



# City of Port Moody

## Report/Recommendation to Council

Date: May 5, 2022  
Submitted by: City Manager  
Subject: Council Strategic Plan – 2022 Q2 - New Project Proposals and Shaping the Next Port Moody staff update

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### Purpose

To present Council with new Council Strategic Plan project proposals for review and approval as well as to provide a status update on how staff are advancing the “Shaping the Next Port Moody” resolutions.

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### Recommended Resolution(s)

**THAT the following project proposals be approved and that the projects be designated at the recommended priority level:**

- Dewdney Trunk Road Name Change – Priority Level 2;
- Maximum Density Standards Policy – Priority Level 3;
- Higher Density Standards Policy Update – Priority Level 3;
- Downtown Development Priorities Policy – Priority Level 3;
- Interim Streamlining Applications Policy – Priority Level 3;
- Written Public Input – Priority Level 3;

**AND THAT the following project budget requests be referred to the Finance Committee:**

- Dewdney Trunk Road Name Change - \$15,000;
- Maximum Density Standards Policy / Higher Density Standards Policy Update / Downtown Development Priorities Policy – combined request of \$10,000; and
- Written Public Input - minimum \$50,813.09 (annual cost of part-time staff);

**AND THAT the Embodied Emissions in New Construction Phase 1 project proposal be approved and included in the Climate Action Plan, Implementation Plan, Phase 2 as a priority project.**

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# Considered at the Regular Council Meeting of May 24, 2022

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## Discussion

### New Project Proposals

Based on Council direction, staff have worked to develop new project proposals for Council's consideration. The following project proposals are included in this report:

- Maximum Density Standards Policy (Attachment 1)
- Higher Density Standards Policy Update (Attachment 2)
- Downtown Development Priorities Policy (Attachment 3)
- Dewdney Trunk Road Name Change (Attachment 4)
- Embodied Carbon in New Construction Phase 1 (Attachment 5)
- Interim Streamlining Applications Policy (Attachment 6)
- Written Public Input (Attachment 7)

The Council Strategic Plan Priorities at a Glance document is attached for reference (**Attachment 9**).

### Funding Requests

Staff propose that the Maximum Density Standards Policy, Higher Density Standards Policy Update, and Downtown Development Priorities Policy be coordinated by one consultant. Elements of the work plan could be completed in tandem and other elements could be sequential. There is a combined funding request for these three projects of \$10,000, in addition to the \$25,000 already approved in the 2022 Capital Plan for the Maximum Density Standards project.

The Dewdney Trunk Road Name Change project has a budget request of \$15,000 for Project Manager / Technical Consultant Support.

The Written Public Input project has a budget request of a minimum \$50,813.09 to finance the annual cost of a part-time staff person.

### Other Project Requests

The following project proposals will be presented at a future Council meeting:

- Kyle Centre Repair (June 2022 Staff Report)
- Construction Best Practices Policy (Council Strategic Plan Q2 Update)
- Demolition Ban Options (June 2022 Staff Report)

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## Staff Update on “Shaping the Next Port Moody” Resolutions

On May 4, 2021, Council passed a series of resolutions in response to a report titled, Shaping the Next Port Moody – Seven Pitfalls and Seven Guidelines for Prudent Growth Resolutions. Staff prepared a report with recommendations on how to proceed with each resolution and on October 5, 2021, Council gave staff further direction.

Staff have prepared a table summarizing the original resolutions, the staff recommended implementation actions, further Council direction, and a status update on each resolution as of May 2022 (**Attachment 8**).

## Other Option(s)

Council may decline or defer the project proposals rather than approving them.

## Financial Implications

Three of the project proposals are requesting funds in order to advance the scope of work.

## Communications and Civic Engagement Initiatives

Any communication or civic engagement activities are included in the scope of work in each project proposal.

## Council Strategic Plan Objectives

Each project proposal indicates alignment with the Council Strategic Plan at the objective and action level.

## Attachment(s)

1. CSP PP - Maximum Density Standards Policy
2. CSP PP - Higher Density Standards Policy Update
3. CSP PP - Downtown Development Priorities Policy
4. CSP PP - Dewdney Trunk Road Name Change
5. CSP PP - Embodied Carbon in New Construction Phase 1
6. CSP PP - Interim Streamlining Applications Policy
7. CSP PP - Written Public Input
8. Staff Update on Shaping the Next Port Moody Resolutions
9. CSP Priorities at a Glance

## Report Author

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Corporate Planning Advisor

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City Manager

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### Report Approval Details

Document Title:	Council Strategic Plan – 2022 Q2 - New Project Proposals and Shaping the Next Port Moody staff update.docx
Attachments:	<ul style="list-style-type: none"><li>- Attachment 1 - CSP PP - Maximum Density Standards.pdf</li><li>- Attachment 2 - CSP PP - Higher Density Standards Policy Update.pdf</li><li>- Attachment 3 - CSP PP - Downtown Development Priorities Policy.pdf</li><li>- Attachment 4 - CSP PP - Dewdney Trunk Road Name Change.pdf</li><li>- Attachment 5 - CSP PP - Embodied Emissions in New Construction Phase 1.pdf</li><li>- Attachment 6 - CSP PP - Interim Streamlining Applications Policy.pdf</li><li>- Attachment 7 - CSP PP - Written Public Input.pdf</li><li>- Attachment 8 - Staff Update on Shaping the Next Port Moody Resolutions.pdf</li><li>- Attachment 9 - CSP Priorities at a Glance.pdf</li></ul>
Final Approval Date:	May 17, 2022

This report and all of its attachments were approved and signed as outlined below:

Darcey O'Riordan, Fire Chief - May 11, 2022 - 8:59 AM

Kate Zanon, General Manager of Community Development - May 11, 2022 - 11:03 AM

Jeff Moi, General Manager of Engineering and Operations - May 11, 2022 - 3:57 PM

Angie Parnell, General Manager of People, Communications, and Engagement - May 13, 2022 - 5:02 PM

Paul Rockwood, General Manager of Finance and Technology - May 14, 2022 - 1:07 PM

Devin Jain for Anna Mathewson, General Manager of Community Services - May 16, 2022 - 3:13 PM

Rosemary Lodge, Manager of Communications and Engagement - May 16, 2022 - 4:58 PM

Tim Savoie, City Manager - May 17, 2022 - 10:16 AM

## Maximum Density Standards

<b>Date:</b>	May 6, 2022
<b>Department, GM:</b>	Community Development, Kate Zanon
<b>Project Manager:</b>	Mary De Paoli
<b>Staff Lead:</b>	Jess Daniels
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion # <u>RC21/270b</u> <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 5.1 Community Evolution - Ensure future community growth is carefully considered and strategically managed consistent with the targets approved in our Official Community Plan.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input checked="" type="checkbox"/> Priority Level 3

### Project Description

To establish maximum density standards corresponding to development forms anticipated in the updated Official Community Plan. These standards will form the basis for developing a future tiered approach to density that links potential bonus density incentives to achieving desired community amenities.

### Relevant Background

#### Council Direction

At the May 4, 2021, Regular Council meeting the following resolution was passed:

#### RC21/270b

THAT Council and staff rethink our preferred city-centre built forms to nurture an innovative cityscape less focused on towers, including the following element:

- b) establish maximum-density standards, either city-wide or by neighbourhood.

#### Context

Density is commonly expressed numerically in the form of floor area ratio (FAR). This figure is obtained when the floor area of all buildings on a lot is divided by the area of the lot upon which the buildings and structures are situated.

