

Outstanding Business List
Regular, COTW, Finance, and Special Meetings

EDMS#269061

<u>Resolution Number</u>	<u>Date</u>	<u>Type</u>	<u>Agenda Item Title</u>	<u>Resolution</u>	<u>Comments</u>	<u>Lead</u>	<u>Target Date</u>	<u>3 mths action?</u>
RC16/121 to 123	2016-03-22	RC	Cash-In-Lieu of Parking Program	<p>RC16/121 to 122</p> <p>THAT staff report back to Council with specific amendments to the City of Port Moody Zoning Bylaw or other appropriate bylaw which would permit land owners the option to pay the City a sum per parking stall in lieu of providing the required number of off-street parking stalls in new developments, up to a maximum reduction of 20% of the total number of required off-street parking stalls, in all areas within 800m of an Evergreen Line Station as recommended in the report dated February 28, 2016 from Councillor Rick Glumac regarding Cash In Lieu of Parking Program.</p> <p>RC16/123</p> <p>THAT staff report back on collecting cash-in-lieu of parking funds in accordance with the Local Government Act, to be utilized for the provision of new off-street public parking spaces, improvements to existing off street parking spaces, and transportation infrastructure that supports walking, cycling, transit, or other alternative forms of transportation.</p>	<p>Dec. 2016 - To be addressed as part of the Moody Centre TOD Area Neighbourhood Plan. See also RC17/210 to 212.</p> <p>July 2018 - new Zoning Bylaw specifies new lower rates for TOD development. Master planning will take some time and this action would be further considered after a Master Plan is developed.</p> <p>May 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area.</p> <p>Aug. 2019 - no further updates; staff are still working on the Master Planning process for the Moody Centre TOD area.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - No action, pending a Master Plan for Moody Centre TOD.</p> <p>Oct. 2020 - Assigned to engineering division as lead, confirming resources under way.</p> <p>Feb. 2021 - To be assigned to Transportation Engineer, currently in recruitment.</p> <p>Jun. 2021 - To be included in scope of TDM Strategy Study supporting Climate Action Plan Implementation. RFP in development.</p>	JM	Q1 2023	Y

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CW17/090 to 092	2017-06-20	SC (COTW)	Updated Sustainability Report Card for Development Applications	AND THAT staff monitor the performance of the Sustainability Report Card including inviting feedback from development applicants and the community and report back after one year with further refinements as appropriate.	<p>May 2019 - no update, pending item in work plan.</p> <p>Aug. 2019 - in progress</p> <p>Jan. 2020 - completion has been delayed due to other projects taking priority.</p> <p>Jun. 2020 - Project adapted due to Covid and referred to Committees by Council for input.</p> <p>Oct. 2020 - Staff have met with the civic committees and City departments. Feedback has been compiled and revisions to the survey are under way.</p> <p>Feb. 2021 - Staff are working with the Information Services team in implementing the online tool to submit the updated Sustainability Report Card.</p> <p>May 2021 - Meeting with departments to complete final review of proposed changes. This is a Priority 2 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.</p>	KZ	Moved to Council Strategic Plan	Y

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RC17/254	2017-06-27	RC	Intersection of Forest Park Way and Turner Creek Drive	THAT staff evaluate the traffic movements in the Heritage Mountain Boulevard/David Avenue/Forest Park Way areas, particularly for peak time congestion, and recommend initiatives to reduce or alleviate the congestion, while maintaining traffic and pedestrian safety as recommended in the report dated May 26, 2017 from Mayor Mike Clay regarding Intersection of Forest Park Way and Turner Creek Drive.	Oct. 2017 - Study scope under development. Feb. 2018 - Study planned for spring 2018. May 2019 - No update. Aug. 2019 - No update at this time. Jan. 2020 - Study reassigned and RFP to procure consultant in development. Jun. 2020 - Consultant selected by project delayed due to COVID-19 changes in traffic and school closures. Study to restart in 2021, provided traffic patterns return to a steady state. Oct. 2020 - No update. Feb. 2021 - No update. Delayed due to COVID-19. Jun. 2021 - No update. Delayed due to COVID-19.	JM	Q2 2022	N

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RC17/484	2017-11-14	RC	Barnet Highway HOV Lane Removal	THAT staff initiate the process, working with TransLink and the City of Burnaby, to remove the peak hour HOV lanes on Barnet Highway from View Street to the Burnaby border and beyond as recommended in the report dated November 6, 2017 from Mayor Mike Clay regarding Barnet Highway HOV Lane Removal.	Feb. 2018 - Included in MTP Implementation Plan for 2018. May 2018 - MTP Project Manager appointed to carry out Implementation Plan. May 2019 - No update, work to be completed as part of MTP Implementation Plan work on St. Johns and Clarke corridor plans. Aug. 2019 - no update. Jan. 2020 - St. Johns redesign RFP development under way to include consideration of future HOV network. Jun. 2020 - St. Johns redesign project under way, including HOV network. Oct. 2020 - St. Johns redesign project under way, including HOV network. Submission to TransLink expected Nov./Dec. 2020. Feb. 2021 - HOV reallocation request submitted to TransLink in Dec. 2020. Jun. 2021 - HOV reallocation request in discussion with TransLink. As process is now initiated, this item is complete. Results to be reported to Council via the St. Johns Redesign Project.	JM	Completed	Y

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RC18/390	2018-07-10	RC	Parks Code of Conduct	THAT staff report back to Council on next steps for a Parks Code of Conduct proposal with an associated communication and education strategy, inclusive of a review of existing signage and a proposal for streamlined signage in City parks.	<p>May 2019 - Staff presented a Parks Code of Conduct at Parks and Recreation Commission in fall 2018. A second meeting with PRC is required to finalize the Code of Conduct prior to bringing a report forward to Council.</p> <p>Aug. 2019 - Parks Code of Conduct on the Parks and Recreation Commission workplan for Fall 2019.</p> <p>Jan. 2020 - No update.</p> <p>Jun. 2020 - Initiation of internal sign discussion to determine a scope of work for streamlined signage in City Parks; delayed by COVID-19.</p> <p>Oct. 2020 - No update.</p> <p>Feb. 2021 - No update.</p> <p>Sep. 2021 - A 2022 Capital project submission for new signage will be prepared. Staff will also complete a review of existing signage and any adaptations for communicable diseases.</p>	RH	Q2 2022	Y

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RC18/467	2018-09-25	RC	Clarke Street Revitalization	THAT the report dated July 13, 2018 from the Heritage Commission regarding Clarke Street Revitalization be referred to staff to report back for implementation.	May 2019 - Staff are conducting committee outreach to gather input before putting together an implementation plan. July 2019 - committee outreach is ongoing and expected to conclude in Sept 2019. Jan. 2020 - No update. Jun. 2020 - No update. Oct. 2020 - No update. May need to revise project delivery format if Covid restrictions on gatherings do not ease in coming months. Feb. 2021 - Work on this project continues to be impacted by CVOID-19. May 2021 - Work on this project is hoped to pick up in again Q3 2021. First step will be to connect this project with the way-finding project under way. Sep. 2021 - Wayfinding plan completed. Formal outreach to begin this quarter.	KZ	Q4 2021	Y

