



City of Port Moody

Report/Recommendation to Council

Date: October 28, 2022
Submitted by: Finance and Technology Department – Financial Services Division
Subject: 2023 Fees Bylaw

Purpose

To present the proposed 2023 Fees Bylaw for consideration.

Recommended Resolution(s)

THAT the City of Port Moody Fees Bylaw, 2022, No. 3383 be read a first, second, and third time as recommended in the report dated October 28, 2022 from the Finance and Technology Department – Financial Services Division regarding 2023 Fees Bylaw.

Background

The attached Fees Bylaw (**Attachment 1**) has been prepared with input from all departments. Attached for Council's review is proposed City of Port Moody Fees Bylaw, 2022, No. 3383 that would, if supported, repeal Bylaw No. 3327 and all subsequent amendments.

Discussion

Each department has reviewed their fees for reasonability and comparability against other municipalities. Some fees remained the same as 2022 rates, but in most cases, the unprecedented economic conditions within the Canadian economy that have pushed inflation significantly, have resulted in some fees requiring an inflationary increase of up to 7%.

The following fees contained adjustments in exception to the statement above.

Planning and Development:

The Waste Management Fee - Demolition (**Attachment 1**, page 11) increased as per Council direction. At the July 12, 2022 Regular Council Meeting, the following motion was carried:

RC22/227

AND THAT staff be directed to increase the waste management fees as indicated in this report during the 2022 annual fees update;

As such, the fees were increased as follows:

Buildings and Structures Square Footage of Building(s)	2022 Fee	2023 Fee	Increase (%)
0-1,000	1,190.00	2,000.00	68%
1,001-5,000	4,000.00	7,000.00	75%
5,001-20,000	7,000.00	10,000.00	43%
Over 20,000	11,860.00	15,000.00	26%

The fee for Building Permit Renewal Fee (**Attachment 1**, page 12) was increased from \$152 to \$250 as an incentive for applicants to complete their projects within 24 months. Timely completion of project would prevent renewing permits that go beyond updates to Bylaws and changes to the BC Building Code.

A new fee was created for the Dock Application Review (**Attachment 1**, page 14), in the amount of \$1,224 to recover costs associated with the Vancouver Port Authority's decision to start permitting the construction of new residential docks. This fee captures city staff time for review and consultation with the applicant and Port.

Operations:

Utility rates are increasing by 3.2% for 2023, resulting in a \$46 increase for a single-family residential property (Attachment 1, page 25).

At the October 18, 2022 Finance Committee meeting, the following resolution was carried:

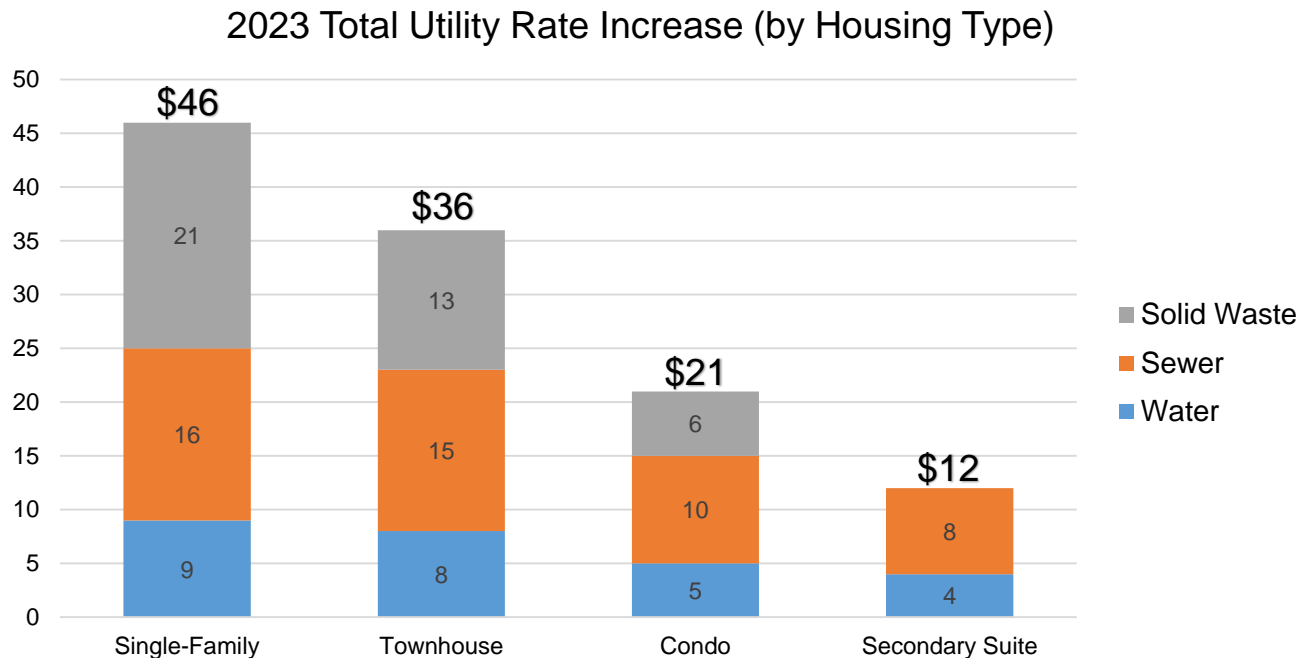
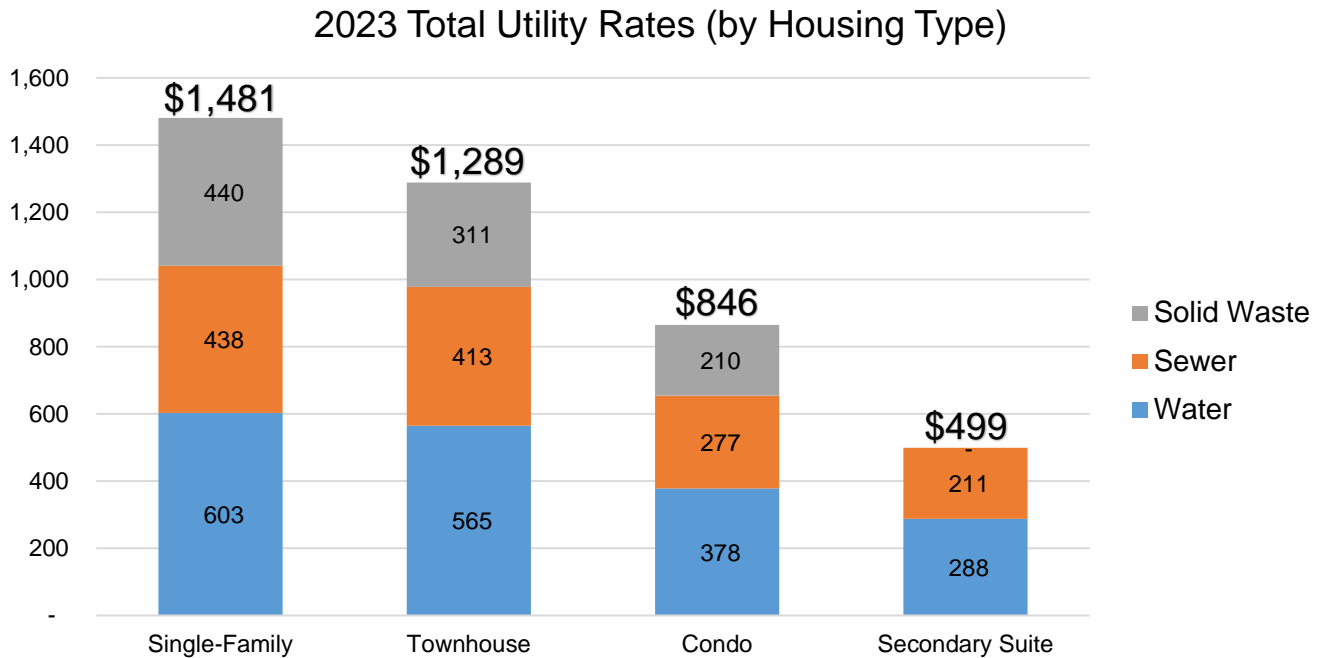
FC22/047

