



## **MINUTES**

### **Port Moody Public Library Board** **Thursday, November 18, 2021**

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Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday November 18, 2021 via Zoom.

#### **Present**

Pat Merrett (Chair)  
Jacquie Boyer  
Chris Dunnett  
Daphne Herberts  
Cllr. Diana Dilworth  
Bill Lawrie  
Daniel Qin

#### **Regrets**

Jo-Anne Parneta

#### **In Attendance**

Marc Saunders, Library Director  
Danielle Hubbard, Deputy Director  
Dayna Solem, Administrative Assistant

#### **Call to Order**

##### **1. Call to Order**

The Chair called the meeting to order at 7:04 p.m.

#### **Approval of Agenda**

##### **2. Approval of Agenda**

Moved by J. Boyer and seconded

**THAT the agenda of the regular Library Board meeting of November 18, 2021 be approved**

*Carried.*

#### **Consent Agenda**

##### **3. Consent Agenda**

Moved by D. Herberts and seconded

**THAT all items on the consent agenda be approved or received for information.**

- 3.1 Minutes of the regular Library Board meeting of October 21, 2021 (approval)**
- 3.2 Correspondence (none)**
- 3.3 Media Coverage (for information)**
- 3.4 Customer Feedback (see Director's report)**
- 3.5 Financial Summary to October 31, 2021**

*Carried.*

**4. New Business**

**Library Director's Report**

**4.1 Library Director's Report**

The Library Director's Report was received for information, with discussion about recycling options for discarded library materials.

**Project Proposal – Electronic Collection**

**4.2 Project Proposal to Enhance Electronic Collection in 2022**

The Director presented a proposal to increase the purchase of downloadable audiobooks in 2022.

Moved by D. Herberts and seconded

**THAT the Library Board approve the expenditure of up to \$5,000 from the Library Books & Collections Reserve to increase the number of downloadable audiobooks in 2022.**

*Carried.*

**Project Proposal – Indigenous Collection**

**4.3 Project Proposal to Create an Indigenous Collection in 2022**

The Director presented a proposal to create an Indigenous collection in 2022.

Moved by B. Lawrie and seconded

**THAT the Library Board approve the expenditure of up to \$5,000 from the Library Books & Collections Reserve to create an Indigenous Collection in 2022.**

*Carried.*

**Project Proposal – Technology Speakers Series**

**4.4 Project Proposal to Host a Technology Speakers Series in 2022.**

The Director presented a proposal for the library to hold a technology speaker series in 2022.

Moved by D. Herberts and seconded

**THAT the Library Board approve the expenditure of up to \$1,000 from the Library Investment Trust Account to host a technology speaker series in 2022.**

*Carried.*

**Report on 2021 Projects**

**4.5 Report on 2021 Projects**

The Director summarized the status of the 2021 projects. It was noted that some of the project completion dates may change due to delayed materials shipments caused by the flooding and production issues.

**5. Reports from Board Committees/Representatives**

**Board Chair**

**5.1 Update from Library Board Chair**

The Chair acknowledged her appreciation of J.Parneta for her years of service to the library. The Chair also stated that she will be resigning from the chair position at the end of 2021.

**Policy Review Committee**

**5.2 Policy Review Committee**

No report.

**BCLTA**

**5.3 BCLTA**

D. Herberts spoke briefly on the BCLTA AGM she attended October 26. Winter/Spring 2022 workshops will be forwarded as she receives the information.

**Public Library InterLINK**

**5.4 Public Library InterLINK**

No report.

**Arts & Culture Committee**

**5.5 Arts & Culture Committee**

J. Boyer gave an update on the Arts & Culture Committee.

**Roundtable**

**6. Roundtable**

D. Qin announced that he will not be returning to the board in 2022. He was thanked for his service over the last two years.

*D. Solem left the meeting at 8:07 p.m.*

**Adjournment**

**8. Adjournment**

The meeting adjourned at 8:07 p.m.