



City of Port Moody

Bylaw No. 3058

A Bylaw to provide for a system for the collection and disposal of solid waste.

WHEREAS under the *Community Charter* S.B.C.c.26 authorizes Council to regulate, prohibit, and impose requirements in relation to municipal services, garbage and waste disposal, and recycling services, and Council considers it desirable to do so;

NOW THEREFORE the Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as "City of Port Moody Solid Waste Bylaw, 2016, No. 3058".

2. Repeal

- 2.1 City of Port Moody Solid Waste Bylaw, 2009, No. 2816 and all amendments thereto are hereby repealed.

3. Definitions

- 3.1 In this Bylaw:

"Automated Collection" means the collection of Garbage, Green Waste, or Recycling Material, using a specially designed vehicle with a mechanical apparatus which empties a collection cart directly into the vehicle without requiring manual labour.

"Bulk Container" means a container that has a capacity of 2.3 cubic metres or greater, which may be stored in a shelter, can be moved and emptied mechanically by solid waste collection vehicles, and is equipped with a water tight cover.

"Centralized Collection Area" means an area within a multi-family complex designated for housing of collection carts and for common use by residents for disposal of waste materials.

"City" means the Corporation of the City of Port Moody.

"Collection Cart" means Garbage, Recyclables, or Green Waste containers supplied by the City that is specially designed for Automated Collection, and also includes Glass Bins and Glass Carts.

"Collection Crew" means any City employees and other persons authorized by the City to provide services under this Bylaw.

“Commercial Use” means a use providing for the sale of goods and services, for the servicing and repair of goods, or for commercial office functions, and includes retail, commercial, education, instruction, medical services, service stations, and tourist accommodation use.

“Compostables” means organic material that can be separated from household Solid Waste for use in backyard Composting or that can be set out for curbside collection and may include Green Waste. Schedule D to this Bylaw lists all items allowable within the Green Waste cart.

“Composting” means the process of biological decomposition of organic materials that are separated from the solid waste stream.

“Construction and Demolition Waste” means all earth, debris, rocks, trees, stumps, building materials, and anything else originating from the construction and demolition of buildings and structures.

“Dwelling” means a self-contained residential unit intended for the sole use of family living in either a mobile home, single-detached or duplex home, or Multi-Family Building or townhome complex.

“Fees Bylaw” means City of Port Moody Fees Bylaw as amended from time to time.

“Food Waste” means waste that comprises unpackaged, expired, or leftover foods which include, but are not limited to, raw or cooked meats and bones, fish, seafood and shells, dairy, grain products, pasta, rice, nuts and shells, vegetables, fruit, sauces, coffee grounds and coffee filters, tea bags and tea leaves; and food-soiled papers including, but not limited to, pizza boxes, paper plates and napkins; but does not include dead animals or animal parts other than appropriately cleaned and prepared for consumption.

“Garbage” means Solid Waste Eligible for Regular Disposal.

“Garbage Collection” means the collection of all Solid Waste Eligible for Regular Disposal excluding Recyclables and Green Waste.

“General Manager” means the official appointed by the City as General Manager of the Engineering and Public Works Department or a person designated to act in the place of the General Manager.

“Glass Bin” means a 53 litre container supplied by the City for the collection of Residential Segregated Glass.

“Glass Cart” means a 240 litre container supplied by the City that is specially designed for automated collection of Residential Segregated Glass from multi-family buildings or complexed where collection is centralized.

“Green Waste” means all items included in Schedule D to this Bylaw that may be included in the Green Waste carts, but does not include Land Clearing Waste.

“Industrial, Commercial, Institutional (I.C.I.) Premise” means any building or structure or part thereof, intended for the sole use of one occupier and that is occupied for industrial, commercial, or institutional use.

"Industrial Use" means a use providing for the processing, fabricating, assembly, storing, transporting, distributing, wholesaling, testing, servicing, repairing, wrecking, or salvaging of goods or materials. Includes without limitation, the operation of truck terminals, docks, railways, passenger depots, and bulk loading and storage facilities.