THAT the provisional 2023-2027 Utility Five-Year Financial Plan be approved with revised Metro Vancouver Charges incorporated once available as recommended in the report dated September 23, 2022 from the Finance and Technology Department – Financial Services Division regarding Provisional 2023-2027 Utility Five-Year Financial Plan;

AND THAT the proposed 2023 fees for the Water, Sewer, and Solid Waste Utilities be included in the 2023 Fees Bylaw with revised Metro Vancouver charges incorporated once available.

On October 28, 2022, Metro Vancouver's Board of Directors approved their 2023-2027 Financial Plans. Staff have incorporated the Metro Vancouver charges into the Utility budgets. As a result, Water rates will increase by 1.5%, and Sewer rates will increase by 3.8% in 2023.

Net Solid Waste charges are increasing by 5% for 2023, resulting in a \$21 increase for a single-family residential property (Attachment 1, page 25).



Community Services:

Council approved the Community Services fees at the July 12, 2022 Regular Council meeting. This amendment, No. 3368, will be included as part of Bylaw No. 3383, as the previous Fees Bylaw will be repealed (**Attachment 1**, page 30).

Cultural Services:

Rates for the Inlet Theatre are set two years in advance to accommodate clients' needs. The new rates provided in the Bylaw are those for 2024 (**Attachment 1**, page 41).

Other Options

THAT staff report back with additional information as directed by Council.

Financial Implications

Each department will be incorporating revenues from the approved fees into the 2023 Draft Five-Year Financial Plan.

Communications / Civic Engagement

A variety of stakeholders have been considered in determining the proposed fees including all City Departments and the Parks and Recreation Commission. Once adopted, Bylaw No. 3383 will be posted on the City website and appropriate rates will be communicated in the City's Utility Newsletter.

Council Strategic Plan Objectives

Exceptional Service is achieved through continuous review of existing fees and ensuring that the fees reflect the most current cost of delivering services.

Attachment:

1. Draft City of Port Moody Fees Bylaw, 2022, No. 3383.

Report Author

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Report Approval Details

Document Title:	2023 Fees Bylaw.docx
Attachments:	- Attachment 1 - Draft City of Port Moody Fees Bylaw, 2022, No. 3383.pdf
Final Approval Date:	Oct 31, 2022

This report and all of its attachments were approved and signed as outlined below:

Rosemary Lodge, Manager of Communications and Engagement - Oct 26, 2022 - 2:14 PM

Kate Zanon, General Manager of Community Development - Oct 26, 2022 - 2:43 PM

Jeff Moi, General Manager of Engineering and Operations - Oct 26, 2022 - 4:56 PM

Darcey O'Riordan, Fire Chief - Oct 27, 2022 - 6:18 AM

Anna Mathewson, General Manager of Community Services - Oct 27, 2022 – 12:09 PM

Angie Parnell, General Manager of Corporate Services - Oct 27, 2022 - 6:24 AM

Paul Rockwood, General Manager of Finance and Technology - Oct 27, 2022 - 9:33 AM

Stephanie Lam, City Clerk and Manager of Legislative Services - Oct 30, 2022 - 2:24 PM

Tim Savoie, City Manager - Oct 31, 2022 - 2:44 PM