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RC18/610 to 611	2018-12-04	SC	Rental Multi Residential Zoning	<p>THAT staff be directed to consult the owners of 3370 Dewdney Trunk Road (PC Urban), 125 Moray Street (Moray Place), 3131-3137 St. Johns Street (Woodbridge), and 1030 Cecile Drive (Woodlands) prior to bringing draft Bylaw No. 3173, Bylaw No. 3174, and Bylaw No. 3175 to Council for further consideration as recommended in the report dated November 14, 2018 from the Planning and Development Department – Policy Planning Division regarding Rental Multi-Residential Zoning;</p> <p>AND THAT staff be directed to explore and report back on a potential Inclusionary Zoning program to require market-rental units, below-market-rental units, or cash equivalent for all new residential developments in the City;</p> <p>AND THAT consultation on potential Inclusionary Zoning be conducted with the following stakeholders: Landlord BC, BCNPHA, SHARE Community Services, and CATALYST.</p>	<p>May 2019 - Consultation with owners completed. Report and consultation on inclusionary zoning under preparation.</p> <p>Aug. 2019 - in progress</p> <p>Jan. 2020 - In Dec. 2019 a work plan was provided to Council for information. This work is scheduled for 2020.</p> <p>Jun. 2020 - In progress for anticipated completion late 2020.</p> <p>Oct. 2020 - New direction received from the Housing Task Force. Inclusionary Zoning proposal being developed with the assistance of a consultant starting in Nov. 2020.</p> <p>Feb. 2021 - A consultant has been hired and work is under way on preparing an inclusionary zoning analysis.</p> <p>Apr. 2021 - Background work is complete and stakeholder engagement is commencing in May 2021. This is a Priority 1 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.</p>	KZ	Moved to Council Strategic Plan	Y

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RC19/008	2019-01-08	RC	Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019	<p>THAT staff be directed to apply for grant funding under the Investing in Canada Infrastructure Program (ICIP) for Community, Culture, and Recreation as recommended in the report dated December 20, 2018 from the Environment and Parks Department – Parks Division regarding Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2019;</p> <p>AND THAT the capital project for the Inlet Sports Field be approved as a pre-approved 2019 Capital project as part of the 2019 Five-Year Financial Plan for an amount not to exceed \$8.4 million;</p> <p>AND THAT the funding sources for the 2019 \$8.4 million Inlet Sports Field project be: Federal Grants in the amount of \$6,159,720; the Asset Reserve in the amount of \$1,846,280; and the City's Reserve that is an Offset to Gas Tax Funding in the amount of \$394,000;</p> <p>AND THAT, should the City not receive ICIP grant funding, staff be directed to report back to Council with alternatives, including impacts to the project timeline and the identification of alternative funding options.</p>	<p>Apr. 2019 - Staff working with Detailed Design Consultant. Currently at 75% Detailed Design. Awaiting announcement of ICIP grant in fall/winter 2019.</p> <p>Aug. 2019 - Staff working on 90% Detailed Design. Awaiting announcement of ICIP grant in Q4 2019.</p> <p>Jan. 2020 - 100% detailed design anticipated for Feb. 2020. Awaiting announcement of ICIP grant in Q1 2020.</p> <p>Jun. 2020 - City notified of unsuccessful grant application in Mar. 2020. New round of grant applications announced on June 25 with an October 1, 2020 deadline. Staff are reviewing the online details and will prepare a revised application over the summer and into September. Detailed Design currently at 95%. 100% Detailed Design anticipated for completion in Q3 2020.</p> <p>Oct. 2020 - Staff have reapplied for grant funding in Oct. 2020 and are awaiting news on the status of the application.</p> <p>Feb. 2021 - No update.</p> <p>Sep. 2021 - No update.</p>	RH	In progress	N

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RC19/098-099	2019-03-12	RC	Development Variance Permit Application – 2706 Henry Street	THAT staff be directed to report back with policy amendments relating to the physical requirements needed to enable accessible laneway homes.	May 2019 - work under way Aug. 2019 - in progress Jan. 2020 - staff are finalizing recommendations. Jun. 2020 - Further review was done by a consultant. Oct. 2020 - Review complete. Will be coming forward for discussion with the Small Lot program review in November. Feb. 2021 - Accessibility requirements will be included in the small lot program amendments under way. Apr. 2021 - Staffing changes in Q1 delayed this project. Work is anticipated to commence in Q2. Sep. 2021 - This project is under way and planned for the Oct. 26, 2021 Council meeting.	KZ	Q4 2021	Y
RC19/110	2019-03-12	RC	Designated Anchorage Area Update	THAT staff be directed to report back after Year 4 of implementation of the DAA Pilot Program with recommended actions prior to renegotiation of the DAA Licence Agreement.	Aug. 2019 - Staff currently working on planned activities for 2019. Jan. 2020 - Staff preparing for DAA for 2020 season. Jun. 2020 - Currently in year 4 of the DAA; staff will report back in early 2021 with recommended actions for renegotiation. Oct. 2020 - No update. Feb. 2021 - No update. Sep. 2021 - Council directed staff to renew the DAA license with the Port. Completed.	RH	Completed	Y

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RC19/259 to 260	2019-05-28	RC	Affordable Housing Prioritization Policy for Port Moody	<p>THAT staff be directed to develop a streamlined application process for development applications of affordable housing, including:</p> <ul style="list-style-type: none"> • non-profit social housing providers or government agencies that propose funding; and • housing developments that will meet special needs including supportive rental, institutional care, transitional, seniors, and emergency shelter housing, <p>as recommended in the report dated May 1, 2019 from Councillor Amy Lubik and Councillor Zoë Royer regarding Affordable Housing Prioritization Policy for Port Moody.</p>	<p>Aug. 2019 - this item has been added to the work plan pending the completion of the Age-Friendly Plan, Child Care Planning project, and will be considered as part of Affordable Housing Strategy update. In the meantime, staff will endeavour to expedite applications that include affordable housing.</p> <p>Jan. 2020 - no update, no new non-profit applications received.</p> <p>Jun. 2020 - Staff are in contact with two interested not-for-profit parties and have identified options for prioritization. Meanwhile other policy work in response to recent Council direction is taking precedence.</p> <p>Oct. 2020 - On hold pending the results of the Housing Needs Study.</p> <p>Feb. 2021 - The Housing Needs Study is under way. This direction is included in the study scope.</p> <p>May 2021 - The first draft of the Housing Needs and Inclusionary Zoning studies are nearing completion. These studies will inform this resolution with next steps to be determined following.</p> <p>Sep. 2021 - The Housing Needs Study is complete and the Inclusionary Zoning project is well under way. These studies will inform next steps, which are anticipated in early 2022. These elements are also being considered as part of a broader approach on streamlining application processes.</p>	KZ	Q1 2022	Y