In the current OCP, desired building forms are described within different land use designations and defined by maximum height limits. While these height limits provide some guidance, limitations related to the bulk or massing of buildings are undefined. Ideally a combination of both building heights and floor area ratio parameters provides a clearer framework to guide future development.

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Project Objectives	
	<ul style="list-style-type: none"> <li>To confirm building forms that correspond to land use designations in the updated OCP</li> </ul>
	<ul style="list-style-type: none"> <li>To undertake a technical analysis to determine appropriate FAR parameters for OCP land use designations (and associated building forms) in different parts of the City and to test these parameters</li> </ul>
	<ul style="list-style-type: none"> <li>To consult with an Interdepartmental Working Group and the development community to confirm FAR parameters</li> </ul>
	<ul style="list-style-type: none"> <li>To identify gaps in the current Zoning Bylaw that need to be addressed to create alignment between OCP land use designations and corresponding zones (with appropriate FAR parameters)</li> </ul>

Scope	
<b>In Scope</b>	<p>Engage a consultant to determine the following components:</p> <ul style="list-style-type: none"> <li>Create a framework of updated OCP land use designations in different parts of the City and corresponding building forms</li> <li>Undertake a technical analysis of appropriate FAR parameters that align with OCP land use designations (taking into consideration existing lot sizes, potential consolidation, building siting considerations, site adjacency considerations)</li> <li>Test FAR parameters on a range of test sites to confirm feasibility</li> <li>Establish and consult with an Interdepartmental Working Group</li> <li>Consultation with development community stakeholders</li> <li>Amendments to the OCP to include FAR parameters</li> <li>Identifying gaps in the current Zoning Bylaw and making recommendations to reconcile these gaps to create alignment between OCP land use designations and corresponding zones (with appropriate FAR parameters)</li> </ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"> <li>Public engagement</li> <li>Updating existing or creating new zones to correspond to OCP land use designations</li> </ul>

Combined Work Plan Overview - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update	
<b>Project start date:</b> Q3 2022	<b>Anticipated project end date:</b> Q3 2023
<p>One consultant is anticipated to be hired to complete the Maximum Density Standards Policy, Higher Density Standards Policy Update and the Downtown Development Priorities Policy.</p> <p>Elements of the work plan will be completed in tandem and other elements will be sequential. Specific order and timing of each step to be confirmed after the consultant is engaged.</p>	

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Completion of the draft OCP 2050 update will impact this timeline. Based on current Council direction a draft OCP 2050 is anticipated to be delivered in early Q2 2023	
<i>Deliverable/Milestone:</i>	<i>Date:</i>
Draft RFP	July/Aug 2022
Contract initiation	Sept 2022
Review OCP 2050, Community Engagement results and make recommendations of key ideas and concepts for inclusion in the community dialogue sessions	Oct 2022
Identification of density standards, priorities and expectations of new development based on recently completed plans and policies	Nov/Dec 2022
Draft a downtown development policy (following completion of the community dialogue sessions)	March 2023
Council workshop to confirm parameters of what is exceptional value that can lead to increased density	March 2023
Maximum Density Standards Technical Analysis and Testing	Mar-May 2023
Consultation with staff and development community on potential density standards	June 2023
Maximum Density Standards Report to Council (includes results of analysis and testing, proposed OCP amendment to align FAR with OCP land use designations and recommendations for potential related zoning bylaw updates)	July 2023
Report to Council with proposed updates to the Prioritizing Higher Density Development Policy	July 2023

Combined Budget - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update	
<b>Budget Source:</b> TBD	
Consultant	\$35,000
<input checked="" type="checkbox"/> <b>Request Referral to Finance Committee</b>	\$10,000*
*Note: \$25,000 already approved in 2022 Capital Plan for Maximum Density Standards project	

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Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision



## Higher Density Standards Policy Update

<b>Date:</b>	May 6, 2022
<b>Department, GM:</b>	Community Development, Kate Zanon
<b>Project Manager:</b>	Mary De Paoli
<b>Staff Lead:</b>	Jess Daniels
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion <u># RC21/273</u> (as amended by RC21/274 and RC21/275) <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 5.1 - Ensure future community growth is carefully considered and strategically managed consistent with the targets approved in our Official Community Plan.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input checked="" type="checkbox"/> Priority Level 3

### Project Description

To update the existing Prioritizing Higher Density Development Policy to include additional criteria related to demonstrating exceptional value toward community values for OCP amendment applications.

### Relevant Background

Council direction from May 4, 2021 Special Council Meeting:

#### RC21/20a:

THAT Council support the principle that extra residential density will be granted in OCP amendments only in unusual cases where the proposed project would deliver exceptional value toward other community values.

Examples of exceptional value discussed during Council deliberation included:

- local job creation;
- key sector development;
- housing affordability;
- local shopping and services;
- civic infrastructure;
- public amenities; and
- architectural distinction.

Since this resolution was passed, several related plans and policies have been completed, or are currently underway, that provide clarity in the following areas:

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- local job creation and key sector development (Economic Development Master Plan) – *completion in Q2 2022*
- housing affordability (Inclusionary Zoning Policy and Family Friendly Units Policy - *completed*, Housing Action Plan – *completion Q3 2022*)
- local shopping and services, public amenities and architectural distinction (Port Moody 2050, OCP update – *completion Q1 2023*)
- civic infrastructure (Master Transportation Plan update – *completion Q2 2023*)

It is anticipated that these plans and policies will potentially lead to updated standards or expectations for new development. Confirmation of community values is also expected as part of community engagement on Port Moody 2050. As Council direction refers to the delivery of exceptional value toward community values when considering OCP amendments, this implies potentially exceeding any new standards or expectations related to new development. As such, the timing for updating the Prioritizing Higher Density Development Policy is recommended to take place following completion of these initiatives.

### Project Objectives

- To confirm general expectations applied to all new development (related to completion of plans and policies recently completed or underway)
- To confirm Council's intention of what constitutes exceptional value for OCP amendments beyond established general expectations and how this might change for different development types in different areas
- To update the Prioritizing Higher Density Development Policy to reflect defined parameters for exceptional value toward community values as it relates to OCP amendment applications

### Scope

<b>In Scope</b>	<ul style="list-style-type: none"><li>- Confirming standards/expectations for new development resulting from plans and policies recently completed or underway</li><li>- Reviewing OCP community engagement results and draft vision and goals from Port Moody 2050 to confirm community values</li><li>- Facilitating a workshop with Council to confirm parameters for determining exceptional value in OCP amendment applications and confirm whether these will vary based on development type and neighbourhood</li><li>- Proposing updates to the Prioritizing Higher Density Development policy based on findings</li></ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"><li>- Public engagement on these policy updates</li><li>- Financial analysis on the impact of these exceptional value requirements</li></ul>

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Combined Work Plan Overview - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update	
<b>Project start date:</b> Q3 2022	<b>Anticipated project end date:</b> Q3 2023
<p>One consultant is anticipated to be hired to complete the Maximum Density Standards Policy, Higher Density Standards Policy Update and the Downtown Development Priorities Policy.</p> <p>Elements of the work plan will be completed in tandem and other elements will be sequential. Specific order and timing of each step to be confirmed after the consultant is engaged.</p> <p>Completion of the draft OCP 2050 update will impact this timeline. Based on current Council direction a draft OCP 2050 is anticipated to be delivered in early Q2 2023</p>	
<i>Deliverable/Milestone:</i>	<i>Date:</i>
Draft RFP	July/Aug 2022
Contract initiation	Sept 2022
Review OCP 2050, Community Engagement results and make recommendations of key ideas and concepts for inclusion in the community dialogue sessions	Oct 2022
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Maximum Density Standards Technical Analysis and Testing	Mar-May 2023
Consultation with staff and development community on potential density standards	June 2023
Maximum Density Standards Report to Council (includes results of analysis and testing, proposed OCP amendment to align FAR with OCP land use designations and recommendations for potential related zoning bylaw updates)	July 2023
Report to Council with proposed updates to the Prioritizing Higher Density Development Policy	July 2023

