



# City of Port Moody

## Bylaw No. 3384

A Bylaw to amend City of Port Moody Council Procedure Bylaw, 2016, No. 3013 to change the Regular Council meeting scheduling requirements to allow for further flexibility.

The Council of the City of Port Moody enacts as follows:

### 1. Citation

- 1.1 This Bylaw may be cited as “City of Port Moody Council Procedure Bylaw, 2016, No. 3013, Amendment No. 3, 2022, No. 3384”.

### 2. Amendments

- 2.1 City of Port Moody Council Procedure Bylaw, 2016, No. 3013 is amended by replacing the following Part 2 section 5(2):

“(2) Regular Council Meetings must:

- (a) be held on the second and fourth Tuesday of each month, except for the month of August and the second half of December, during which no regular meetings shall be scheduled;
- (b) begin at 7:00pm or immediately following a Public Hearing to be held at 7:00pm;
- (c) be adjourned at 10:00pm on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with section 31; and
- (d) when such meeting falls on a statutory holiday, be held on the next day City Hall is open;

Notwithstanding this subsection, Council may decide not to hold a Council meeting on the second and/or fourth Tuesday of a month, or to hold additional Council meetings in a month, when establishing the annual schedule of Council meetings.”

with the following Part 2 section 5(2):

“(2) Regular Council Meetings must:

- (a) be held on Tuesdays, in accordance with the schedule adopted by resolution by Council on or before December 31 of the preceding year.

- (b) begin generally, but not exclusively, at 7:00 p.m. and if needed, immediately following a public hearing.

Earlier start times for Regular meetings and Public Hearings will be applied when circumstances, determined by the Mayor and/or staff require them (including but not limited to: high volume of business, special presentation(s) or a large public hearing is anticipated).

- (c) be adjourned three (3) hours from the scheduled start-time unless Council resolves to proceed beyond that time in accordance with section 31; and
- (d) when such meeting falls on a statutory holiday, be held on the next day City Hall is open;

Notwithstanding this subsection, Council may decide not to hold a Council meeting on the second and/or fourth Tuesday of a month, or to hold additional Council meetings in a month, when establishing the annual schedule of Council meetings.

- 2.2 Bylaw No. 3013 is further amended by replacing the following Part 2 section (4)(d):

- “(d) must be immediately followed by a Special Council meeting convened to consider the subjects of the Public Hearing.”

with the following Part 2 section (4)(d):

- “(d) If a Public Hearing is held on a day where a Regular meeting was not scheduled, a Special Council meeting may be held immediately following the Public Hearing to consider the subjects of the Public Hearing.”

- 2.3 Bylaw No. 3013 is further amended by replacing the following Part 2 section 5(5)(a) as follows:

- “(a) if scheduled on the same day as a Regular Council Meeting, by 6:55pm;”

with the following Part 2 section 5(5)(a):

- “(a) If scheduled on the same day as a Regular Council Meeting, by 6:30 p.m. if held virtually, or 6:55 p.m. if held entirely in person.”

### 3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed, and the remainder of the Bylaw will remain in effect.

**Read a first time this 8<sup>th</sup> day of November, 2022.**

**Read a second time** this 8<sup>th</sup> day of November, 2022.

**Read a third time** this 8<sup>th</sup> day of November, 2022.

**Adopted** this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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M. Lahti  
Mayor

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S. Lam  
City Clerk

I hereby certify that the above is a true copy of Bylaw No. 3384 of the City of Port Moody.

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S. Lam  
City Clerk