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RC19/338 to 339	2019-07-09	RC	Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw	<p>RC19/338 Moved and seconded THAT staff be directed to develop a Minimum Standards of Rental Maintenance Bylaw, based on the minimum standards information from other BC municipalities as recommended in the report dated June 26, 2019 from Councillor Amy Lubik regarding Minimum Standards of Rental Maintenance Bylaw and Anti-Renoviction Bylaw;</p> <p>AND THAT Port Moody's Minimum Standards of Rental Maintenance Bylaw, once developed, be presented to the Tri-Cities Homelessness and Housing Task Force for consideration of a Tri-Cities wide approach and sharing of investigation and enforcement resources;</p> <p>AND THAT staff be directed to liaise with staff in Port Coquitlam and New Westminster to develop an Anti-Renoviction Bylaw that meets the needs of Port Moody tenants.</p> <p>RC19/339 THAT this item be referred to the Affordable Housing Task Force for action.</p>	<p>Aug. 2019 - staff are awaiting follow-up by the Council Task Force on this topic. Jan. 2020 - No update at this time. Jun. 2020 - Following the Council Task Force report, this item is now being prioritized by staff. Oct. 2020 - Renoviction Bylaw adopted. Draft Standards of Maintenance Bylaw being developed. Feb. 2021 - Staff continue to work with other municipalities on best practices for a Standards of Maintenance Bylaw. Sep. 2021 - No update from work on work in other Metro Vancouver municipalities.</p>	KZ	TBD	N

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RC20/035 to 036	2020-01-14	RC	Community Events – Review and Recommendations	<p>RC20/035a THAT staff be directed to prepare for Council consideration enhancements to the Special Event Application review process that includes a framework for determining the appropriate event frequency at Rocky Point Park, an intake period for receiving applications, and a scorecard for evaluating applications as recommended in the report dated December 23, 2019 from the Community Services Department – Cultural Services Division regarding Community Events – Review and Recommendations.</p> <p>RC20/035b-035c Moved and seconded AND THAT new commercially-presented special events not be permitted at Rocky Point Park; AND THAT the Festival and Special Event Handbook be updated to include that fenced and paid entry festivals are not permitted for Rocky Point Park;</p> <p>RC20/036 Moved, seconded, and CARRIED THAT consideration of the second and third clauses of the main motion (RC20/035b and RC20/035c) be postponed until staff report back on a potential revenue stream to the City for commercially-presented special events.</p> <p>RC20/035d THAT staff be directed to prepare a proposal and budget for hosting a City-led outdoor movie series at Rocky Point Park for the 2021 budget.</p> <p>RC20/035e THAT staff be directed to report back with recommendations for improvements to Pioneer Memorial Park to better support special events at this location.</p>	<p>Jun. 2020 - This project has been on hold due to COVID-19; staff will begin work on this project again in summer 2020. Oct. 2020 - This project will be resumed in 2021. Feb. 2021 - No update. Sep. 2021 - Staff are preparing a report to Council's September 28 meeting regarding the Event Application Review process.</p>	RH	Q4 2021	Y

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RC20/067 to 069	2020-01-28	RC	Parkland Acquisition Strategy Working Group Report	<p>THAT staff be directed to report back on the following motions:</p> <p>THAT Council approve this report for use by City staff so that the Terms of Reference that will inform the City's hiring of a consultant in 2020 to develop a Parkland Acquisition Strategy is in alignment with this report;</p> <p>AND THAT the draft Terms of Reference be reviewed for input by the Parks and Recreation Commission prior to public release;</p> <p>AND THAT this report be provided to the consultant as a guiding document and that the consultant is directed to consider it as part of their work bringing forward current trends and best practices;</p> <p>AND THAT staff direct the consultant to report back on best management practices on the calculation of per capita parkland targets.</p>	<p>Jun. 2020 - Due to COVID-19, the initiation of the Parks Acquisition Strategy is delayed until Q4 2020. A copy of the draft Terms of Reference for the strategy; RFQ will be circulated to the Parks and Recreation Commission prior to public release.</p> <p>Oct. 2020 - No update.</p> <p>Feb. 2021 - No update.</p> <p>Sep. 2021 - Project manager is developing a Terms of Reference and will present it to the Parks and Recreation Commission.</p>	RH	Q 3 2022	Y
RC20/114 to 116	2020-02-11	RC	Updating Our Tree Protection Bylaw	<p>THAT staff be directed to update the Tree Protection Bylaw to include the following:</p> <ul style="list-style-type: none"> • Specific definitions of "significant," meaning protected tree, that relate to size and species including DBH (diameter at breast height) for single and multi-stem trees; • The definitions of a "specimen tree" and "heritage tree"; • Expansion of protections to trees on private property, including a requirement to consider altering development permits to retain trees in non-ESAs; • Guidelines for replacement trees, including height at planting, minimum height at maturity, number of replacement trees such that number of required trees increases with the significance of the tree, and that replacement trees are species that will be resilient in a changing climate; • Guidelines for exemptions to the bylaw, including consideration of wildfire mitigation strategies and private property rights; and • Protection for significant forest assets; <p>AND THAT Port Moody outline a process for suggesting/declaring a specimen or heritage tree as recommended in the report dated February 1, 2020 from Councillor Amy Lubik and Councillor Meghan Lahti regarding Updating our Tree Protection Bylaw;</p> <p>AND THAT staff be directed to report back on the legal implications of the proposed update to the Tree Protection Bylaw.</p>	<p>Jun. 2020 - Planning and Parks staff worked on the scope and process of a bylaw update in Q1, but due to COVID-19, no work has been done in Q2 2020. Planning will review if this can be added to the current work plan or that outsourcing is required.</p> <p>Oct. 2020 - Review will be completed with the Urban Forestry Strategy scheduled to begin in Q4 2020.</p> <p>Feb. 2021 - The Tree Protection Bylaw review will be completed within the Urban Forestry Strategy under way.</p> <p>May 2021 - The Tree Protection Bylaw review will be completed within the Urban Forestry Strategy under way, which is a Priority 2 action in the Strategic Plan.</p>	KZ	Moved to Council Strategic Plan	N

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RC20/132	2020-02-25	RC	Road Closure Bylaw and Park Dedication Bylaw – David Avenue Connector Road Right-of-Way through Bert Flinn Park	THAT staff be directed to consolidate all four Bert Flinn Park parcels into one park following the completion of the Road Closure and Park Dedication of the David Avenue Connector Road Right-of-Way.	<p>Jun. 2020 - Public input and adoption completed May 26, 2020. Staff submitting road closure to LTO and to report back once complete for adoption of park dedication bylaws and next steps. Road Closure Bylaw in progress, will be followed by other required changes.</p> <p>Oct. 2020 - Park Dedication Bylaw submitted to LTO; awaiting LTO acceptance. Map updates to be completed with the next OCP update.</p> <p>Feb. 2021 - Reported to Council Feb. 9, 2021 to request additional funds to complete consolidation.</p> <p>Jun. 2021 - Funds to complete consolidation approved, legal surveyor engaged, and land survey to prepare consolidation plan now in process.</p>	JM/AB	Q4 2021	Y