Combined Budget - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update
<b>Budget Source:</b> TBD

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Consultant	\$35,000
<input checked="" type="checkbox"/> <b>Request Referral to Finance Committee</b>	\$10,000*
*Note: \$25,000 already approved in 2022 Capital Plan for Maximum Density Standards project	

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

## Downtown Development Priorities Policy

<b>Date:</b>	May 6, 2022
<b>Department, GM:</b>	Community Development - Policy Planning Division, Kate Zanon
<b>Project Manager:</b>	Mary De Paoli
<b>Staff Lead:</b>	Jess Daniels
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion <u># RC21/270a</u> <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input checked="" type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 5.1 - Ensure future community growth is carefully considered and strategically managed consistent with the targets approved in our Official Community Plan.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input checked="" type="checkbox"/> Priority Level 3

### Project Description

To create a downtown development priorities policy. The priorities will correspond to development forms priorities identified by Council for inclusion in the draft Port Moody 2050, Official Community Plan update. The Downtown Cityscape neighbourhood is the Moody TOD area.

### Relevant Background

Council direction from May 4, 2021, Special Council Meeting:

#### RC21/270a

THAT Council and staff rethink our preferred city-centre built forms to nurture an innovative cityscape less focused on towers, including the following element:

- a) rethinking our guidance to developers regarding downtown cityscape before we commit to major neighbourhood redevelopments in the city centre.

Identifying preferred city-centre built forms will be informed by the results of a number of plans currently underway including:

- Housing Action Plan – completion Q3 2023
- Port Moody 2050, OCP Update – completion Q1 2023
- Master Transportation Plan Update – completion Q2 2023

### Project Objectives

- To determine Council's preferred built forms for the Moody TOD area.

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- To establish a policy that details the priorities for the Moody TOD downtown area that further articulates the land use concept and general policies in the Port Moody 2050 OCP Update.

Scope	
<b>In Scope</b>	<ul style="list-style-type: none"> <li>- Reviewing OCP community engagement results and draft vision and goals from Port Moody 2050 to confirm community values</li> <li>- Reviewing OCP land use scenarios survey results for the Moody TOD neighbourhood</li> <li>- Providing recommendations on key ideas and concepts that should be further explored in the community dialogue engagement sessions</li> <li>- Drafting a policy on Downtown Development priorities</li> </ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"> <li>- Public engagement on the policy</li> <li>- Financial analysis on the impact of the policy</li> </ul>

Combined Work Plan Overview - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update	
<b>Project start date:</b> Q3 2022	<b>Anticipated project end date:</b> Q3 2023
<p>One consultant is anticipated to be hired to complete the Maximum Density Standards Policy, Higher Density Standards Policy Update and the Downtown Development Priorities Policy.</p> <p>Elements of the work plan will be completed in tandem and other elements will be sequential. Specific order and timing of each step to be confirmed after the consultant is engaged.</p> <p>Completion of the draft OCP 2050 update will impact this timeline. Based on current Council direction a draft OCP 2050 is anticipated to be delivered in early Q2 2023</p>	
<i>Deliverable/Milestone:</i>	<i>Date:</i>
Draft RFP	July/Aug 2022
Contract initiation	Sept 2022
Review OCP 2050, Community Engagement results and make recommendations of key ideas and concepts for inclusion in the community dialogue sessions	Oct 2022
Identification of density standards, priorities and expectations of new development based on recently completed plans and policies	Nov/Dec 2022
Draft a downtown development policy (following completion of the community dialogue sessions)	March 2023

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Council workshop to confirm parameters of what is exceptional value that can lead to increased density	March 2023
Maximum Density Standards Technical Analysis and Testing	Mar-May 2023
Consultation with staff and development community on potential density standards	June 2023
Maximum Density Standards Report to Council (includes results of analysis and testing, proposed OCP amendment to align FAR with OCP land use designations and recommendations for potential related zoning bylaw updates)	July 2023
Report to Council with proposed updates to the Prioritizing Higher Density Development Policy	July 2023

Combined Budget - Maximum Density Standards, Downtown Development Priorities Policy, Higher Density Standards Policy Update	
<b>Budget Source:</b> TBD	
Consultant	\$35,000
<input checked="" type="checkbox"/> <b>Request Referral to Finance Committee</b>	\$10,000*
*Note: \$25,000 already approved in 2022 Capital Plan for Maximum Density Standards project	

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

## Dewdney Trunk Road Name Change

<b>Date:</b>	May 3, 2022
<b>Department, GM:</b>	Engineering and Operations, Jeff Moi
<b>Project Manager:</b>	TBD
<b>Staff Lead:</b>	Stephen Judd
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion #RC22/072 <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input checked="" type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 1.4 - Form effective relationships with service delivery partners, industries, and stakeholders to improve service delivery: Strengthen relationships with other levels of government, First Nations, community groups, and partners.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input checked="" type="checkbox"/> Priority Level 2 <input type="checkbox"/> Priority Level 3

Project Description
<p>This project supports Truth and Reconciliation through renaming Dewdney Trunk Road in the City of Port Moody. The project will confirm interest in a coordinated process for the communities along Dewdney Trunk Road to rename Dewdney Trunk Road. Staff will report back to Council with a proposed mutually acceptable municipal process for renaming Dewdney Trunk Road identifying any necessary budget requirements to implement the process.</p>

Relevant Background
<p>The City of Port Moody is dedicated to reconciliation, working to acknowledge the history of the land before colonization and to address the municipal calls to action in the Truth and Reconciliation Report.</p> <p>Dewdney Trunk Road is named after Edgar Dewdney who was the Commissioner of Indian Affairs and Lieutenant Governor of the North-West Territories in the 1880's, which at that time included much of what are now Canada's Prairie provinces. Edgar Dewdney used government policy to withhold food to support Treaty Land Entitlement negotiations resulting in the deaths of band members.</p> <p>In January 2022, Megan Leslie, the teacher of Charles Best Social Justice class, sent letters to the Port Moody Coquitlam MP, MLA and other decision makers, requesting the renaming of Dewdney Trunk.</p> <p>In February 2022, Councillor Amy Lubik brought forward a report to Council supporting the renaming of Dewdney Trunk Road and for Port Moody to lead in reconciliation and listen to our community members on how to do this.</p>



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The following resolutions from RC22/072 were passed on consent:

THAT Port Moody declare support for the renaming of Dewdney Trunk Road as recommended in the report dated January 25, 2022 from the Office of Councillor Amy Lubik regarding Support for Renaming Dewdney Trunk Road;

AND THAT staff reach out to other communities through which Dewdney Trunk Road traverses, including Coquitlam, Pitt Meadows, and Maple Ridge, to obtain municipal interest in a coordinated process to rename Dewdney Trunk Road;

AND THAT, once that response has been provided from the identified neighbouring communities, staff report back to Council with a proposed mutually acceptable municipal process for renaming Dewdney Trunk Road, including working with Indigenous Nations whose traditional land we are on to find or be gifted an appropriate new name for the street.

In March 2022, letters were sent to Coquitlam, Pitt Meadows, Maple Ridge, and Mission to gauge interest. Staff are now receiving responses and discussing interest and potential approaches with the other municipal staff.

