mayor Lahti adjourned the meeting at 9:13pm.

Certified correct in accordance with section 148(a) of the *Community Charter*.

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S. Lam, City Clerk

Confirmed on the \_\_\_\_ day of \_\_\_\_, 2022.

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M. Lahti, Mayor