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CW20/044 and 046-048	2020-04-21	SC(COTW)	Interim Report from the Port Moody Affordable Housing Task Force	CW20/044(a,b,d), 046, 047 THAT the report dated April 12, 2020 from the Port Moody Affordable Housing Task Force regarding Interim Report from the Port Moody Affordable Housing Task Force be received for information; AND THAT staff be directed to: 1. extend an invitation to the Cooperative Housing Federation of BC in order to inform Council of how community land trusts may assist with Council priorities for redevelopment of public property; 2. report back to Council with costs and implications associated with updating Port Moody's laneway housing bylaws as informed by recommendations from the task force in order to increase uptake of that program; 3. establish a renovation bylaw in line with the municipalities of Port Coquitlam, New Westminster, and Burnaby; and 4. update the Affordable Housing Reserve Fund Terms of Reference, including amending the Affordable Housing Reserve Fund Policy to allow distribution of funding out of the Reserve for rental relief initiatives for renters in need of financial assistance; AND THAT these recommendations be given high priority.	Jun. 2020 - Staff have started the work and reprioritized other work plan items in response to this direction. Oct. 2020 - 1. Complete; 2. Review will be included in the Small Lot Program review; 3. Complete; 4. Next steps pending meeting with the Council of Councils meeting and a discussion on contributing to the rent bank; 5. Complete. Feb. 2021 - 1. Complete; 2. Review is under way with the Small Lot Program review; 3. Complete; 4. Pending meeting with the Council of Councils meeting and a discussion on contributing to the rent bank; 5. Complete. May 2021 - 2. Review is under way with the Small Lot Program review; 4. This is a Council action. Actions 1, 3, and 5 are complete.	KZ	1. Complete 2. Moved to Council Strategic Plan 3. Complete 4. Complete 5. Complete	Y

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RC20/285 to 286	2020-07-14	RC	Final Report from the Port Moody Affordable Housing Task Force	<p>THAT staff be directed to carry out the eight recommendations of the Affordable Housing Task Force as presented and recommended in the report dated June 16, 2020 from the Affordable Housing Task Force regarding Final Report from the Port Moody Affordable Housing Task Force;</p> <p>Recommendations include:</p> <p>1. Update Port Moody's requirement on rental replacement, strengthening tenant relocation, and strengthening demolition policies as informed by recommendations from the Task Force in-line with the municipality of Burnaby. 2. Liaising with City of Burnaby staff after they have completed their review of best practices in minimum standards of rental maintenance and presented to Council for comparison with Port Moody's current practices. 3. While crafting an inclusionary zoning policy for Port Moody, investigate the adoption of the three-tiered approach taken by New Westminster requiring percentages but with options for: a. 12.5% affordable (20% below CMHC), or 6% at shelter rates for projects within OCP guidelines, with a suite of incentives for development options. b. For projects seeking OCP amendment and/or exceeding established density thresholds, or in TOD areas, these should have policy provision of a minimum of 20% of total units or floor area as built affordable units; number of units and rental rates subject to discussions with Council and senior governments, and consideration of other amenities, such as projects in the TOD that include a significant component of employment space. Units may be owned by developer with occupancy management by a non-profit or BC Housing in perpetuity, or sold to a non-profit or BC Housing at below-market value. c. The Affordable housing task force suggests that inclusionary zoning should apply to all developments over 80 units, with townhouse developments requiring additional contributions to the Affordable Housing Reserve Fund, as per revised policy. This the preferred type of policy recommended by the Affordable Housing Policy; however, due to differences between municipalities regarding density and/ or height restrictions, these recommendations would need be fulfilled in a Port Moody specific context. 4. Staff update parking relaxation policies to be in-line with more ambitious relaxations and suggest where there are areas of the city that would benefit from differential levels of parking relaxations for rental and affordable housing in order to include city-wide relaxations for affordable housing as part of incentives for inclusionary zoning (as per Victoria and New Westminster policies). 5. Staff to continue to monitor developments in the application of rental only zoning, particularly as it is used for maintaining affordable housing stocks. 6. Staff and Council continue to support fee waivers and property tax waivers for non-profit housing developments as negotiated on a case-by-case basis with specific advice regarding what the City is willing to provide; 7. Staff develop a policy related to multi-family developments with minimum thresholds for inclusion of family-friendly units, those being of two, three and more bedrooms as informed by our housing needs assessment and statistics included in this report. 8. Staff investigate policies regarding hostile architecture and report back on findings and opportunities to exclude such features. This may include exploring policies, including: • Change all design standard by-laws and policies for public and private spaces to prohibit the use of defensive or hostile design features; • [Port Moody] should stipulate in contracts privatising public spaces that the ownership and management of said spaces be subject to the prohibition of defensive architectural features; • Port Moody should implement contracting embargoes on companies which specifically design street furniture pieces that are 'anti-homeless' or 'anti-youth'; these designs should not include measures which actively make facilities uncomfortable for particular people. • Port Moody should update our public consultation process on developments to make sure marginalized groups are supported to inclusively participate.</p> <p>AND THAT staff report back on timeline implications, and how the recommendations will be implemented.</p>	<p>Oct. 2020 - Staff have reviewed the list and are looking at timeline implications and an implementation schedule for each recommendation.</p> <p>Feb. 2021 - Staff are working on the recommendations and have reported back on the implementation in Feb. 2021.</p> <p>May 2021 - (1) Q3 2021; (2) Awaiting completion of BP review by Burnaby (no timeframe); (3) Moved to Strat Plan; (4) To be discussed as part of Inclusionary Zoning Strat Plan project; (5) Monitoring through Metro Van Housing Subcommittee; (6) Considered as part of the development review and approval process on an ongoing basis as opportunities arise; (7) Moved to Strat Plan; (8) will be considered as part of OCP update (DPA guidelines); also to be considered as part of Servicing Bylaw update; bus shelters to be addressed as part of Pattison contract review; engagement with marginalized groups integrated into OCP update; virtual open houses and town halls have broadened access to participation in projects.</p> <p>Sep. 2021 - (3) and (4) Inclusionary Zoning work under way with expected completion in Q4 2021; (7) Family Friendly Units policy to be considered after the Inclusionary zoning work is completed. This work is to be conducted by the same consultant.</p>	KZ	Q4 2021 3,4,7 moved to Council Strategic Plan	Y