### Project Objectives

- To identify a strategy to rename Dewdney Trunk Road in support of Port Moody's dedication to Truth and Reconciliation, social inclusion and the courage to lead and embrace new ideas.
- To coordinate with interested municipalities on the renaming.

### Scope

#### In Scope

##### Phase 1 – Determine Support (underway):

- Prepare a letter to confirm support for a coordinated approach to renaming Dewdney Trunk Road with Coquitlam, Pitt Meadows, Maple Ridge and Mission.

##### Phase 2 – Develop Process & Cost Estimates:

- Confirm legislative requirements
- Identify stakeholder groups (e.g., First Nations, police, fire, ambulance, Canada Post and the Land Title Office)
- Identify all City databases and internal documentation that maintain addresses
- Identify total number and land use of addresses affected
- Identify any instream development applications that may be affected
- Identify any capital projects that may be affected
- Identify, with member municipalities, a mutually acceptable process for selecting or gifting the new name for Dewdney Trunk Road, consultation with First Nations may be appropriate at this stage

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	<ul style="list-style-type: none"> <li>- Confirm internal process to change street names</li> <li>- Identify a budget estimate that incorporates both the private and public costs</li> </ul> <p><u>Phase 3 – Council Report:</u></p> <ul style="list-style-type: none"> <li>- Prepare Council Report and presentation including process and cost implications to confirm next steps</li> </ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"> <li>- Development or selection of replacement road name</li> <li>- Implementation of renaming or replacement of signs</li> </ul>

Work Plan Overview	
<b>Project start date:</b> May 30, 2022	<b>Project end date:</b> December 31, 2022
<i>Deliverable/Milestone:</i>	<i>Date:</i>
<i>Phase 1 – Determine Support (underway)</i>	<i>June 30, 2022</i>
<i>Phase 2 – Develop Process &amp; Cost Estimates</i>	<i>September 30, 2022</i>
<i>Phase 3 – Council Report</i>	<i>December 31, 2022</i>

Budget	
<b>Budget Source:</b> TBD	
Project Manager / Technical Consultant Support	\$15,000
Development and Implementation of Street Name	Not included in this proposal
<input checked="" type="checkbox"/> <b>Request Referral to Finance Committee</b>	\$15,000

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

## Embodied Emissions in New Construction Phase 1

<b>Date:</b>	May 2, 2022
<b>Department, GM:</b>	Kate Zanon, General Manager of Community Development
<b>Project Manager:</b>	Mary De Paoli, Manager of Policy Planning
<b>Staff Lead:</b>	Laura Sampliner
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion <u>#CW22/017 to 019</u> <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input checked="" type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	<u>Objective &amp; Action 2.4:</u> Provide leadership in climate change by thinking globally and acting locally. <ul style="list-style-type: none"> <li>Respond and adapt to climate change through planning and policy development</li> </ul>
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input checked="" type="checkbox"/> Priority Level 2 <input type="checkbox"/> Priority Level 3

### Project Description

Under the Embodied Emissions in New Construction project, staff plan to undertake research, industry consultation, and a legal review to outline options and implementation considerations for requiring and/or incentivizing embodied emissions reduction in new construction projects. Staff will consult with industry experts, other municipalities and present options and background information to Council for their consideration. This project proposal form outlines scope of work to undertake the most recent Council direction from February 22, 2022.

### Relevant Background

In June of 2019, the City of Port Moody declared a state of climate emergency. In July of 2020, City Council endorsed the Climate Action Plan. One of the six goals included in the Climate Emergency Declaration is to cut the carbon content of construction projects by 40% (compared to 2018) by the year 2030.

In 2019 Council passed the following motion based on a report Councillor Madsen brought forward regarding cement use:

#### RC19/445

THAT Council direct staff to report back with an assessment of the benefits, costs, feasibility, and implementation steps that would be required for the City to require that Portland-Limestone Cement (or its enhanced variant, Contempra) be used wherever cement might be called for in any future civic/public projects within the City of Port Moody, per the report dated September 28, 2019 from Councillor Hunter Madsen titled Recommendation to Reduce Local GHG Emissions by Requiring Portland-Limestone Cement in All Future Construction within Port Moody;

AND THAT staff's assessment include consultation with the Cement Association of Canada, regional cement providers, and a selection of construction firms that would be affected by this change;

AND THAT, if staff's assessment supports this recommendation, then the use of Portland-Limestone Cement/Contempra shall be encouraged in all private construction within our city through its inclusion and positive weighting in the Planning Department's Sustainability Checklist, and through consideration of its use in City evaluation of all rezoning applications;

AND THAT, if staff's assessment supports this recommendation, then the Mayor shall be directed on behalf of Council to petition the Province for modification of the B.C. building code to require use of PLC/Contempra cement in all B.C. construction; and also bring this same proposal for consideration at the next general sessions of the Lower Mainland Local Government Association and the Union of B.C. Municipalities.

**The City's Community Development – Policy Planning division staff have incorporated the reduction of embodied emissions, including the use of low-emissions materials such as Portland-limestone cement, in the updated Sustainability Report Card, active since April 1, 2022.**

In 2020, Port Moody passed the following resolution in regard to the Tall Wood Early Adoption Initiative. To participate in the Tall Wood Early Adoption Initiative City staff are required to be trained and knowledgeable on mass timber projects.

RC20/223

WHEREAS Council is aware that the Province is considering changing the regulation pursuant to section 3 of the *Building Act*, SBC 2015, c. 2, which will authorize and regulate the construction of encapsulated mass timber buildings 7-12 stories in height (the "Tall Wood Early Adoption Initiative");

AND WHEREAS Council, together with the Planning and Development Department and Port Moody Fire-Rescue, support participation in the Province of BC's Tall Wood Early Adoption Initiative;

THEREFORE BE IT RESOLVED THAT staff be directed to submit a request to register the City of Port Moody with the Province of BC to include the City of Port Moody as a participating local authority in the regulation for the Tall Wood Early Adoption Initiative as outlined in the report dated April 28, 2020 from the Planning and Development Department – Building, Bylaw, and Licensing Division regarding Tall Wood Early Adoption Initiative.

**This motion was completed by the City's Community Development – Building, Bylaws, and Licensing division.**

On March 9, 2021 Council passed the following motions based on a report by Councillor Milani:

RC21/124a and RC21/125

## Considered at the Regular Council Meeting of May 24, 2022

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THAT staff report back to Council with options on how best to:

- a) prioritize and incentivize Mass Timber (Cross-Laminated Timber (CLT)) construction for buildings over six storeys in height; and
- b) discourage the use of concrete as the main component of buildings over six storeys in height.

**On July 6, 2021, staff presented a project proposal to carry out the motions above. The direction from Council was to await mass timber research being undertaken by the City's Climate Action Committee – Sustainable Building Practice Sub-Committee.**

At the February 22, 2022 Regular Council meeting, Councillor Lahti presented a report detailing the summary of research and recommendations from the Climate Action Committee – Sustainable Building Practices Sub-Committee related to mass timber and embodied emissions in buildings. The following motions were passed:

CW22/017 to 019

WHEREAS Embodied carbon in a building is largely a function of materials, which means most of this impact is “upstream” of building occupancy;

AND WHEREAS Portland Limestone Concrete reduces CO2 emissions by 10% compared to traditional cement and is readily available locally;

AND WHEREAS The factors which will affect a decision on choice of building material would be determined based on the project as well as the efforts made in each proposal to reduce greenhouse gas and embodied carbon;

AND WHEREAS Cross Laminated Timber (CLT) building is an emerging industry and there are knowledge gaps for City staff specifically regarding code compliance and inspection;

THEREFORE BE IT RESOLVED THAT staff be directed to report back on the costs and implications to the city and the development community to set benchmark targets for embodied carbon output on all new construction;

AND THAT the City of Port Moody take all steps under the law to require that any concrete used for construction be Portland Limestone;

AND THAT City staff be trained in all aspects of CLT construction as it relates to code compliance and inspection;

AND THAT the City of Port Moody encourage the use of CLT construction when possible.

