

# Memorandum

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Date: September 11, 2022  
Submitted by: Community Development Department – Policy Planning Division  
Subject: Housekeeping Updates to the Fees Bylaw

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At the July 26, 2022 Regular Meeting amendments to the Fees Bylaw were adopted to reflect Council direction to increase development related fees by 10%. It has recently come to the attention of staff that several formatting errors occurred in the amended bylaw which resulted in a series of fees being shifted, such that the fee description and the related fee were offset, and some updated text was lost. This error affected several sections in the bylaw which have now been corrected so that the fee description and fee value are appropriately aligned, and missing text has been re-inserted. The updates can be found in the amendment bylaw included in Attachment 1.

**THAT City of Port Moody Fees Bylaw, 2021, No. 3327, Amendment Bylaw No. 6, 2022, No. 3377 be read a first, second, and third time as recommended in the memo dated September 11, 2022 from the Community Development Department – Policy Planning Division regarding Housekeeping Updates to the Fees Bylaw.**

#### Attachment

1. Draft City of Port Moody Fees Bylaw, 2021, No. 3327, Amendment Bylaw No. 6, 2022, No. 3377.

## Report Approval Details

Document Title:	Housekeeping Updates to the Fees Bylaw.docx
Attachments:	- Attachment 1 - Draft City of Port Moody Fees Bylaw, 2021, No. 3327, Amendment Bylaw No. 6, 2022, No. 3377.pdf
Final Approval Date:	Sep 14, 2022

This report and all of its attachments were approved and signed as outlined below:

Kate Zanon, General Manager of Community Development - Sep 12, 2022 - 2:06 PM

Rosemary Lodge, Manager of Communications and Engagement - Sep 14, 2022 - 8:52 AM

Paul Rockwood, General Manager of Finance and Technology - Sep 14, 2022 - 10:25 AM

Tim Savoie, City Manager - Sep 14, 2022 - 10:32 AM