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RC20/300	2020-07-28	RC	Delegation – Haven Lurbiecki	THAT staff be directed to overhaul the online public-facing development reporting system to be more detailed (as described in the delegation presentation), easier to use, and involve an interactive map component.	Oct. 2020 - Staff are in the process of including development applications in the City's GIS system. Feb. 2021 - Staff have implemented a reporting system on the City's website that is routinely updated; further information will be included mid-2021 with the integration of planning applications into the Tempest land based record system. May 2021 - The tempest land based application management system was live in Apr. 2021 for planning applications. Work is under way to integrate information collected into the Tempest system to the mapping tool so that updates to the map occur routinely as applications are received and changes are made. Sep. 2021 - Significant development applications were posted to the Engage Port Moody site starting in late Sep. 2021. Staff will continue to make it easier to find information on development applications as further tools become available.	KZ	Completed	Y
RC20/303 (Consent)	2020-07-28	RC	Moody Innovation Centre – Innovation Precinct Support	THAT the City of Port Moody support the vision of the Moody Innovation Centre as a provincially-designated Innovation Precinct, with a distinct focus on economic growth and new jobs based on the establishment of emerging and sustainable businesses in technology and innovation; AND THAT Port Moody City Council request support from the Province of British Columbia in the development of a business case, marketing plan, and other aspects related to envisioning the Moody Innovation Centre as an Innovation Precinct; AND THAT staff be directed to send a request for support to the BC Ministry of Jobs, Economic Development, and Competitiveness, and to inquire about creating a Memorandum of Understanding with regards to establishing the Moody Innovation Centre as a Provincially-supported Innovation Precinct.	Oct. 2020 - This letter has not been sent per the direction of Cllr. Madsen and Mayor Vagramov. Need to have white paper workshop to determine numbers before sending a letter. Feb. 2021 - No further update. Sep. 2021 - No further update.	SI	Q3 2021	N

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RC20/306	2020-07-28	RC	Fees Bylaw Amendment for Mural Permit Fee – Adoption	THAT staff report back on a mural contest to promote murals in the city.	Oct. 2020 - No update. Feb. 2021 - No update. Sep. 2021 - No update.	RH	Q1 2022	N
RC20/310 to 311	2020-07-28	RC	Food Production – Parks	RC20/310 Moved and seconded THAT staff be directed to proceed with the Food Production – Parks recommendations for planting non-animal-attractant plants in City green spaces as outlined in the report dated July 10, 2020 from the Environment and Parks Department – Parks Division regarding Food Production – Parks; AND THAT the budget of \$39,790 to establish edible planting locations at City Hall, Pioneer Park, and the Arts Centre be referred to the Finance Committee to identify a funding source. RC20/311 THAT this item be referred to staff to report back on staff supported community involvement and on the possibility of turning the proposed food production areas into community gardens.	Oct. 2020 - No update. Feb. 2021 - Staff are preparing to report to Council in Mar. 2021. Sep. 2021 - Completed.	RH	Completed	Y
RC20/347	2020-09-08	RC	COVID-19 Business Impact Survey Results	THAT the report dated August 4, 2020 from the Economic Development Office regarding COVID-19 Business Impact Survey Results be referred to staff to report back on potential actions that the City can undertake to respond to the survey findings.	Oct. 2020 - In progress. Feb. 2021 - Staff continue to identify areas to support businesses through the COVID-19 pandemic. May 2021 - Staff will report back to Council in Q3 with a summary of the actions taken to support businesses during COVID-19. Sep. 2021 - Report is being prepared and will be placed on a future Council agenda.	KZ	Q4 2021	Y

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RC20/350	2020-09-08	RC	Rodenticide-Ban Bylaw	RC20/350 THAT staff be directed to report back with a bylaw to prohibit the use of rodenticides on all Port Moody-owned properties as recommended in the report dated July 30, 2020 from Councillor Meghan Lahti regarding Rodenticide-Ban Bylaw; AND THAT the City of Port Moody only use the services of companies that do not use anticoagulant rodenticides when providing vector control on private property; AND THAT staff be directed to communicate to residents and businesses in the City of Port Moody Council's direction in this matter, including information regarding the harmful impacts of anticoagulant rodenticides, and provide options for better alternatives that are available; AND THAT Council send a letter to the Province of BC, copying all MLAs, requesting a province-wide ban on the use of rodenticides; AND THAT the recommendations from this report be forwarded to all BC municipalities and submitted to UBCM as a late resolution.	Oct. 2020 - A rodenticide bylaw is being drafted. Communications to residents are being prepared. Correspondence is being sent to parties in the Council motion. Feb. 2021 - Council has directed staff to prepare a Rodenticide policy and report back to Council. Sep. 2021 - Staff plan to report to Council in Sep. or Oct. 2021 with a Rodenticide policy.	RH	Q4 2021	Y
CW20/075	2020-09-15	SC (FC-COTW)	Early Input – OCP-Rezoning (Apartment) – 2505-2517 St. George Street (Laidler Development)	THAT staff be directed to report back to a future meeting of Council regarding rebuilding Kyle Centre, considering nearby properties and developments, and leveraging City-owned lands including roadways and pocket parks.	Oct. 2020 - Staff to report back in 2021. Feb. 2021 - This project is anticipated to come forward in Q3 2021. May 2021 - Complete.	KZ/PR	Completed	N

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CW20/076 to 077	2020-09-15	SC (FC-COTW)	Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2020	<p>CW20/076 THAT staff be directed to apply for grant funding under the Investing in Canada Infrastructure Program (ICIP) for Community, Culture, and Recreation (CCR) for the field component of the Inlet Sports Field project as recommended in the report dated September 4, 2020 from the Engineering and Operations Department – Project Delivery Services Division regarding Inlet Sports Field – Investing in Canada Infrastructure Program (Community, Culture, and Recreation) Grant Application 2020.</p> <p>CW20/077 THAT staff report back to Council on alternate funding models to consider for Inlet Field Soccer Field Rebuild.</p>	<p>Oct. 2020 - Grant application has been submitted for the project. If the grant application is unsuccessful, staff will report back with alternative funding models for consideration.</p> <p>Feb. 2021 - No update.</p> <p>Sep. 2021 - No update.</p>	RH	Q4 2021	N
CW20/088	2020-10-06	SC (COTW)	Recommendation to Gather Business Input Regarding Proposed Traffic Calming Pilot Test on Spring Street	THAT staff be directed to provide a project summary to and gather input from nearby commercial businesses in Moody Centre whose customer access to their businesses could possibly be affected adversely, and report back to Council with its findings and recommendations for Council consideration, before moving forward with implementation of the traffic calming pilot test proposed for Spring Street previously approved by Council, as recommended in the report dated September 22, 2020 from Councillor Hunter Madsen, regarding Recommendation to Gather Business Input Regarding Proposed Traffic-Calming Pilot Test on Spring Street.	<p>Feb. 2021 - Consultation completed in Dec. 2021. Report to Council planned for late Feb. 2021.</p> <p>June. 2021 - Consultation results reported to Council on Mar. 23, 2021. Direction received to continue. Pilot project now implemented.</p>	JM	Completed	Y
RC20/363	2020-10-13	SC	Termination of Land Use Contract at Balmoral Place and Rezoning to RM4 –Third Reading and Adoption	THAT staff be directed to reorder the Land Use Contract Terminations process to prioritize single-family lots, and areas of town that have experienced zoning issues (large homes, view corridors, etc.) in the recent past; AND THAT this reordering be referred to the House Size and Siting Task Force for comment prior to returning to Council.	<p>Feb. 2021 - Staff have started to work on identifying priority single-family lot land use contracts.</p> <p>May 2021 - This is a Priority 1 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.</p>	KZ	Moved to Council Strategic Plan	Y