### Project Objectives

- To understand the costs and implications to the development community to set benchmark targets for embodied emissions output on all new construction

## Considered at the Regular Council Meeting of May 24, 2022

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- To research and outline ways in which the municipality may incentivize and/or require embodied carbon emissions in new construction

### Scope

<b>In Scope</b>	<ul style="list-style-type: none"> <li>- Research</li> <li>- Consultation with industry experts, building community, and municipal staff</li> <li>- Legal review and analysis</li> <li>- Recommendations for meeting project objectives</li> <li>- Consultant assistance</li> <li>- Presentation to Council</li> </ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"> <li>- Policy and bylaw amendments</li> <li>- Public engagement</li> </ul>

### Work Plan Overview

<b>Project start date:</b> Climate Action Plan Phase 2 Implementation, 2023-2024	<b>Project end date:</b> Q3/Q4 2023
<p>The following elements could compress the timeline and/or reduce the budget:</p> <p>The Climate Ready Homes and Buildings Plan (to be presented for Council consideration summer 2022) will address embodied emissions reduction in new buildings. Information around estimated cost and staff resources to undertake recommended actions impacting embodied emissions will be included in the Climate Ready Homes and Buildings Plan. Depending on actions identified in this Plan, the following project scope may be reduced or incorporated into another project.</p> <p>Cities such as Nelson and Vancouver are advancing building-related embodied emissions reductions work over the next year that would be valuable for Port Moody to refer to and utilize, once publicly available. Additionally, the Province is expected to publish a Lifecycle Impact Assessment Guide for Buildings and implement other initiatives aimed at reducing embodied emissions from buildings. There may also be grants that become available to support this work in the next few years, as currently there is minimal external funding available. The work completed by other cities and the province may also allow the City to reduce the following project scope and cost.</p>	
<i>Deliverable/Milestone:</i>	<i>Date:</i>
Consultant procurement	2 months
<u>Phase 1 - Ground truthing</u> Research to understand best practices, review and interview other municipalities, costs and implications to the City and development community. Undertake a legal review to understand the City's jurisdiction and opportunities to incentivize and/or	1-3 months

## Considered at the Regular Council Meeting of May 24, 2022

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require. Report back to Council with results of legal review and research, and revise scope of work based on research and legal review.	
<u>Phase 2 - Consult industry experts</u> Engage with industry experts, material suppliers (concrete, timber, etc.) and local builders to share research findings and receive feedback to inform options. Consult with development community regarding incentives and potential requirements.	2-3 months
<u>Phase 3 - Draft Options</u> Based on phases 1 & 2 research and review, develop options to meet project objectives and seek legal review of options. Outline information on amendments to policies/bylaws required for the options and incentives to support the roll out of options.	2 months
<u>Phase 4 - Prepare Documents</u> Prepare supporting documents, presentation, and report to Council to present options for consideration that meet project objectives.	4-6 weeks
<u>Phase 5 - Report to Council</u> Present report and attachments to Council.	TBD – based on earlier phases

Budget	
<b>Budget Source:</b> TBD	
Consultant Legal Fees Project Management Communications and Engagement	Estimated \$25,000 - \$35,000 Estimated \$10,000 Estimated \$5,000 - \$8,000 Estimated \$5,000 - \$8,000
<input checked="" type="checkbox"/> <b>Request Consideration with Phase 2 Climate Action Plan Implementation for 2023-2024</b>	Estimated between \$45,000 - \$61,000

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

## Interim Streamlining Applications Policy

<b>Date:</b>	May 10, 2022
<b>Department, GM:</b>	Community Development, Kate Zanon
<b>Project Manager:</b>	Mary De Paoli
<b>Staff Lead:</b>	Jess Daniels
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Motion # <u>RC22/110-111</u> <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input checked="" type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 5.1 - Ensure future community growth is carefully considered and strategically managed consistent with the targets approved in our Official Community Plan.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input checked="" type="checkbox"/> Priority Level 3

### Project Description

To develop an interim corporate policy for streamlining development applications for Council identified priority areas: affordable housing, employment spaces, and reduced embodied carbon emissions. The interim policy will provide temporary guidance until a more thorough long-term policy can be developed based on the results of various in-progress projects relating to development strategies, policies, and reviews.

### Relevant Background

On March 22, 2022, Council passed the following resolution:

#### RC22/110-111

THAT staff be directed to develop an interim streamlining policy for projects that prioritize seniors' housing, affordable housing units, job creation, and mass timber/Portland Limestone Concrete construction as outlined in the report dated February 2, 2022, from Community Development Department – Policy Planning Division regarding Streamlined Application Process for Council-Identified Priority Areas.

Streamlining or fast-tracking development applications is a municipal tool that articulates to the development community municipal priorities and encourages applications that meet these priorities by expediting the application review and consideration of entitlements process. While there is not a direct financial incentive from a streamlining policy, time savings to an application process can result in cost savings to an applicant and expedited delivery on priority area goals.

Council has identified the following areas to consider for streamlining or fast-tracking development applications:

1. Provision of affordable housing



## Considered at the Regular Council Meeting of May 24, 2022

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2. Provision of employment spaces
3. Reduced embodied emissions in buildings (mass timber construction/Portland Limestone Concrete)

There are several Council Strategic Plan Priority Level 1 projects already underway that will substantively inform the streamlining policy:

- a) Development Process Improvement Project (Q2 2022 – Initial findings, Q3 2022 – implementation starts)
- b) Housing Action Plan (Q3 2022 completion)
- c) Inclusionary Zoning Policy (completed)
- d) Economic Development Master Plan (Q2 2022 completion)
- e) Embodied Emissions in New Construction (TBD)
- f) Climate Ready Homes and Buildings Plan (Q2 2022 completion)

### Interim Policy

The interim policy will be developed with currently available information from our staff team and any final or preliminary results from the Priority Level 1 projects listed above. The scope will include:

- basic streamlining criteria that can be confirmed internally;
- a simple process that moves applications that meet the streamlining criteria to the front of the queue (may affect timelines for other applications).

A more thorough and complete long-term policy will be developed upon completion of the Priority Level 1 projects listed above. Staff plan for this long-term policy to be tested for feasibility by a consultant and plan to re-assess the criteria and priorities that the policy covers.

