



# City of Port Moody

## Report/Recommendation to Council

Date: June 29, 2022  
Submitted by: City Manager  
Subject: Council Strategic Plan – 2022 Q2 Update and Project Proposal

---

### Purpose

To provide a Council Strategic Plan update as of the second quarter of 2022 and to present, for Council consideration, a new project proposal for integration into the Council Strategic Plan.

---

### Recommended Resolution(s)

**THAT the Construction Best Practices Policy project proposal be approved and the project be designated as Priority Level 2 in the Council Strategic Plan as recommended in the report dated June 29, 2022 from the City Manager regarding Council Strategic Plan – 2022 Update and Project Proposal.**

---

### Discussion

#### 2022 Q2 Update

Staff have completed the following projects since the 2022 Q1 Council Strategic Plan Update was presented on April 19, 2022:

Project	Priority Level	Notes
Economic Development Master Plan	1	Approved by Council on June 28, 2022. Implementation plan to follow but will be a separate project.
Climate Resilient Landscaping on Public Lands	1	Standards are complete. Staff presented to Parks and Recreation Commission and the EPC. Staff are moving into the implementation and inventory stage.
Policy for Family-Friendly Units	1	Policy endorsed by Council on April 19, 2022. Meeting with Development Industry representatives to review the policy.

Market Rental and Inclusionary Zoning Policy	1	Policy endorsed by Council on April 19, 2022. Meeting with Development Industry representatives to review the policy.
Truth and Reconciliation Understanding and Engagement Phase 1	1	Phase 1 report from the Four our Future consulting team was presented to Council in May 2022. This included a list of Indigenous groups contact information. A follow up staff report was presented in June, and a Phase 2 project proposal was endorsed by Council.
Community Health Assessment Phase 1	2	Report with research summary, draft RFP, and project proposal presented to Council on March 22, 2022. Follow-up with Fraser Health on data sets has concluded.
Spill Procedure Program and Guidelines	2	Program and guidelines completed.
Wayfinding Strategy	3	Strategy was approved by Council on June 28, 2022.
Fast Track Development Policy	3	Council provided direction on March 22, 2022 to report back with an Interim Streamlining Applications Policy. A project proposal was prepared for consideration in the May Strategic Plan update report and endorsed by Council. Original Council direction on a Fast Track Development Policy considered to be addressed.
Outdoor Learning Program	3	Implemented changes to regular program delivery with successes in several summer programming areas. Remainder of work is operational, including exploring working with fish hatcheries for outdoor learning opportunities.

Strategic Plan Priorities at a Glance (Attachment 1) is included as part of this package to provide Council with the overall picture of Strategic Plan projects and their priority levels.

Strategic Plan 2021 Q4 Project Report (Attachment 2) shows the status of each project.

Strategic Plan 2021 Q4 Objectives Report (Attachment 3) shows progress at the objective level of the Council Strategic Plan.

### Project Proposals

Included in this Q2 Update is the Constructions Best Practices Policy project proposal (Attachment 4). This project will seek to outline construction best practices, determine prescriptive construction expectations, identify updates to applicable bylaws including monitoring and enforcement procedures, develop procedures to forecast construction (private and City works), and establish a construction impacts fee and eligibility requirements for a refund of the refundable portion of the fee.

In the April 19, 2022 and May 24, 2022 Council Strategic Plan updates, there was reference to a project proposal regarding Demolition Ban Options; however, this work was considered operational and moved forward, with a presentation to Council on proposed bylaw amendments on July 12, 2022.

There are currently no outstanding or pending project proposals.

### Other Option(s)

Council may decline or defer the project proposal rather than approving it.

### Financial Implications

The Construction Best Practices Policy project has a budget of \$20,000 to be funded from the Development Reserve.

Due to finite staff resources, every project has an opportunity cost – other work that could be accomplished. The prioritization process in which Council has taken part ensures that staff resources are allocated efficiently and effectively to focus effort towards Council's highest priorities.

### Communications and Civic Engagement Initiatives

Staff share progress on the Council Strategic Plan on a quarterly basis at Council meetings. Information about public engagement is included in project proposals, if included in the project.

### Council Strategic Plan Objectives

The quarterly updates and project proposals reflect Council's priorities as defined in the Council Strategic Plan.

### Attachment(s)

1. CSP Priorities at a Glance.
2. CSP 2022 Q1 Project Report.
3. CSP 2022 Q1 Objectives Report.
4. CSP Project Proposal – Construction Best Practices Policy.

### Report Author

Marta Taylor, MPP  
Corporate Planning Advisor

Tim Savoie, MCIP, RPP  
City Manager

## Report Approval Details

Document Title:	Council Strategic Plan – 2022 Q2 Update and Project Proposal.docx
Attachments:	<ul style="list-style-type: none"><li>- Attachment 1 - CSP Priorities at a Glance.pdf</li><li>- Attachment 2 - CSP 2022 Q2 Project Report.pdf</li><li>- Attachment 3 - CSP 2022 Q2 Objectives Report.pdf</li><li>- Attachment 4 - CSP Project Proposal – Construction Best Practices Policy.pdf</li></ul>
Final Approval Date:	Jul 19, 2022

This report and all of its attachments were approved and signed as outlined below:

Kirk Heaven for Darcey O'Riordan, Fire Chief - Jul 13, 2022 - 1:22 PM

Kate Zanon, General Manager of Community Development - Jul 13, 2022 - 3:24 PM

Jeff Moi, General Manager of Engineering and Operations - Jul 13, 2022 - 3:47 PM

Angie Parnell, General Manager of People, Communications, and Engagement - Jul 16, 2022 - 10:56 PM

Paul Rockwood, General Manager of Finance and Technology - Jul 17, 2022 - 12:41 PM

Anna Mathewson, General Manager of Community Services - Jul 17, 2022 - 4:05 PM

Lindsay Todd for Rosemary Lodge, Manager of Communications and Engagement - Jul 18, 2022 - 10:32 AM

Tim Savoie, City Manager - Jul 19, 2022 - 11:06 AM