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RC20/373	2020-10-13	RC	Construction Noise Bylaws from Surrounding Municipalities	THAT staff be directed to prepare amendments to relevant sound level bylaws to limit the permitted hours of construction to 7AM to 7PM Monday to Friday, 9AM to 5PM Saturday, with no construction permitted on any Sunday or statutory holiday, as recommended in the report dated September 17, 2020, from Councillor Steve Milani regarding Limiting Construction Noise; AND THAT a fine be created for those in breach of the bylaw in the amount of \$500 for each hour or portion thereof that the violation continues, for up to 12 hours; after 12 hours, the fine increases to \$1,000 for each one-hour period in violation; AND THAT staff be directed to seek approval from Council before granting variances to sound level bylaw(s).	Feb. 2021 - Staff are in the process of preparing a report that will be on a Council agenda in Mar. 2021. May 2021 - Complete.	KZ	Complete	Y
RC20/374	2020-10-13	RC	The Case of the Disappearing Log Booms – Environmental Restoration for Resilient Wildlife Habitat	THAT staff be directed to report back with options for a Marine Wildlife Coexistence Strategy, with a focus on enhancing wildlife habitat in Port Moody Arm; AND THAT staff liaise with the Port of Vancouver, local stewardship groups, and First Nations in generating the aforementioned report; AND THAT staff explore opportunities with the Port of Vancouver to secure a suitable location in Port Moody Arm for wildlife habitat creation, conservation, education, and research uses.	Feb. 2021 - Staff had an initial meeting with the Port. A follow-up meeting is planned to discuss the proposal in greater detail. Sep. 2021 - Was reviewed with EPC in April. Meeting to be set-up with Port and Stakeholders.	RH	Q4 2021	Y
CW20/093-094	2020-10-20	SC (FC-COTW)	Engage Port Moody	THAT the forum component of Engage Port Moody not be activated at this time on the Engage Port Moody website update; AND THAT staff report back with a tutorial and a walkthrough of the forum component.	Feb. 2021 - The forum component of Engage Port Moody has not been activated. Staff are preparing a tutorial and walk-through of the forum component. Jun. 2021 - Staff preparing tutorial following Digital Democracy Workshop with Council.	AP/RL	Q2 2021	Y

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RC20/398-399	2020-10-27	RC	Hybrid Council Meeting	THAT staff be directed to test a pilot Hybrid Meeting setup for the November 3, 2020 and November 10, 2020 meetings of Council involving dedicated participant devices, and manual audio mixing; AND THAT the Mayor and City Manager report back to Council at the November 10, 2020 meeting of Council on additional budget requests and staff impacts; AND THAT Council approve the procurement of dedicated devices for in-person meeting participants, and support devices, to facilitate holding Hybrid Meetings indefinitely into the future.	Feb. 2021 - Staff to report back on cost for hybrid Council meetings. Sep. 2021 - Completed.	RH	Completed	N
RC20/400	2020-10-27	RC	Capturing Written Public Input	THAT staff be directed to capture and acknowledge written public input in Council meeting minutes and Public Hearing minutes to ensure fair representation in public records as recommended in the report dated October 9, 2020 from Councillor Steve Milani regarding Capturing Written Public Input; AND THAT written public input received before noon on the day of a meeting be made available online on the City website for those who cannot participate in person.	Feb. 2021 - Information being prepared for Council for Mar. 23, 2021 Council Meeting. Jun. 2021 - Report to Council Jun. 22. Staff directed to move forward with implementation. This will be moved to Strategic Plan.	DS	Completed	Y
RC20/402	2020-10-27	RC	RS1 Zoning Anomaly	THAT staff be directed to identify all pre-existing RS1 zoned properties that are smaller than the current RS1 minimum lot size and report back with associated costs and implications on rezoning them as RS1-S.	Feb. 2021 - This pre-zoning review has been included as a phase 2 in the small lot program review and is anticipated to come forward in Q4 2021. May 2021 - This item is planned to start in late 2021 as described in the project proposal. This is a Priority 1 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.	KZ	Moved to Council Strategic Plan	Y
RC20/406	2020-11-10	RC	Delegation – Port Moody Rotary – RibFest	THAT the delegation request be placed on a subsequent Council agenda for consideration.	Feb. 2021 - Ribfest delegation response is scheduled for Feb. 23 Regular Council. Sep. 2021 - Completed.	RH	Completed	N

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RC20/409	2020-11-10	RC	Delegation Response – Secondary Suite Utility Fees	THAT staff report back with a tiered approach to water and sewer fees that includes lower utility rates for secondary suites and an analysis of the associated financial impacts.	Feb. 2021 - Analysis is under way. Sep. 2021 - Report has been drafted and scheduled for Fall 2021.	KZ/PR	Q4 2021	Y
RC20/414	2020-11-10	RC	Columbaria in Pioneer Memorial Park	THAT staff identify and report back to Council with suitable locations for a columbaria style memorial cemetery within the City; AND THAT staff report back to Council with general costs and implications related to the installation and maintenance of columbaria, including pricing options for a memorial wall and a scattering garden.	Feb. 2021 – Staff will be bringing back a revised project charter based on the direction of Council to reduce the estimated cost down to \$20,000. Sep. 2021 - No update.	PR	Q4 2021	Y
RC20/415	2020-11-10	RC	Home-Based Businesses	THAT staff be directed to prepare amendments to relevant bylaws to allow artisans to sell their wares from home under Accessory Home Occupation Use Type I as recommended in the report dated October 21, 2020 from the Office of Councillor Steve Milani regarding Home-Based Businesses; AND THAT staff be directed to prepare amendments to relevant bylaws to allow a legal suite and an Accessory Home Occupation Use Type I (A) or Type II (B) to coexist on properties zoned for single-family homes where sufficient space exists.	Feb. 2021 - This review along with related updates to the Home-based Business Bylaw are under way. May 2021 - This is a Priority 2 Strategic Plan project scheduled to begin at the end of Jun. 2021. Future updates will be through the Strategic Plan quarterly review process.	KZ	Moved to Council Strategic Plan	Y
CW20/108 to 110	2020-11-17	SC (FC-COTW)	Small Lot and Laneway Housing Presentation	THAT the memo dated November 3, 2020 from the Community Development Department – Development Planning Division regarding Small Lot and Laneway Housing Presentation be received for information; AND THAT staff be directed to update the small lot program to include both general program requirements and neighbourhood specific requirements; AND THAT a consultant be retained to provide the updates; AND THAT staff be directed to draft a policy to allow for assigning addresses from the front for front-back bare land strata applications.	Feb. 2021 - Staff need to find a consultant(s) for the follow-up work. Meanwhile, staff have started preparing the requested changes to the small lot program. May 2021 - This is a Priority 2 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.	KZ	Moved to Council Strategic Plan	Y