### Project Objectives

- To articulate to the development community municipal priorities regarding development applications
- To encourage applications that meet identified development priorities
- To provide temporary guidance while a more long-term and thorough streamlining applications corporate policy is developed

### Scope

<b>In Scope</b>	<ul style="list-style-type: none"><li>- Develop criteria/framework for interim policy based on internal stakeholder work, including potential combinations of criteria related to eligibility;</li><li>- Determine related definitions for priority areas;</li><li>- Map out a process for fast-tracking for eligible applications based on current staff capacity and the current development application process framework;</li><li>- Draft Interim Streamlining Applications Corporate Policy.</li></ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"><li>- Research and analysis on criteria that cannot be confirmed in house;</li><li>- Public or stakeholder engagement;</li></ul>

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	<ul style="list-style-type: none"> <li>- Determining likelihood of projects meeting criteria and anticipating impacts to the application review process (testing against recent projects);</li> <li>- Internal process mapping/analysis (currently underway by Development Process Improvement Project; results forthcoming);</li> <li>- Consultation with the Development Review Group to determine process, capacity, and opportunities for streamlining applications above and beyond results of Development Process Improvement Project implementation (to begin in Q3 2023).</li> </ul>
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Work Plan Overview	
<b>Project start date:</b> July 2022	<b>Project end date:</b> November 2022
<i>Deliverable/Milestone:</i>	<i>Date:</i>
Confirm Affordable Housing Criteria	July/August 2022
Confirm Economic Development Criteria	July/August 2022
Confirm Embodied Emissions Criteria	July/August 2022
Draft Corporate Policy	August/September 2022
Present draft Interim Streamlining Applications Corporate Policy to Council for endorsement	November 2022

Budget	
<b>Budget Source:</b> Departmental Budget	
Internal staff project – Policy Planning workplan as time allows	\$0
<input type="checkbox"/> <b>Request Referral to Finance Committee</b>	

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

## Written Public Input

<b>Date:</b>	May 2, 2022
<b>Department, GM:</b>	City Administration (Legislative Services Division), Tim Savoie
<b>Project Manager:</b>	TBD
<b>Staff Lead:</b>	TBD
<b>Project Origin:</b>	<input checked="" type="checkbox"/> Council Resolution <u>RC21/330&amp;331</u> <input type="checkbox"/> Staff Initiated <input type="checkbox"/> Other:
<b>Priority Area:</b>	<input checked="" type="checkbox"/> Exceptional Service <input type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	Objective & Action 1.3 - Provide the public with transparent and open government, and opportunities to provide input on City issues.
<b>Proposed Priority</b>	<input type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input checked="" type="checkbox"/> Priority Level 3

### Project Description

Amend policies and procedures to capture and acknowledge written public input in Council meeting minutes and Public Hearing minutes and to provide written public input to the public prior to Public Hearings and Council meetings by reducing the public input submission period and adding a part-time position.

### Relevant Background

On October 27, 2020, Councillor Milani submitted a report to Council requesting that all public input for all Council meetings and all public hearings be acknowledged in meeting minutes, be published before noon on the day of the meeting, and be permanently retained as part of the on-table package.

On June 22, 2021, Council received a report outlining the significant resources required and legal risks of publishing and permanently retaining all public input regardless of topic. The recommendations in the report were not adopted. Council passed the following resolution:

#### RC21/330&331

THAT staff be directed to amend policies and procedures to capture and acknowledge written public input in Council meeting minutes and Public Hearing minutes and to provide written public input to the public prior to Public Hearings and Council meetings by reducing the public input submission period and adding a part-time position at the cost of \$50,813.09;

AND THAT the annual budget of \$50,813.09 be approved and forwarded to the Finance Committee for identification of a funding source;

AND THAT staff continue to look for cost saving measures;

## Considered at the Regular Council Meeting of May 24, 2022

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AND THAT staff report back on the feasibility and cost of an automated online form to capture written public input that will form part of the public record.

Council has directed staff to:

- Recruit, hire, and train a part-time staff member to receive, collate, redact, and publish public input for Public Hearings and Council meeting ahead of the start of each meeting;
- Reduce the written public input submission period for Public Hearings by four days;
- Add written public input submissions to all Council meetings;
- Add references to the input received within the minutes of each Public Hearing and Council meeting.

An annual budget of \$50,813.09 has been approved and will be forwarded to the Finance Committee for identification of a funding source. Due to the frequency and length of Council meetings and Public Hearings, this budget will likely require revision.

### Project Objectives

- To reduce the delay for publishing written submissions for Public Hearing by one day
- To add an opportunity for members of the public to have written submissions published and permanently retained regardless of topic

### Scope

- |                 |   |
|-----------------|---|
| <b>In Scope</b> | <ul style="list-style-type: none"> <li>- Recruitment of Written Public Input Coordinator</li> <li>- Updates to the Council Procedure Bylaw</li> <li>- Updates to relevant corporate policies</li> </ul> |
|-----------------|---|

- |                     |  |
|---------------------|--|
| <b>Out of Scope</b> | <ul style="list-style-type: none"> <li>- Legal/liability review</li> </ul> |
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### Work Plan Overview

**Project start date:** TBD

**Project end date:** TBD

*Deliverable/Milestone:*

*Date:*

Develop Job Description

TBD

Engage Written Public Input Coordinator

TBD

Amend Council Procedure Bylaw

TBD

Amend Corporate Policies

TBD

Amend Notifications

TBD

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Budget	
Budget Source: TBD	
Annual Cost of Part-time Staff	Minimum \$50,813.09
<input checked="" type="checkbox"/> Request Referral to Finance Committee	\$50,813.09

Decision Notes (Corporate Planning Advisor use only)		
Date	Meeting	Decision

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### **Shaping the Next Port Moody – Seven Pitfalls and Seven Guidelines for Prudent Growth Resolutions Update**

On May 4, 2021, Council passed a series of resolutions in response to a report titled, *Shaping the Next Port Moody – Seven Pitfalls and Seven Guidelines for Prudent Growth Resolutions*. Staff prepared a report with recommendations on how to proceed with each resolution and on October 5, 2021, Council gave staff further direction.

Below is a table summarizing the original resolutions, the staff recommended implementation actions, further Council direction, and a status update on each resolution as of May 2022.

<b>May 4, 2021 Council Resolutions</b>	<b>Staff Recommended Implementation Actions</b>	<b>Council Direction</b>	<b>May 2022 Implementation Update</b>
<b>RC21/268</b> 1. Council shall actively manage Port Moody's pace of growth to stay in line with community approved population targets.	<u>Incorporate Action</u> – Add updated targets into the Port Moody 2050, OCP update project after they are determined.  <u>Incorporate Action</u> – Inclusion of a growth statement in staff reports for OCP/zoning amendment applications.	Proceed       Proceed	Population targets will be added into Port Moody 2050, OCP update.    A growth update chart has been prepared and will be included in reports for OCP/Zoning applications over 30 units and pre-public hearing beginning May 1, 2022.
<b>RC21/269</b> 2. That Council and Staff (shall) prioritise the rebuilding of Port Moody's economy in proper balance (0.42pop/jobs) with residential growth. (including the 2.i-2.v)	<u>Incorporate Action</u> – Add jobs targets into the Port Moody 2050, OCP update project following validation from the Economic Development Study/Economic Development Master Plan.	Proceed	Job targets will be added into Port Moody 2050, OCP update.
2.i) Foster good jobs in promising and innovative industries, with the Moody Innovation Centre as a key component.	<u>Action Under Way</u> – The Council strategic plan project, “Moody Innovation Centre,” and the related Council Task Force are looking at exploring opportunities for business development in emerging	Proceed	Staff continue to look for opportunities to encourage businesses in the emerging technologies sector to locate in Port Moody.