"Institutional Use" means a public or non-profit use and, without limiting the generality of the foregoing, includes schools, places of worship, indoor recreational facilities, community centres, public hospitals, and provincial or federal government facilities.

"Land Clearing Waste" means all items originating from clearing land, such as rocks, soil, dirt, and stumps, prohibited for inclusion in the Green Waste carts.

"Multi-Family Building" means any building approved for three or more dwellings.

"Noxious Matter" means any offensive or dangerous matter that may be germ or vermin infested, have an offensive odour, be explosive in itself or when mixed with other substances, or be injurious to the health of a person handling it, and without limiting the generality of the foregoing includes acids, combustible material, and similar matter.

"Occupier" means householders, tenants, or Owners of a Dwelling or I.C.I. Premise.

"Owner" means the person or persons whose name appears on the Title of the property at the Land Title Office as the registered owner, or in the case of common property within a strata, the strata corporation.

"Parcel" means any lot, block, or other area in which land (or in the case of strata lots, a building) is held, including strata and bare land strata complexes and individual strata properties.

"Physically Challenged" means a person who has physical infirmities or has physical limitations that make it difficult to put Collection Carts to curb for collection and return them back to their Parcel after collection.

"Recyclables" or "Recycling Materials" means clean, dry items that are separated and retrieved from Solid Waste as listed in Schedule E to this Bylaw.

"Residential Segregated Glass" means clear or coloured non-deposit glass bottles and jars collected in Glass Bins or Glass Carts supplied by the City.

"Solid Waste" means discarded materials, substances, or objects which originate from residential and I.C.I sources, whether composed of Solid Waste Eligible for Regular Disposal and Solid Waste Not Eligible for Regular Disposal.

"Solid Waste Eligible for Regular Disposal" means all Solid Waste other than Solid Waste Not Eligible for Regular Disposal.

"Solid Waste Not Eligible for Regular Disposal" includes Recyclables, Green Waste, Land Clearing Waste, Construction and Demolition Waste, Noxious Matter, large items, car parts, furniture, and items identified in Schedule A [banned or prohibited by Metro Vancouver regional transfer disposal sites].

"User" means an Owner or Occupier of a Dwelling or I.C.I. Premise who receives City Solid Waste disposal services.

"Waste Reduction Program" means a City program for the collection of Recyclables and Green Waste as set out in Schedules D and E to this Bylaw.

"Wildlife" includes bears, cougars, coyotes, and wolves.

4. Collection and Disposal System

- 4.1 A service for collecting and disposing of Solid Waste by the City is established for collection at curbside and bulk container services as set out in this Bylaw and includes collection of:
 - a) Green Waste described in Schedule D;
 - b) Recycling described in Schedule E;
 - c) Garbage that is not banned or prohibited under Schedule A; and
 - d) Residential Segregated Glass described in Schedule E.
- 4.2 An Owner or Occupier of a single-detached or duplex building shall make use of the garbage collection and disposal service provided by the City, subject to the following limits:
 - a) Per single-detached residence
Maximum of one (1) 120 litre or 240 litre garbage collection cart.
 - b) Per duplex residence
Maximum of two (2) 120 litre or 240 litre garbage collection carts.
- 4.3 An Owner of an I.C. I Premise or of a Multi-Family Building may opt to use City garbage disposal services by submitting a written request to the General Manager, subject to:
 - a) I.C.I. Premise:
Maximum of one (1) 120 litre or 240 litre garbage collection cart for commercial properties.
An Owner of an I.C.I. Premise using the City's Solid Waste disposal services must participate in the City's Waste Reduction Program.
 - b) Multi-Family Building and complex:
 - i) One (1) 120 litre or 240 litre garbage collection cart for townhome complexes collected at each strata unit.
 - ii) If the complex or building has a centralized collection area, bulk containers for residential multi-family complex or building with centralized collection area. The number and size of carts to be determined by the number of units being serviced.
- 4.4 Owners and Occupiers must collect and dispose of any waste in excess of the capacity limits set out in section 4.3 privately and in accordance with the Waste Reduction Program.
- 4.5 An Owner of a Multi-Family Building who desires to opt out of the City's garbage disposal services must notify the General Manager in writing by November 30 preceding the year in which service is to cease.

