



MINUTES

Port Moody Public Library Board Thursday, April 21, 2022

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, April 21, 2022 via Zoom.

Present

Daphne Herberts (Chair)
Chris Dunnett
Kasturi Ghosh
Cllr. Meghan Lahti
Bill Lawrie
Pat Merrett
Valerie Simons
Jennifer Smith

Regrets

Jacquie Boyer

In Attendance

Marc Saunders, Library Director
Danielle Hubbard, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. **Call to Order**

The Chair called the meeting to order at 7:02 p.m.

Approval of Agenda

2. **Approval of Agenda**

Moved by B. Lawrie and seconded

THAT the agenda of the regular Library Board meeting of April 21, 2022 be approved

Carried.

Consent Agenda

3. **Consent Agenda**

Moved by V. Simons and seconded

THAT all items on the consent agenda be approved or received for information.

- 3.1 **Minutes of the regular Library Board meeting of March 17, 2022 (approval)**
- 3.2 **Correspondence (none)**
- 3.3 **Media Coverage (none)**
- 3.4 **Customer Feedback (see Director's Report)**
- 3.5 **Library Activity Overview (for information)**

3.6 Revenue and Expenses to March 31, 2022 (for information)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Director's Report was received for information.

Report on 2021 SOFI

4.2 2021 Statement of Financial Information

Moved by B. Lawrie and seconded

THAT the Library's 2021 Statement of Financial Information be approved

Carried.

Mission, Vision, Values Presentation

4.3 Presentation: Thinking About Our Mission, Vision, Values

The Director presented topics to encourage trustees to reflect on the Library's mission, vision, and values prior to the June 24/25 workshop.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

The Chair noted the easing of COVID-19 restrictions and requested that the Director survey trustees on meeting in-person again.

Policy Review Committee

5.2 Policy Review Committee

The Policy Review Committee provided a recommendation on Port Moody Public Library becoming fine free.

Moved by K. Ghosh and seconded

THAT the Library Board directs staff to bring this topic back for board discussion in March 2025, and in the interim develop a strategy to gradually reduce the library's dependence on late fees.

Carried.

BCLTA

5.3 BCLTA

		D. Herberts encouraged trustees to subscribe to the BCLTA newsletters.
Public Library InterLINK	5.4	Public Library InterLINK B. Lawrie spoke to the documents included in the package.
Arts & Culture Committee	5.5	Arts & Culture Committee J. Boyer emailed a brief report to trustees prior to the meeting.
Roundtable	6.	Roundtable There was a brief roundtable. <i>D. Solem left the meeting at 8:15 p.m.</i>
In-camera	7.	<u>In-camera Meeting</u> Moved by B. Lawrie and seconded THAT, as provided in section 90 (1) (c) of the Community Charter, this meeting of the Library Board be closed to the public. <i>Carried.</i> The meeting moved out of in-camera and returned to a public forum at 9:02 p.m.
Adjournment	8.	<u>Adjournment</u> The meeting adjourned at 9:03 p.m.