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	technologies; no action recommended at this time.		
2.ii) Prioritise a restored business district within the Moody TOD area and adjacent lands, along with residential and related shopping/services.	<u>Action Under Way</u> – Economic Development Studies project and Economic Development Master Plan project to inform policies for consideration of inclusion in the Port Moody 2050, OCP update project.	Proceed	The Economic Development Studies project is complete.  The Economic Development Master Plan project will be presented to Council in Q2 2022.
2.iii) Consider business-building across all suitable city centre areas.	<u>Expand Project</u> – Review of City Centre neighbourhoods to determine job creation opportunities and assign a value to each neighbourhood can be included as part of the Economic Development Master Plan project; work anticipated to complete at the end of Q4 2021; budget quote of \$5,000 for scope change, no change to the timeline.	Proceed; Budget approved	Job-creation opportunities at the neighbourhood level have been conducted as part of the Economic Development Master Plan project; Reporting back will be completed with the Master Plan.
2.iv) Proactively develop a future vision and strategy with landowners to evolve industrial land uses	<u>New Capital Project</u> – Add a project to prepare an industrial land strategy for Port Moody in conjunction with landowners, building on the Metro Vancouver Industrial Land study; respecting the complexity and pressure on Port Moody industrial lands the anticipated budget is expected to be \$15,000-\$25,000.	Proceed	An Industrial Lands Strategy was included in the approved 2022 Capital Plan; the project proposal was approved by council and the project is underway; the estimated project completion date is December 2022.
2.v) For Murray/Clarke corridor, explore business	<u>Action Under Way</u> – Results of the OCP survey #3 Murray Street land	Proceed	An Arts and Entertainment land use scenario option was included in the

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development of an arts and entertainment zone.	use scenarios consultation will inform updated policies in the OCP 2050 Update project; an Arts and Entertainment District vision is incorporated into one of the Murray Street land use scenarios; no additional action recommended at this time.		Murray Street neighbourhood land use scenarios in Mort Moody 2050, OCP Survey No. 3.
<p><i>RC21/270</i></p> <p>3. Council and staff rethink our preferred city-centre built forms to nurture an innovative cityscape less focussed on towers. (including 3.i-3.iii)</p>	<p><u>Action Under Way</u> – The Port Moody 2050, OCP update project land use scenarios consultation includes four options for the Moody Centre TOD area including an option with a reduced focus on a tower building form.</p> <p><u>New Operating Project</u> – After the Port Moody 2050, OCP update project land use scenarios consultation concludes, staff recommend a facilitated session with urban design professionals to seek clarity on building scale choices, and balancing neighbourhood objectives, with consideration of community feedback, and identifying transition elements between the three subject Moody Centre neighbourhoods; see Innovative Cityscape project proposal phase 1; budget quote of approximately \$10,000 and Draft</p>	<p>Proceed</p> <p>Hold actioning; no budget approved</p>	<p>The Port Moody 2050, OCP update Survey No. 3 includes a land use scenario in both the Moody TOD and Oceanfront neighbourhoods that reduce the focus on a tower building form.</p> <p>New direction - On October 12, 2022, Council directed staff to prepare a blue sky engagement activity.</p> <p>On February 1, 2022, Council approved the staff recommended OCP blue sky engagement approach (community dialogue sessions), implementation timeline (following Port Moody 2050, OCP Survey No. 3), and budget.</p>



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	Port Moody 2050, OCP timeline adjustment of up to 1 month.		
3.i) Rethinking our guidance to developers regarding downtown cityscape before we commit to major neighbourhood redevelopments in the city centre.	<u>New Operating Project</u> – Create a Corporate Policy to provide developers direction on downtown redevelopment priorities; see Innovative Cityscape project proposal phase 2; budget \$4,500.	Hold actioning; no budget approved	<p>Staff have prepared a project proposal for Council consideration to prepare a Downtown Development Priorities Policy.</p> <p>This project has been bundled with the Maximum Density Standards Policy and the Prioritising Higher Density Development Policy update projects.</p>
3.ii) Establish maximum density standards, either citywide or by neighbourhood.	<u>New 2022 Capital Project</u> – Third party to conduct an analysis and develop density standard recommendations; this work is recommended following submission of a draft OCP 2050 document; anticipated budget \$15,000-25,000.	Proceed	<p>A Maximum Density Standards project was included in the approved 2022 Capital Plan; a project proposal has been prepared for Council consideration.</p> <p>This project has been bundled with the Downtown Development Priorities Policy and the Prioritising Higher Density Development Policy update projects.</p> <p>The Maximum Density Standards Policy portion of the bundled projects is planned to follow completion of the draft Port Moody 2050, OCP update.</p>

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<p>3.iii) Prioritise land-use changes that meet the City's specific housing needs, based on a completed housing needs assessment by staff.</p>	<p><u>Action Under Way</u> – At the conclusion of the housing needs study project, and inclusionary zoning policy project, incorporate priorities into OCP 2050 policies.</p> <p><u>New 2022 Capital Project</u> – Creation of a Housing Action Plan; anticipated budget of \$50,000.</p>	<p>Proceed</p> <p>Proceed; expedite project proposal</p> <p>Proposal and budget approved Nov. 16, 2021</p>	<p>Housing needs and inclusionary zoning policy parameters will be incorporated into Port Moody 2050, OCP update.</p> <p>The project is underway; the estimated completion date for the recommended actions is July 2022.</p>
<p><i>RC21/273 as amended</i></p> <p>4. Council supports the principle that extra residential density will be granted in OCP amendments only in unusual cases where the proposed project would deliver exceptional value towards other community values.</p>	<p><u>New Operating Project</u> – Update the Prioritising Higher Density Development Policy to include criteria that applicants need to respond to explaining how they are providing exceptional value in their application; see Innovative Cityscape project proposal phase 2; budget \$2,500.</p>	<p>Hold actioning; no budget approved</p>	<p>Staff have prepared a project proposal for Council consideration to prepare an update to the Prioritising Higher Density Development Policy.</p> <p>This project has been bundled with the Maximum Density Standards Policy and the Downtown Development Priorities Policy projects.</p> <p>The Prioritising Higher Density Development Policy update portion of the bundled projects is planned to follow completion of the draft Port Moody 2050, OCP update.</p>

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<p><b>RC21/276</b></p> <p>5. Direct staff to develop a framework for modelling how growth under various scenarios drives increased demand and costs for expanded civic services and amenities such that delivery quality is maintained and provide staff's recommendation as to how these growth-related costs might be best levied on developers on a per-project basis.</p>	<p><u>New 2022 Capital Project</u> – Third party facilities planning firm and/or land economist to develop a Port Moody model that based on a list of services, assess anticipated service needs based on growth scenarios including up to what population will the service support; anticipated budget of \$40,000-50,000.</p> <p>Services defined as – replacement of existing and facilities, parks, recreation services, infrastructure, fire department infrastructure, police department infrastructure, library services</p>	<p>Proceed; expedite project proposal</p> <p>Proposal and budget approved Nov. 16, 2021</p>	<p>The project is underway; the estimated completion date is July 2022.</p>
<p><b>RC21/278</b></p> <p>6. Affirm in principle that livability and overall quality-of-life for residents takes precedence when deciding whether or not to support specific requests for land use changes. (including 6.1.-6.ii)</p>	<p><u>No Staff Action</u></p>	<p>n/a</p>	<p>No Staff Action</p>
<p>6.i) Development decisions will minimize big traffic impacts. Direct staff to develop a model and assumptions for projection of cumulative traffic impacts under various growth scenarios. Also, recommend</p>	<p><u>Expand Project</u> – An update to the Port Moody Master Transportation Plan (MTP) is under way; development of a model for projecting cumulative traffic impacts can be added for a budget of up</p>	<p>Proceed; expedite project proposal</p> <p>Proposal and budget approved Nov. 16, 2021</p>	<p>The project is underway; the estimated completion date for the model phase of this project is July 2022.</p>

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maximum cumulative traffic congestion/average trip time targets during peak am and pm rush hour periods on key roadways crossing our city centre.	<p>to \$75,000 with no impact on the project timeline.</p> <p>Development of such a model may have technical and practical limitations and may not be fully in alignment with current or future MTP directions; staff do not recommend changing the project scope at this time as the approved project scope includes a modelling and monitoring strategy, along with relevant specifications and guidelines; the current project will inform direction for further technical projects and relevant directions.</p>		
6.ii) Development will be managed to minimize extended construction-nuisance impacts. Staff to draft for Council consideration, a Downtown Construction-Management Strategy under various construction project scenarios.	<p><u>New 2022 Capital Project</u> – Create a Construction Best Practices Policy, establish prescriptive expectations, update applicable Bylaws including monitoring and enforcement procedures, develop procedures to forecast construction over 6 months to one year, establish a deposit (or letter of credit) that can be refunded if the regulations are followed; anticipated budget \$20,000-30,000.</p>	Proceed	A Construction Best Practices Policy project was included in the approved 2022 Capital Plan; the planned start for this project is Q2 2022; staff are in the process of preparing the project proposal and procuring a consultant.