- 4.6 Despite any other provisions in this Bylaw, where the General Manager considers that a Parcel cannot be safely or efficiently serviced using the City's existing vehicles and equipment, the General Manager may exclude that Parcel from servicing under this Bylaw, and upon notice to the Owner of the Parcel, the Parcel is not permitted or required to receive the City's Solid Waste disposal services either permanently or for a temporary period described in the notice. Without limiting the foregoing, if the General Manager considers that roadways within a multi-family strata cannot be safely and efficiently serviced, the General Manager may require that Collection Carts be placed at the City's roadway outside of the strata property for collection.
- 4.7 Subject to section 4.8, every Owner or Occupier of:
- a) A single-detached, duplex, or multi-family residential Dwelling must make use of the City's services for the collection of Recyclables; and
 - b) An I.C.I. Premise or a single-detached, duplex, or multi-family residential Dwelling or building who is a user of the garbage collection provided by the City, must also make use of the City's service for the collection of Recyclables and Green Waste where available, subject to the requirements and limits prescribed in this Bylaw.
- 4.8 Section 4.7 does not apply to an Owner or Occupier of an I.C.I. Premise or Multi-Family Building, if, on the date section 4.7 comes into force, the Owner or Occupier utilizes a private contractor for the collection of Recyclables and Green Waste and has notified the City's Financial Services Department of the private service and the date of its termination or expiry. Upon expiry of the contract with the private contractor, the Owner or Occupier must comply with section 4.7(b).
- 4.9 The following limits apply to Recycling carts and Green Waste carts apply:
- a) Per dwelling for single-detached and duplex dwellings:
 - i) One (1) 120 litre or 240 litre Automated Collection Cart for Recyclables, with the possibility of additional Recycling carts.
 - ii) One (1) 53 litre Glass Bin for Residential Segregated Glass.
 - iii) One (1), two (2), or three (3) 240 litre Automated Collection Cart(s) for Green Waste. The second and third 240 litre Green Waste carts will incur additional fees as outlined in the Fees and Charges Bylaw.
 - b) Per dwelling unit for multi-family complex (curbside collection):
 - i) One (1) 120 litre or 240 litre Collection Cart for Recyclables and one (1) 120 litre Collection Cart for Green Waste.
 - ii) One (1) 53 litre Glass Bin for Residential Segregated Glass.
 - c) Per Multi-Family Building or complex (centralized collection):
 - i) 360 litre Collection Cart(s) for Recyclables. The number of carts to be determined based on the number of strata or rental units being serviced.
 - ii) 240 litre Collection Cart(s) for Residential Segregated Glass. The number of carts to be determined based on the number of strata or rental units being serviced.
 - iii) 240 litre Collection Cart(s) for Green Waste. The number of carts to be determined based on the number of strata or rental units being serviced.
 - d) Per I.C.I. Premise:
240 litre or 360 litre Collection Cart(s) for Recyclables. The number of carts to be determined based on the number of business units being serviced.
- 4.10 A person must not scavenge materials set out for collection by the City.

