

Memorandum

Date: August 15, 2022
Submitted by: Executive Assistant to Mayor and Council
Subject: Tri-Cities Chamber of Commerce – 2022 Fee for Service

The attached service outline and invoice (**Attachment 1**) was received from the Tri-Cities Chamber of Commerce for the 2022 Fee for Service. The Chamber provides tourism information for the Tri-Cities area; hosts business education workshops and conferences; provides on-going communication with MPs, MLAs, Mayors, and City Councils; organizes community outreach and business networking events; and supports local non-profits through advertising, financial contributions, and a range of in-kind donations.

The Fee for Service Summary (**Attachment 3**) outlines what the fee includes. For reference, the 2021 Fee for service was \$7,011.27. As mentioned in the Fee for Service Summary, there is a 5% increase over last year, to adjust for inflation and rising costs of doing business.

If Council chooses to continue the service, the recommended resolution is:

THAT the City of Port Moody renew its membership in the Tri-Cities Chamber of Commerce and remit the 2022 Fee for Service dues of \$7,361.83 as recommended in the memo dated August 15, 2022 from the Executive Assistant to Mayor and Council regarding Tri-Cities Chamber of Commerce – 2022 Fee for Service.

Attachments

1. Port Moody Fee For Service Letter 2022
2. Invoice for Tri-Cities Chamber Fee for Service
3. 2022 Fee for Service Summary

Report Approval Details

Document Title:	Tri-Cities Chamber of Commerce – 2022 Fee for Service.docx
Attachments:	- Attachment 1 - Port Moody Fee For Service Letter 2022.pdf - Attachment 2 - Invoice for Tri-Cities Chamber Fee for Service.pdf - Attachment 3 - 2022 Fee for Service Summary - Port Moody.pdf
Final Approval Date:	Sep 12, 2022

This report and all of its attachments were approved and signed as outlined below:

Rosemary Lodge, Manager of Communications and Engagement - Aug 25, 2022 - 10:43 AM

Paul Rockwood, General Manager of Finance and Technology - Aug 25, 2022 - 11:29 AM

Tim Savoie, City Manager - Sep 12, 2022 - 3:50 PM