



City of Port Moody

Bylaw No. 3339

A Bylaw to amend the Fees Bylaw to provide greater clarity on Sanitary Sewer and Waterworks Billing, Rates, and Charges.

The Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as “City of Port Moody Fees Bylaw, 2021, No. 3327, Amendment Bylaw No. 1, 2022, No. 3339”.

2. Amendments

- 2.1 City of Port Moody Fees Bylaw, 2021, No. 3327 is amended by replacing the Sanitary Sewer Billing and Payment of Charges section in Schedule “A” with the Sanitary Sewer Billing and Payment of Charges section in “Schedule A – Operations – Sanitary Sewer” attached to and forming part of this Bylaw.
- 2.2 City of Port Moody Fees Bylaw, 2021, No. 3327 is further amended by replacing the Sanitary Sewer Flat Rate Charges Annual Charge section in Schedule “A” with the Sanitary Sewer Flat Rate Charges Annual Charge section in “Schedule A – Operations – Sanitary Sewer” attached to and forming part of this Bylaw.
- 2.3 City of Port Moody Fees Bylaw, 2021, No. 3327 is further amended by replacing the Waterworks Billing and Payment of Charges section in Schedule “A” with the Waterworks Billing and Payment of Charges section in “Schedule B – Operations – Waterworks” attached to and forming part of this Bylaw.
- 2.4 City of Port Moody Fees Bylaw, 2021, No. 3327 is further amended by replacing the Waterworks Flat Rate Charges Annual Charge section in Schedule “A” with the Waterworks Flat Rate Charges Annual Charge section in “Schedule B – Operations – Waterworks” attached to and forming part of this Bylaw.

3. Attachments and Schedules

- 3.1 The following schedules are attached to and forms part of this Bylaw:
 - Schedule A – Operations – Sanitary Sewer; and
 - Schedule B – Operations – Waterworks.

4. Severability

- 4.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Read a first time this ____ day of _____, 2022.

Read a second time this ____ day of _____, 2022.

Read a third time this ____ day of _____, 2022.

Adopted this ____ day of _____, 2022.

R. Vagramov
Mayor

D. Shermer
Corporate Officer

I hereby certify that the above is a true copy of Bylaw No. 3339 of the City of Port Moody.

D. Shermer
Corporate Officer

Schedule A – Operations – Sanitary Sewer

Sanitary Sewer Billing and Payment of Charges	
a)	The flat rate charges shall be billed annually, in advance, and shall be due and payable on the last business day of February. A 5% penalty will be applied on all outstanding balances remaining after this due date, with a second 5% penalty to be applied to all outstanding balances after the last business day of March.
b)	All utility charges will be levied for the current calendar year. If service charges are modified throughout the year, the charges will be adjusted on a prorated basis.
c)	Any user charges which remain unpaid on December 31st shall be deemed to be taxes in arrears and shall promptly be so entered on the tax roll by the Collector.
d)	It is the responsibility of the property owner to check the accuracy of the services listed on the notice, and notify the Finance Department of discrepancies. Adjustments will only be corrected within one calendar year.
e)	Temporary disconnections of the service in RS Zones, including construction and property vacancies, will continue to incur service charges.
f)	Upon application for a Building Permit to construct a multi-family dwelling or detached accessory dwelling unit upon a property and when such building use is subject to a flat rate charge, the application of charges will not commence until an occupancy permit is issued for the unit, and charges will be prorated for the remainder of the year at this time.
g)	Any Industrial, Commercial, or Institutional user (ICI) whose charges are based on metered consumption shall be billed quarterly, or on such billing schedule as may be determined by the General Manager of Finance and Technology from time to time. Metered charges shall be due and payable fifteen (15) working days from the invoice date. A 10% penalty will be applied to any current billings outstanding after the due date.

Sanitary Sewer Flat Rate Charges Annual Charge		\$
Residential		
Vacant Lots, Single-Family Dwellings, and Duplexes – per unit		422.00
Townhouses, and Row houses – per unit		398.00
Apartments, and Condos – per unit		267.00
Detached Accessory Dwelling Units (i.e. Laneway house), and Suites (in private dwellings or commercial premises) – per unit		203.00
Not-For-Profit Rental housing owned and operated by community-based, non-profit societies (excluding local/provincial governments and regional districts)		203.00
Commercial		
Offices and Stores – per business unit		455.00
Restaurants, Cafes, and Coffee Shops – per business unit		781.00
Service Stations and Garages – per business unit		781.00
Salon, Spa, Barbershop		455.00
Warehouses – per business unit		455.00
Institutional/Non-Profit Organizations		
Churches and Public Halls		455.00
Non-Profit Organizations (excluding properties Assessed as Class 1)		455.00
Unclassified		
Any users not provided for in the above classifications		455.00
Non-Port Moody Residential (with Sewer Agreement)		
Per dwelling unit (Single-Family, Apartment, Townhouse, Row house, Detached Accessory Dwelling, or Suite in either private dwelling or commercial premises)		244.00

Schedule B – Operations – Waterworks

Waterworks Billing and Payment of Charges	
a)	The flat rate charges shall be billed annually, in advance, and shall be due and payable on the last business day of February. A 5% penalty will be applied on all outstanding balances remaining after this due date, with a second 5% penalty to be applied to all outstanding balances after the last business day of March
b)	All utility charges will be levied for the current calendar year. If service charges are modified throughout the year, the charges will be adjusted on a prorated basis.
c)	Any user charges which remain unpaid on December 31 st shall be deemed to be taxes in arrears and shall promptly be so entered on the tax roll by the Collector.
d)	It is the responsibility of the property owner to check the accuracy of the services listed on the notice, and notify the Finance Department of discrepancies. Adjustments will only be corrected within one calendar year.
e)	Temporary disconnections of the service in RS Zones, including construction and property vacancies, will continue to incur service charges.
f)	Upon application for a Building Permit to construct a multi-family dwelling or detached accessory dwelling unit upon a property and when such building use is subject to a flat rate charge, the application of charges will not commence until an occupancy permit is issued for the unit, and charges will be prorated for the remainder of the year at this time.
g)	Any Industrial, Commercial, or Institutional user (ICI) whose charges are based on metered consumption shall be billed quarterly, or on such billing schedule as may be determined by the General Manager of Finance and Technology from time to time. Metered charges shall be due and payable fifteen (15) working days from the invoice date. A 10% penalty will be applied to any current billings outstanding after the due date.

Waterworks Flat Rate Charges Annual Charge		\$
Residential		
Vacant Lots, Single-Family Dwellings, and Duplexes – per unit		594.00
Townhouses, and Row houses – per unit		557.00
Apartments, and Condos – per unit		373.00
Detached Accessory Dwelling Units (i.e. Laneway house), and Suites (in private dwellings or commercial premises) – per unit		284.00
Not-For-Profit Rental housing owned and operated by community-based, non-profit societies (excluding local/provincial governments and regional districts)		284.00
Commercial		
Offices and Stores – per business unit		594.00
Restaurants, Cafes, and Coffee Shops – per business unit		1,275.00
Service Stations and Garages – per business unit		1,275.00
Salon, Spa, Barbershop		594.00
Warehouses – per business unit		594.00
Institutional/Non-Profit Organizations		
Churches and Public Halls		320.00
Non-Profit Organizations (excluding properties Assessed as Class 1)		320.00
Unclassified		
Any users not provided for in the above classifications		594.00