

Memorandum

Date: November 6, 2022
Submitted by: Engineering and Operations Department – Project Delivery Services Division
Subject: Proposed Development Cost Charges Expenditure Bylaw – Westhill Park Upgrades

Pursuant to section 566 of the *Local Government Act (LGA)*, a Development Cost Charge (DCC) paid to a local government must be deposited in a separate special DCC reserve fund established for each purpose for which the local government imposes the DCC. This DCC reserve fund was established by the City through Bylaw No. 1595, 1983. The *LGA* also states that funds collected in the DCC reserves can be only used on projects identified in the City's DCC program, and municipalities must authorize this expenditure through a bylaw.

The Westhill Park Upgrade project is included in the City's DCC program that was approved by the Province in 2019. This capital project was estimated at \$250,000 in the program, and was identified as necessary to accommodate population growth in Port Moody. After considering the municipal contribution of 1% of total cost, the estimated DCC to be collected for this project is \$247,500. This 2019 estimate compares closely to the revised 2022 DCC eligible cost estimate of \$264,022. The difference is due to some escalation factors.

To accommodate growth, the Westhill Park Upgrade project scope includes a complete playground replacement with new major play components and a revised and expanded playground layout. Other site enhancements include drainage improvements, new pathways, new fencing and plantings.

Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2022, No. 3385 (Westhill Park Upgrades) (**Attachment 1**)—a Bylaw to appropriate for expenditure from the Development Cost Charge Reserve Fund for the purpose of paying the costs of playground and other capital improvements at Westhill Park—is attached for Council's consideration of first, second, and third readings. The recommended resolution is:

THAT City of Port Moody Development Cost Charges Reserve Fund Expenditure Bylaw, 2022, No. 3385 be read a first, second, and third time as recommended in the memo dated November 6, 2022 from the Engineering and Operations Department – Project Delivery Services regarding Proposed Development Cost Charges Expenditure Bylaw – Westhill Park Upgrades.

Attachment(s)

1. Draft City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw 2022 No. 3385 - Westhill Park Upgrades

Considered at the Regular Council Meeting of November 22, 2022

193

Report Approval Details

Document Title:	Proposed Development Cost Charges Expenditure Bylaw - Westhill Park Upgrades.docx
Attachments:	- EDMS-593783-v1-Bylaws_-_BL3385_-_City_of_Port_Moody_DCC_Expenditure_Bylaw_2022_No_3385_Westhill_Park_Upgrades.docx
Final Approval Date:	Nov 14, 2022

This report and all of its attachments were approved and signed as outlined below:

Julie Pavey-Tomlinson, Director of Environment and Parks - Nov 7, 2022 - 8:22 AM

Anna Mathewson, General Manager of Community Services - Nov 7, 2022 - 8:53 AM

Rosemary Lodge, Manager of Communications and Engagement - Nov 7, 2022 - 5:01 PM

Paul Rockwood, General Manager of Finance and Technology - Nov 8, 2022 - 10:34 AM

Tim Savoie, City Manager - Nov 14, 2022 - 9:13 AM



City of Port Moody

Bylaw No. 3385

A Bylaw to appropriate for expenditure from the Development Cost Charge (DCC) Reserve Fund for the purpose of paying the capital costs of the upgrades at Westhill Park.

WHEREAS the City's Development Cost Charge (DCC) Reserve Fund was established under the City of Port Moody Development Cost Charges Imposition By-law, 1983, No. 1595, ("Reserve Fund") to fund the capital costs of water, sewage, highway and drainage facilities, and public open spaces ("parks");

AND WHEREAS the amount of \$3,835,432 as of October 25, 2022 is unallocated and available in the Reserve Fund for the purpose of Parks;

AND WHEREAS the amount of \$264,022 is estimated to be the cost of financing the DCC eligible capital cost for capital improvements at Westhill Park;

NOW THEREFORE, the Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as "City of Port Moody Development Cost Charge Reserve Fund Expenditure Bylaw, 2022, No. 3385 (Westhill Park Upgrades)".

2. Appropriation

- 2.1 The sum of \$264,022 is hereby appropriated for expenditure from the Reserve Fund for the purpose of paying the capital costs of completing capital improvements at Westhill Park.
- 2.2 Any of the above amount that remains unexpended after the purpose of section 2.1 has been fulfilled will be returned to the credit of the Reserve Fund.

3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Considered at the Regular Council Meeting of November 22, 2022

195

Read a first time this ___ day of ____, 20__.

Read a second time this ___ day of ____, 20__.

Read a third time this ___ day of ____, 20__.

Adopted this ___ day of ____, 20__.

M. Lahti
Mayor

S. Lam
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3385 of the City of Port Moody.

S. Lam
Corporate Officer