5. Automated Collection

- 5.1 The following services for Automated Collection are provided by the City to each Parcel pursuant to section 4.3 and, as applicable, to those Parcels for which Owners opt to receive City services and are not excluded by section 4.6:
- a) Green Waste collection once per week;
 - b) Recyclables collection every other week for all units serviced door-to-door (other than where centralized collection sites exist);
 - c) Recyclables collection once per week for all centralized collection sites;
 - d) Garbage collection every other week for all residential units serviced curbside (other than where centralized collection sites exist); and
 - e) Residential Segregated Glass collection once per month for all residential units.
- 5.2 The frequency of the provision of the City's collection services under section 5.1 is subject to change from time to time due to statutory holidays, as determined by the General Manager.
- 5.3 The City's collection services listed under section 5.1 are limited to the applicable number and size of Collection Carts supplied.
- 5.4 An Owner of a Parcel receiving services under this Bylaw may apply to increase the size of Collection Cart to be collected by submitting a written request to the General Manager when the change of cart is requested. Additional fees, where applicable, are payable in the amounts established in the Fees Bylaw.
- 5.5 The City continues to own the Collection Carts, and retains the right to inspect, alter, repair, remove, and replace Collection Carts, and Glass Bins from time to time as may be necessary or appropriate.
- 5.6 Where an Occupier is Physically Challenged and unable to comply with section 8.1 and does not have another person assisting with their household activities, the individual may apply to the General Manager for assistance from the City in performing such obligations. If the General Manager has confirmed that the individual requires such assistance, then a special designation will be made under conditions and terms set out by the General Manager in relation to the service. On receiving evidence that assistance is no longer necessary, or in any case on an annual basis, the General Manager may review the matter and suspend or cancel the designation as appropriate in the circumstances. Application for such a designation is to be made by completing the form set out in Schedule B to this Bylaw. As a condition of this service under this section, the Occupier shall ensure that Collection Carts are at all times freely accessible and not enclosed within any buildings or gated area.
- 5.7 Where an Occupier is sight challenged, the City will provide Braille decals to assist with recycling, organics diversion, and garbage separation. Each decal is labelled as follows:
- G: garbage
 - R: recycling
 - O: organics (Green Waste)

Residents can call the City's Operations Call Centre at 604.469.4574 to make the request, or complete the application included as Schedule C to this Bylaw, and City staff will attend to affix the decals for the resident at no charge.

6. Duties of Owners and Occupiers

- 6.1 Every Owner and occupier of a Parcel or I.C.I. Premise that receives City Solid Waste services shall do, or cause to be done, the following:
- a) Separate Solid Waste and place for collection into appropriate Collection Carts as designated;
 - b) Notify the General Manager if a Collection Cart is damaged, stolen, or otherwise unusable;
 - c) Maintain all Collection Carts supplied to the Parcel in clean and sanitary conditions at all times;
 - d) Maintain all Collection Carts as received without modifying the carts or their components;
 - e) Take steps to secure Collection Carts against theft or damage. If a Collection Cart is stolen or damaged due to the neglect of an Owner or Occupier (including, for certainty, where the Owner or Occupier fails to comply with sections 6.1 b), 8.1 a), and 8.1 c), the Owner or occupier will reimburse the City for its costs of replacing or repairing the cart or bin within 30 days of receiving an invoice;
 - f) Ensure that all assigned Collection Carts are accessible for inspection by the City at all times;
 - g) Keep the Garbage and Green Waste Collection Carts supplied to the Parcel with the lid securely closed and locked, except to deposit waste or allow for collection and disposal, so as not to attract rats, vermin, and Wildlife;
 - h) Ensure that all locks are unlocked after 5:30am and prior to 7:30am on collection days, and re-locked immediately following collection, and by no later than 8:00pm on designated collection days;
 - i) Ensure that only Solid Waste Eligible for Regular Disposal is deposited in the garbage Collection Cart;
 - j) Ensure that only Recyclable Materials are deposited in the Collection Cart for Recyclables and that such materials are clean and dry;
 - k) Ensure that only Residential Segregated Glass is deposited in the Glass Bin or Glass Cart and that such materials are clean, with all lids removed;
 - l) Ensure that only Green Waste is deposited in the Green Waste Collection cart;
 - m) Ensure that Solid Waste has been drained of all liquid and that waste such as ashes, sawdust, and other such items are separately contained within the Collection Cart;
 - n) Set out only the amount of waste that will fit into a Collection Cart with the lid closed and so as not to exceed the weight limit specified on the cart;
 - o) Dispose of excessive Solid Waste at the appropriate waste facility; and
 - p) Clean up spillage originating from Collection Carts.
- 6.2 Every Owner and Occupier of a Parcel or I.C.I. Premise that receives private Solid Waste services shall do, or cause to be done, the following:
- a) Keep collection carts or bulk containers supplied to the Parcel with the lid securely closed and locked, except to deposit waste or allow for collection and disposal;
 - b) Ensure that all locks are unlocked by no earlier than 5:30am on collection days, and re-locked as soon after collection as possible, and by no later than 8:00pm on collection days; and
 - c) Clean up spillage originating from collection carts or bulk containers.
- 6.3 Every Owner and Occupier must ensure that all backyard composters are maintained properly and in a manner as not to attract rats, vermin, and Wildlife.