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CW20/115 to 122	2020-12-01	SC (COTW)	Recommendations Toward an Economic Development Master Plan	<p>CW20/115-117 THAT Council endorse a target for jobs growth that would attain a 0.42 jobs-to-population ratio by the year 2041; AND THAT staff proceed with further analysis of the Economic Development Committee Recommendations Paper and draft a Request for Proposals for consulting services as recommended in the memo dated November 16, 2020 from the Community Development Department – Economic Development Office regarding Recommendations Toward an Economic Development Master Plan; AND THAT, as an interim guide to planning, Council shall prioritize the creation of office and light-industrial spaces suited to well-paid jobs in creative/innovative, knowledge driven, sustainable business and industry sectors.</p> <p>CW20/118-120 THAT Council and staff look at ways to fast-track and incentivize applications currently in process that prioritize employment spaces.</p> <p>CW20/121 Moved and seconded THAT the Tourism Committee, with its council-approved long term strategy and work plans, be combined, for the 2021 calendar year, with the Economic Development Committee for purposes including the advancement of economic initiatives, city branding, wayfinding strategy, and economic master planning.</p> <p>CW20/122 THAT this item be postponed until the chairs of the Tourism Committee and the Economic Development Committee can report back to Council.</p>	<p>Feb. 2021 - Staff are in the process of preparing the RFP for the Economic Development Master Plan based on the direction provided by Council. Background studies to support the Council direction are under way.</p> <p>May 2021 - The RFP closes in early May with the award anticipated by the end of the month. This is a Priority 1 Strategic Plan project. Future updates will be through the Strategic Plan quarterly review process.</p>	KZ	Moved to Council Strategic Plan	Y
CW21/011	2021-01-19	SC(FC-COTW)	Request to Advocate for Permanent Top up to Disabilities and Social Assistance Rates	<p>THAT the City of Port Moody write to the Provincial Minister of Finance, the Premier, the Minister of Social Development and Poverty Reduction, and the MLAs for the Tri-Cities advocating that the government reinstate the \$300 monthly top-up for people receiving disability assistance and permanently raise the rates of income assistance and disability assistance to a livable rate that is above the market basket measure as recommended in the memo dated January 18, 2021 from Councillor Amy Lubik regarding Request to Advocate for Permanent Top-up to Disabilities and Social Assistance Rates.</p>	<p>Feb. 2021 - Draft letter in Mayor's inbox for review and approval.</p> <p>Sep. 2021 - No further update.</p>	SI	Q3 2021	N

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RC21/028	2021-01-26	SC	Delegation – Dustin Brecht, IBEW 213	THAT the delegation request be placed on a subsequent Council agenda for consideration.	Feb. 2021 - Staff report back planned for Feb. 2021. Jun. 2021 - Staff reported back Feb. 23, 2021. Fee waiver granted and refund was issued to IBEW 213.	JM	Completed	Y
RC21/034	2021-02-10	SC	Consultation with Businesses Affected by Street Construction Projects	THAT the report dated January 7, 2021 from the Economic Development Committee regarding Consultation with Businesses Affected by Street Construction Projects be referred to staff for action.	Feb. 2021 - No action to date. Jun. 2021 - Report back planned for fall 2021.	JM	Q3 2021	Y
RC21/058	2021-01-29	SC	Unfinished Business: Official Community Plan Amendment – Coronation Park (Wesgroup Properties)	WHEREAS any redevelopment path of Coronation Park will take years to come to fruition regardless of the path chosen; AND WHEREAS every resident in Port Moody should feel safe and comfortable in neighbourhoods that are well kept up; THEREFORE BE IT RESOLVED THAT staff report back to Council within 90 days to provide a condition assessment for the Coronation Park neighbourhood, drawing from complaints and public input that have been received by Council and staff, and offering preliminarily costed options for neighbourhood upkeep and enhancement for Council consideration.	Feb. 2021 - Staff in the Engineering/Operations and Community Development teams have completed an initial assessment and are preparing a report on scope and costs for Council consideration. May 2021 - Staff followed up with Council in Feb. 2021 by email with an update on Bylaw Enforcement in the neighbourhood and low-to no-cost actions staff could immediately take. A summary memo will come forward in Q2. Sep. 2021 - A summary report will be placed on a future Council agenda.	KZ	Q4 2021	N

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RC21/071	2021-02-09	SC	Shoreline House Post Project Update	THAT staff proceed with the archaeological, geotechnical, environmental, and design work for the five sites identified, and the installation of the House Posts at sites 1 to 3, as recommended in the report dated January 25, 2021 from the Community Services Department – Cultural Services Division regarding Shoreline House Post Project Update; AND THAT staff report back to Council with an updated budget once the project design work has been completed and all costs are better known; AND THAT \$5,000 be allocated for environmental investigations and liaising with the Department of Fisheries and Oceans, and the Port Authority for the permitting process in order to proceed with the Pigeon Cove (site 4) and Old Mill (site 5) sites; AND THAT \$6,000 be allocated for structural investigations and determining additional design options at the Pigeon Cove (site 4) and Old Mill (site 5) sites, with a report back to Council outlining options and costs; AND THAT the additional funding requests be forwarded to the Finance Committee to identify a funding source.	Sep. 2021 - Archaeological works for the project are being coordinated with the First Nations.	RH	In progress	Y
RC21/076	2021-02-09	SC	Mixed Use – OCP, Rezoning – 3101 3103 St. Johns Street, 3104 3112 St. George Street, and 123-129 Buller Street (WA Architects)	THAT staff be directed to amend the Development Approval Procedures Bylaw to allow applicant presentations at consideration of first reading.	May 2021 - Staff have reviewed the Development Procedure Bylaw and have a report for Council consideration in May 2021.	KZ	Complete	Y

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RC21/077	2021-02-09	SC	Moray Street Traffic Concerns and Proposed Traffic Calming Initiative Approach	<p>THAT requests for Traffic Calming Initiatives be reviewed, prioritized, and initiated as outlined in the report dated December 16, 2020, from the General Manager of Engineering and Operations regarding Moray Street Traffic Concerns and Proposed Traffic Calming Initiative Approach;</p> <p>AND THAT a traffic calming study and concept design with public consultation be completed for Moray Street, including consideration of:</p> <ul style="list-style-type: none"> • reversing lane positioning, placing parking along eastern (sidewalk) side; • adding a pedestrian crossing at Pinda Drive (stop sign, push-button lights, signal); and • installing temporary curb bulges at key intersections, similar to Noons Creek Drive; <p>AND THAT a speed reader board or speed feedback lights be temporarily installed in the southbound direction on Moray Street in the interim;</p> <p>AND THAT the budget requirement of up to \$30,000 for the Moray Street traffic calming initiative and up to \$3,000 for installation of speed feedback lights be referred to the Finance Committee for identification of a funding source.</p>	Jun. 2021 - RFP developed, traffic calming consultant engaged, and study now under way. Speed feedback lights in the southbound direction installed.	JM	Q4 2021	Y