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<i>RC21/279 as amended</i> 7. Direct Staff to prepare a Downtown Park Capacity Assessment, under various growth scenarios. (including 7.i-7.ii)	<u>New 2022 Capital Project</u> – Third party to complete a park capacity assessment that contemplates various growth scenarios; anticipated budget \$15,000-25,000 (motions 7 and 7.i).	Proceed; expedite project proposal  Proposal and budget approved November 16, 2021	The project is underway; the estimated completion date is September/October 2022.  This project has been bundled with the Downtown Park Protection Plan project.
7.i) Direct Staff to prepare a Downtown Park Protection Plan for Council consideration under various growth/usage scenarios for residential and jobs density.	<u>New 2022 Capital Project</u> – Third party to prepare a park protection plan that contemplates various growth scenarios; budgeted within action 7.	Proceed; expedite project proposal  Proposal and budget approved November 16, 2021	The project is underway; the estimated completion date is September/October 2022.  This project has been bundled with the Downtown Park Capacity Assessment and Management Plan project.
7.ii) Direct Staff to provide a Rocky Point Park Impact Assessment in development applications within walking distance of Rocky Point Park.	<u>New 2022 Capital Project</u> – Third party to create a park impact assessment tool for use in evaluating development applications; anticipated budget \$10,000-20,000.	Proceed; expedite project proposal  Proposal and budget approved November 16, 2021	The project is underway; the estimated completion date is September/October 2022.
<i>RC21/282 as amended</i> 8. Staff be directed to incorporate the elements in the resolutions from 5.1 as principles in the OCP process and these concepts be included as subjects for resident input.	<u>New 2022 Capital Project</u> – The draft Port Moody 2050, OCP update is planned to be presented to Council in early 2022; a new consultation and engagement plan is part of the next steps; this plan will incorporate consultation on if the Growth Principles Motions have been addressed in the Draft OCP 2050; anticipated budget \$20,000-\$30,000	To be considered at the completion of the draft Port Moody 2050, OCP update; no budget approved	On October 12, 2022, Council directed staff to prepare an OCP blue sky engagement activity as well as provided prescriptive direction on changes to Port Moody 2050, OCP Survey No. 3.  The updated timeline to present Council with a draft Port Moody

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	for draft OCP consultation and engagement plan.		2050, OCP update is late Q1/early Q2 2023.
<p><i>RC21/284 as amended was POSTPONED</i></p> <p>9. Staff be directed to incorporate the elements contained in the resolutions from [Council agenda] item 5.1 into a further update to the Sustainability Report Card.</p>	No Staff Action.	n/a	No staff action.

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Exceptional Service	Priority
Truth and Reconciliation Understanding and Engagement P1	1
Customer Service Enhancements	1
Internal Digital Collaboration Platform	1
Explore development application surcharges	2
Corporate Learning Strategy	2
Onboarding Improvements	2
<b>*new proposal*</b> Dewdney Trunk Road Name Change	TBD
Enhance Employee Engagement Phase 2	3
Applicant Tracking System	3
Upgrade eDocs Phase 1	3
City archives space review	3
<b>*new proposal*</b> Written Public Input Management	TBD

Dark Shade: Priority Level 1, "Council's Must Do's"

Light Shade: Priority Level 2, "High Priority"

White Shade: Priority Level 3, "As Resources Allow"

Double Red Line: Above the line are Council's highest strategic priorities

Yellow Highlight: Requested or New Project Proposals

Environmental Leadership	Priority
Parkland Acquisition Strategy	1
Downtown Park Capacity Assessment and Management Plan	1
Rocky Point Park Development Impact Assessment	1
Rocky Point Park Master Plan Update	1
Climate Ready Buildings Plan	1
Master Transportation Plan Update	1
Tri-Cities Climate Mobility Strategy	1
Transportation Assessment for New Developments	1
Coastal Flood Management Strategy	1
Extreme Weather Response Plan	1
Low Carbon Resilience Policy	1
Trail Network Plan	1
Inlet Sports Field Redevelopment Phase 2 (Construction)	1
Natural Asset Management Strategy	2
Urban Forest Management Strategy	2
Tree Protection Bylaw Update	2
Spill Procedure Program and Guidelines	2
Old Orchard Park Master Plan	2
<b>*new proposal*</b> Embodied Emissions in New Construction Phase 1	TBD
Outdoor Learning Program	3
Riparian Variance Policy	3
Park signage review	3
Repository of local environmental experts for developers	3
<b>Project Proposals Requested</b>	
Demolition Ban Options	TBD

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Healthy City	Priority
Housing Action Plan	1
Shoreline House Post	1
Tennis and Pickleball Strategy	2
Seniors Centre Feasibility Study	2
Disaster Response Plan	3
Living Wage Policy Report	3
Facility Safety Improvement	3
Physical Literacy Program	3
Explore accessible swimming pool options	3
Promote Social Connectedness	3
Marine fire response/emergency response watercraft	3
Columbarium Memorial Study	3
Community kitchen	3
Revisit accessibility audit and action implementation	3
<b>Project Proposals Requested</b>	
Construction Best Practices Policy	TBD

Economic Prosperity	Priority
Economic Development Master Plan	1
Innovation space hub opportunities	2
Cultural Mapping	2
Community Event Improvements	2
Industrial Land Strategy	2
Mural Contest Options	3
Review Works Yard Materials/Supplies Tracking and Storage	3
Local Artist Gallery Display Program	3
Wayfinding Strategy	3
Clarke Street Revitalization Phase 1	3
Pay Parking Exploration	3
Subsidized Art Maker Space Options	3
Support the development of a Digital Creative Business District	3
Museum relocation review	3
Hotel attraction options	3



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Community Evolution	Priority
Growth Impact Model	1
Cumulative Development Traffic Model	1
OCP Update Process	1
City Lands Strategy Phase 1	1
Bike Route Review	2
Update Asset Management Investment Plan (AMIP)	2
Small Lot Program and Laneway Program Updates	2
St Johns Redesign Project Phase 1+2	2
Water Metering Expansion Study	3
Queen Street Plaza Placemaking	3
Suter Brook Village Traffic Improvement Pilot	3
Transit Stop Furniture	3
Update Subdivision and Development Servicing Bylaw	3
David Avenue HMTV to Turner Crt Drive Traffic Study	3
Resident Parking Only - 2123 and 2125 Clarke Street	3
<b>*new proposal*</b> Downtown Development Priorities Policy	TBD
<b>*new proposal*</b> Maximum Density Standards Policy	TBD
<b>*new proposal*</b> Higher Density Standards Policy Update	TBD
<b>*new proposal*</b> Interim Streamlining Applications Policy	TBD
<b><u>Project Proposals Requested</u></b>	
Kyle Centre Repair	TBD