The City need not collect all or any Solid Waste from a Parcel if it appears that an Owner or Occupier has not complied with provisions of this Bylaw.

7. Access to Parcel and Collection Carts

- 7.1 An officer or employee of the City may enter onto any property in accordance with section 16 of the *Community Charter*, S.B.C.c.26 to inspect and determine whether the provisions of this Bylaw are being met.
- 7.2 A Bylaw Enforcement Officer employed by the City may enter onto property if wildlife (as defined in the *Wildlife Act*) poses a threat, and if necessary, with assistance from a Conservation Officer appointed under the Ministry of Environment (*Wildlife Act*) or a police officer.
- 7.3 Where such service is in place, the General Manager may determine if roadways are clear and safely passable to provide for curbside service within a strata complex, and if not, may direct that additional maintenance be completed prior to servicing under this Bylaw.
- 7.4 A person must not interfere with, hinder, or obstruct any officer or employee of the City in the exercise of performance of his or her powers, duties, or functions.

8. Placement of Collection Carts

- 8.1 Unless an exception is provided by the General Manager, every Owner of a Parcel and Occupier of any premise on a Parcel that receives services under this Bylaw:
 - a) Shall keep on the Parcel at all times all Collection Carts supplied to the Parcel;
 - b) Shall, after 5:30am and prior to 7:30am on designated collection days, place the Collection Carts and Glass Bins supplied to the Parcel in accordance with the instructions of the General Manager and in a location at or near a roadway or laneway without obstructing pedestrian traffic or within the strata complex as designated by the General Manager; and
 - c) Shall remove all Collection Carts and Glass Bins from the street or lane immediately following collection, or by no later than 8:00pm on collection days. All Garbage and Green Waste Collection Carts must be locked and stored with all other Collection Carts and Glass Bin at the side or rear yard of the front building as established under City of Port Moody Zoning Bylaw and as amended from time to time. Under no circumstances may a Collection Cart be stored at or in a front yard unless deemed necessary and authorized in writing by the General Manager.

9. Billing and Payment of Charges

- 9.1 The charges relating to services provided under this Bylaw shall be as set out in the Fees Bylaw. Charges are billed annually, in advance, and shall be due and payable on the last day of March of each year unless this date falls on a Saturday or Sunday, in which case the charges are payable on the following Monday of each year. A 5% penalty will be applied to amounts unpaid after the last day of the due date (as referred above) of each year. Unpaid amounts are a debt to the City and any amounts remaining unpaid as of December 31 may be collected as if for taxes.

- 9.2 Upon application for a Building Permit to construct a single-detached or duplex building, the applicant shall prepay the flat rate assessment for the remaining portion of the current year, calculated from the first day of the third month following the date of the Building Permit application.
- 9.3 A Multi-Family Building or I.C.I. Premise may commence City Solid Waste disposal services partway through the year, in which case charges for services will be determined on a proportional basis in relation to the period services are provided for the remainder of the year.

