



City of Port Moody

Minutes

Heritage Commission

Minutes of the meeting of the Heritage Commission held on Thursday, April 14, 2022 via Zoom.

Present

Councillor Meghan Lahti – Chair
Dianna Brown
Rebeca Salas
Joan Stuart

Absent

Councillor Diana Dilworth – Vice-Chair
Laurie Beckwith (Regrets)

In Attendance

Jess Daniels – Policy Planner
Esin Gozukara – Committee Coordinator

Also in Attendance

Andrew Farris – Co-founder and CEO, On This Spot

1. Call to Order

Call to Order

1.1 The Chair called the meeting to order at 7:01pm.

2. Adoption of Minutes

Minutes

2.1 HC22/006
Moved, seconded, and CARRIED
THAT the minutes of the Heritage Commission meeting held on Thursday, March 10, 2022 be adopted.

3. Unfinished Business

4. New Business

On This Spot

4.1 Presentation: Ross Hiebert, On This Spot

Andrew Farris, Co-founder and CEO, On This Spot, gave a presentation on On This Spot, and noted the following:

- since the last presentation to the Commission, On This

Spot has grown considerably and widened its capabilities and audience;

- products offered are customizable, any part of history can be highlighted through storytelling;
- proceeds generated from selling Then and Now Photography on the website are shared with the partners;
- the interactive Then and Now Camera can be used as a tool to get young people interested in history;
- the opening page for the app contains a list of all cities using On This Spot, sorted by distance, and people using the app would be able to find Port Moody in this list if the City decides to partner with On This Spot;
- Community History Tours assumes a wide-ranging approach to history, and Themed History Tours focuses on a specific aspect of local history to tell a wider story;
- in Port Moody, Community History Tours centring on industry would combine geography and location into a coherent narrative;
- virtual tours allow for learning indigenous history by exploring different locations;
- audio and video components can be added to the content to increase engagement; and
- most partners start with a basic package and add more features later, and after the launch, most of the promotion of the content is done by the company.

In response to a question from the Commission, Mr. Farris noted that the company strictly follows their ethical guidelines as public historians, the content is approved by the clients before its launch, and they would follow the Commission's direction. Mr. Farris also noted that On This Spot takes diversity very seriously, and is currently working on guidelines for working respectfully with Indigenous peoples.

Mr. Farris left the meeting at this point and did not return.

The Commission noted the following:

- On This Spot offers many opportunities and tools to highlight Port Moody's heritage;
- having access to user data and stats is one of the most important features of this app;
- the app could provide an opportunity to identify gaps in visible history; and
- it is possible to get started with the standard package and other features can be added later.

The Policy Planner noted the following:

- grant opportunities will be pursued as there is no room in the budget for this project;
- cities in the region using this app were contacted but they have not provided any feedback regarding their experience yet; and
- the standard package might be a good fit for the City, and it is possible to customize the packages based on what the Commission sees fit.

The Chair noted that a smaller budget might be able to accommodate this project, and the Commission could collaborate with Tourism Committee.

HC22/007

Moved, seconded, and CARRIED

THAT the Cultural Inclusion Working Group report back with suggested spots and content.

2022 Heritage BC Conference

- 4.2 Link: [2022 Heritage Conference: The Joint Conference](#)

The Policy Planner noted that the 2022 Heritage BC Conference is being held virtually this year, the budget allows all the members to join the conference, and Commission members will receive their invites from the Policy Planner.

Strengthening Heritage Protection Bylaws

- 4.3 Attachments:
- a) Heritage Procedures Bylaw, 2001, No. 2489
 - b) Heritage Maintenance Standards Bylaw, 2001, No. 2490

The Policy Planner gave a presentation on Strengthening Heritage Protection Bylaws, and noted the following:

- “Investigate Strengthening Heritage Protection Bylaws” was added to Commission’s 2022 Work Plan by Council;
- specific updates to be made to the two bylaws have been identified, and an internal workshop with other departments is planned to work on permits and other issues;
- project staff and the Commission could collaborate on this project by establishing a subcommittee; and
- background research and review of heritage bylaws of other municipalities needs to be completed.

HC22/008

Moved, seconded, and CARRIED

THAT the Heritage Bylaws Update Working Group be formed with Councillor Meghan Lahti and Joan Stuart as members.

5. Information

Staff Updates

5.1 There were no updates at this time.

**Photo Suitability
Checklist for Heritage
Commission Projects**

5.2 Attachment: Heritage Commission – Photo Suitability Checklist
This item was provided for information only.

**Storyboard Division
of Responsibilities
Reminder**

5.3 Attachment: Storyboard Process - Division of Responsibilities
This item was provided for information only.

6. Adjournment

The Chair adjourned the meeting at 8:10pm.



Councillor Meghan Lahti,
Chair



Esin Gozukara,
Committee Coordinator