

## Low Carbon Resilience Policy

<b>Date:</b>	November 5, 2021
<b>Department, GM:</b>	Kate Zanon, General Manager of Community Development
<b>Project Manager:</b>	Mary De Paoli, Manager of Policy Planning
<b>Staff Lead:</b>	Arzan Balsara, Sustainability and Energy Coordinator
<b>Project Origin:</b>	<input type="checkbox"/> Council Motion <input type="checkbox"/> Staff Initiated <input checked="" type="checkbox"/> Other: Climate Action Plan project
<b>Priority Area:</b>	<input type="checkbox"/> Exceptional Service <input checked="" type="checkbox"/> Environmental Leadership <input type="checkbox"/> Healthy City <input type="checkbox"/> Economic Prosperity <input type="checkbox"/> Community Evolution
<b>Strategic Alignment</b>	<u>Objective:</u> Maintain and enhance Port Moody's natural and built assets while reducing the impact on our planet. <u>Action:</u> Reduce the City's impact on the planet.
<b>Proposed Priority</b>	<input checked="" type="checkbox"/> Priority Level 1 <input type="checkbox"/> Priority Level 2 <input type="checkbox"/> Priority Level 3

### Project Description

Develop an internal policy that outlines procedures for considering climate risks, vulnerabilities and the impact of City operations on greenhouse gas (GHG) emissions for every policy, bylaw, strategy, plan, initiative, and capital project.

### Relevant Background

In July of 2020, Council endorsed Port Moody's first Climate Action Plan, a comprehensive set of goals, targets, and actions to guide Port Moody in becoming a carbon neutral, climate resilient community by 2050.

In February of 2021, Council endorsed a Phase One Climate Action Implementation Strategy, outlining 23 actions from the Climate Action Plan to implement from 2021 to 2022. Developing a low carbon resilience policy is one of the 23 actions endorsed for implementation in 2021.

### Project Objectives

- Research other similar policies in other jurisdictions and organizations
- Understand where the opportunities are within the City's daily operations to embed climate action considerations that will change outcomes
- Draft a policy that helps staff consider climate risk, vulnerability, and impact on GHG emissions in their daily work
- Pilot the policy with City divisions to understand applicability and then roll out into other divisions
- Present the draft Policy for Council consideration

Scope	
<b>In Scope</b>	<ul style="list-style-type: none"> <li>- Research and best practices review</li> <li>- Interdepartmental collaboration</li> <li>- Report writing</li> <li>- Drafting the policy</li> <li>- Piloting the policy</li> </ul>
<b>Out of Scope</b>	<ul style="list-style-type: none"> <li>- Public engagement</li> <li>- Stakeholder engagement</li> </ul>

Work Plan Overview	
<b>Project start date:</b> October 2021	<b>Project end date:</b> December 2022
<i>Deliverable/Milestone:</i>	<i>Date:</i>
<b>Phase 1: Research and Analysis</b> Research and explore best practices, create common LCR language, learn from other municipalities with similar policies.	October 2021 – February 2022
<b>Phase 2: Initiate Staff collaboration</b> Initiate an interdepartmental staff task force that will be in place until completion of the project.	February 2022 – ongoing until project end
<b>Phase 3: Draft Policy and Pilot</b> Prepare the draft policy, review with staff task force and other stakeholders as necessary. Pilot the policy with City divisions to understand usability.	April 2022 – July 2022
<b>Phase 4: Finalize Policy and Present to Council</b> Incorporate learnings from pilot into final policy and present draft for Council consideration.	September 2022

Budget	
Budget Source: N/A	
<input type="checkbox"/> Request Referral to Finance Committee	

Decision Notes		
Date	Meeting	Decision