10. Offence and Penalty

- 10.1 Every person who contravenes a provision of this Bylaw, or who suffers, allows or permits any act or thing to be done in contravention of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, is guilty of an offence against this Bylaw.
- 10.2 Every violation shall be deemed to be a continuing, new and separate offence for each day during which the offence continues.
- 10.3 Any person guilty of an offence under this Bylaw shall be liable, upon summary conviction, to a fine not exceeding \$5,000 and costs.
- 10.4 This Bylaw may be enforced by the impositions of fines under City of Port Moody Municipal Ticket Information Authorization Bylaw, as amended from time to time.

11. Attachments and Schedules

- 11.1 Schedule A – Metro Vancouver Banned and Prohibited Materials
- 11.2 Schedule B – Application for Set Out/Set Back Service
- 11.3 Schedule C – Application for Braille Placard Service
- 11.4 Schedule D – Eligible Green Waste Materials
- 11.5 Schedule E – Eligible Recycling Materials

12. Severability

- 12.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

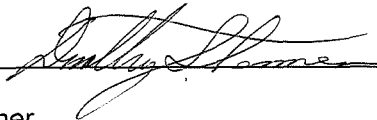
Read a first time this 15th day of November, 2016.

Read a second time this 15th day of November, 2016.

Read a third time this 15th day of November, 2016.

Adopted this 22nd day of November, 2016.

I hereby certify that the above is a true copy of Bylaw No. 3058 of the City of Port Moody.



D. Shermer
Corporate Officer

Schedule A

Metro Vancouver Banned and Prohibited Materials

Recyclable Materials Banned from the Garbage Stream by Metro Vancouver

The following materials must be separated from Garbage and placed for collection:

- Beverage containers;
- Containers other than beverage containers made of:
 - Metal;
 - Glass; or
 - Recycled Plastic #1, 2, 3, and 5;
- Corrugated cardboard;
- Recyclable paper;
- Green waste;
- Clean Wood; and
- Food Waste.

Materials Prohibited from the Garbage Stream by Metro Vancouver

The following materials must not be included in Garbage, Green Waste, or Recyclables left out for collection by the City, and in all circumstances must be disposed of in accordance with applicable legislation and regulations:

- Agricultural waste;
- Asbestos;
- Automobile bodies and parts;
- Barrels or drums in excess of 205 litres (45 gallons) whether full or empty;
- Batteries;
- Biomedical waste, as defined in the *Hazardous Waste Regulation* under the *Environmental Management Act* (BC);
- Dead animals;
- Electronics and electrical products;
- Excrement; other than amounts of pet excrement that are double bagged
- Fluorescent lights;
- Gypsum;
- Hazardous waste, as defined in the *Hazardous Waste Regulation* under the *Environmental Management Act* (BC);
- Hospital office waste;
- Inert fill materials, including soil, sod, gravel, concrete, and asphalt, in quantities exceeding 0.5 cubic metres per load;
- Lead acid batteries;
- Liquids and sludge;
- Oil containers, oil filters, paint products, solvents, and flammable liquids;
- Metal household or commercial appliances;
- Pesticide products;
- Pharmaceuticals;
- Propane Tanks;
- Radioactive and reactive waste;

Schedule A – cont'd

Materials Prohibited from the Garbage Stream by Metro Vancouver – cont'd

- Refuse that is on fire, smoldering, flammable, or explosive;
- Refuse that would cause undue risk of injury or occupational disease to any person or that would otherwise contravene *WorkSafe BC's* Occupational Health and Safety Regulation;
- Thermostats;
- Tires;
- Any single object weighing more than 100 kilograms or measuring more than 2 metres in size in any direction; and
- Any other refuse that the General Manager considers unsuitable for handling.

Schedule B

Application for Set Out/Set Back Service

Set Out/Set Back Service

Set Out/Set Back Service in which collection crews will enter my property parcel to move solid waste collection carts to the curb for collection and return them to the property.

I, _____ as occupier of property located at
(Last Name) (First Name)

Address: _____
(Apt. #) (Street Number) (Street Name)

(City) (Province) (Postal Code)

hereby apply for this service and agree to the following conditions:

- The occupier of this property has a physical challenge or infirmities that prevent him/her from moving the carts to the collection point and does not have an able-bodied person to help them with this activity;
- Carts shall be freely accessible and not be placed inside closed buildings or a gated area;
- If an able-bodied person becomes available prior to the expiry of an approval, this service will no longer be provided; and
- The City is not responsible for any damage to private property resulting from the executing of this service.

Applicant's Information:

What is the nature of the disability? _____

Is the disability permanent? ☐ Yes **or** ☐ No (If yes, this application is valid for 3 years.)

If the disability is not permanent, at what date would the Applicant be sufficiently recovered? _____
(Year (Month) (Day)
)

(Signature of Applicant)

(Phone Number)

(Date)

OFFICE USE ONLY

☐ Your application is approved or ☐ Your application is denied

☐ Physician's Certificate required

The occupier will assist with any special designations as may be required to alert the crews that this type of collection is required, and will comply with the following:

Date Received: _____

Date Approved: _____

Director of Parks and Public Works: _____

Schedule C

Application for Braille Placard Service

Braille Placard Service

Braille Placard Service in which collection crews will enter my property parcel to apply solid waste placards to the carts for collection.

I, _____ as occupier of property located at
(Last Name) (First Name)

Address: _____
(Apt. #) (Street Number) (Street Name)

(City) (Province) (Postal Code)

hereby apply for this service and agree to the following conditions:

- To notify City staff if owner/occupant moves away.

Applicant's Information:

Is the disability permanent? ☐ Yes **or** ☐ No (If yes, this application is valid for 3 years.)

If the disability is not permanent, at what date would the Applicant be sufficiently recovered?+-

(Year (Month) (Day)
)

Phone Number

Alternate Phone Number
(Family member or close friend)

OFFICE USE ONLY

Set Out/Set Back Service Required? ☐ Yes **or** ☐ No

☐ Physician's Certificate required

The occupier will assist with any special designations as may be required to alert the crews that this type of collection is required, and will comply with the following:

Date Received: _____

Date Approved: _____

Director of Parks and Public Works: _____

Schedule D

Eligible Green Waste Materials

Eligible Green Waste Materials:

- Grass, plant and flower clippings;
- Lawn edgings;
- Twigs and branches up to 10cm in diameter;
- Leaves, weeds;
- Tree, hedge and shrub clippings;
- House plants; and
- Food Waste.

Schedule E

Eligible Recycling Materials

Paper:

- Newspapers and flyers;
- Magazines;
- Blank newsprint;
- Catalogues;
- Phone books;
- Paper gift wrap;
- Paper greeting cards;
- White/coloured ledger;
- File stock;
- Home/office paper;
- Mixed waste paper;
- Envelopes; and
- Unbleached pulp paper.

Paper Packaging for Dry Goods:

- Corrugated cardboard boxes;
- Cardboard/boxboard;
- Unprinted bleached board;
- Moulded boxboard packaging;
- Paper bags; and
- Multi-layered paper bags.

Cartons and Paper Cups:

- Paper cups for hot/cold beverages;
- Gable-top cartons;
- Aseptic boxes or cartons; and
- Frozen dessert boxes.

Containers:

- Plastic jugs with screw tops;
- Mixed plastic bottles and caps;
- Plastic jars and lids;
- Plastic clamshell containers;
- Plastic trays and tops;
- Plastic tubs and lids;
- Plastic cold drink cups with lids;
- Plastic garden pots and trays;
- Plastic pails;
- Microwavable bowls and cups;
- Aluminum cans and lids;
- Steel cans and lids;
- Empty aerosol cans and lids;

Schedule E – cont'd

Eligible Recycling Materials

Containers – cont'd

- Spiral wound cans and metal lids; and
- Aluminum foil and foil take-out containers.

Residential Segregated Glass

- Clear or coloured non-deposit glass bottles and jars (collected separately).