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CW21/017 to 018	2021-02-16	SC(FC-COTW)	Request for Council Support to Implement Recommendations to Further Port Moody's Commitment to Reconciliation in Tangible and Meaningful Ways	<p>CW21/017a Moved and seconded THAT a task force be created, with honourariums, composed of members of First Nations whose territory Port Moody is located on, as well as Indigenous, First Nations, Inuit, and Metis community members, to review the actions proposed in the report dated January 1, 2021 from Councillor Zoë Royer and Councillor Amy Lubik regarding Request for Council Support to Implement Recommendations to Further Port Moody's Commitment to Reconciliation in Tangible and Meaningful Ways in order to address strengths and gaps in actions and policies.</p> <p>CW21/018 THAT the foregoing motion (CW21/017a) be referred to a future Council-to-Council meeting with Tsleil Waututh Nation, Kwikwetlem Nation, Katzie Nation, and Musqueam Nation to discuss establishment of a task force.</p> <p>CW21/017b Moved and seconded THAT staff be directed to organize a Blanket Exercise for Council and the Executive Leadership Team to better understand Indigenous History and the role governments have had in undermining Indigenous Sovereignty, and that this practice be put into policy as required for all subsequent Councils.</p> <p>CW21/019 THAT the foregoing motion (CW21/017b) be referred to a future Council-to-Council meeting with Tsleil Waututh Nation, Kwikwetlem Nation, Katzie Nation, and Musqueam Nation to discuss a Blanket Exercise for Council and the Executive Leadership Team.</p>	Sep. 2021 - Will be addressed in the latter half of Phase 1 work towards Truth and reconciliation.	RH	In progress	Y
RC21/088	2021-02-23	RC	Delegation – IRC Rowing Club	THAT the delegation request be placed on a subsequent Council agenda for consideration.	Sep. 2021 - Completed.	RH	Completed	N
RC21/091	2021-02-23	RC	Green Teams of Canada Fee for Service Partnership with the City of Port Moody	THAT the report dated January 25, 2021 from the Environmental Protection Committee regarding Green Teams of Canada Fee-for-Service Partnership with the City of Port Moody be referred to staff for action.	Apr. 2021 - Council decision to not move forward with a partnership. Completed.	RH	Completed	N

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RC21/093	2021-02-23	RC	Membership in the International Alliance to Combat Ocean Acidification	THAT the City of Port Moody join the International Alliance to Combat Ocean Acidification; AND THAT the report dated February 1, 2021 from the Climate Action Committee regarding Membership in the International Alliance to Combat Ocean Acidification be referred to staff for action.	May 2021 - Staff have joined the alliance and have completed onboarding. Staff have attended two webinars hosted by the alliance and stay informed of resources through the network.	KZ	Completed	Y
RC21/096 to 099	2021-02-23	RC	Temporary Use Permit – 3001 St. Johns Street (Marcon Developments Ltd.)	<p>RC21/096 Moved and seconded THAT the requirement to refer Temporary Use Permit 3080 20 16 to the Land Use Committee be waived as recommended in the report dated February 2, 2021 from the Community Development Department –Development Planning Division regarding Temporary Use Permit – 3001 St. Johns Street (Marcon Development Ltd.); AND THAT Temporary Use Permit 3080-20-16 be authorized; AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.</p> <p>RC21/097 Moved and seconded THAT the foregoing motion be amended by replacing the second clause with “AND THAT Temporary Use Permit 3080 20-16 be authorized with the coffee shop component removed as a permitted use.”.</p> <p>RC21/098 THAT the foregoing amending motion be further amended by replacing “the coffee shop component” with “the licensed coffee shop component”.</p> <p>RC21/099 THAT this item be postponed until the applicant can address Council on their proposal.</p>	May 2021 - Complete.	KZ	Completed	Y

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RC21/100 to 102	2021-02-23	RC	Temporary Use Permit – 3015 3093 Murray Street (Mosaic Homes)	<p>RC21/100 Moved and seconded THAT the requirement to refer Temporary Use Permit 3080 20 13 to the Land Use Committee be waived as recommended in the report dated January 25, 2021 from the Community Development Department –Development Planning Division regarding Temporary Use Permit – 3015-3093 Murray Street (Mosaic Homes); AND THAT Temporary Use Permit 3080-20-13 be authorized; AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.</p> <p>RC21/101 THAT the foregoing motion be amended by replacing the second clause with the following: "AND THAT Temporary Use Permit 3080-20-13 be authorized with the addition of a requirement to address drainage concerns from the neighbouring properties;".</p> <p>RC21/102 THAT this item be postponed until after the related development application has received first reading.</p>	May 2021 - Complete.	KZ	Completed	Y
RC21/105	2021-02-23	RC	Delegation Response – Dustin Brecht, IBEW 213	THAT staff report back with research on providing assistance and guidance on activities in the city that are protected under the Charter of Rights and Freedoms , including legal opinions.	<p>May 2021 - Staff have prepared draft documents on facilitating public assembly and have a report for Council consideration in July 2021.</p> <p>Sep. 2021 - Staff report, draft guidelines document, and draft Bylaw amendments are complete. The staff response is in the queue for placement on a future Council agenda.</p>	KZ	Completed	Y

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CW21/020	2021-03-02	SC(FC-COTW)	Endorsement of Advocacy Campaign "Help Cities Lead"	<p>THAT Council formally endorse the Help Cities Lead campaign as recommended in the report dated January 25, 2021 from the Community Development Department – Policy Planning Division regarding Endorsement of Advocacy Campaign "Help Cities Lead", and take the following actions:</p> <p>a) write a letter to the following provincial ministers to voice support for the five policies detailed in this report:</p> <ul style="list-style-type: none"> • Minister of Environment and Climate Change Strategy; • Minister of Municipal Affairs; • Minister of Energy, Mines, and Low-Carbon Innovation; • Minister of Finance; and • Attorney General and Minister responsible for Housing; <p>b) request a meeting with the Ministers listed above;</p> <p>c) write a letter to Metro Vancouver requesting regional endorsement of the campaign; and</p> <p>d) write letters to all BC local governments asking them to endorse the campaign;</p> <p>AND THAT Council authorize staff to participate in activities supporting the Help Cities Lead campaign, including information sharing presentations to other municipal Councils.</p>	Sep. 2021 - No update.	SI	Q3 2021	N
RC21/115 (Consent)	2021-03-09	RC	Port Moody Legion Liquor Licence Application	<p>THAT staff be directed to advise the Liquor and Cannabis Regulation Branch that the City of Port Moody wishes to opt out of the public consultation process for the Port Moody Legion as recommended in the report dated February 23, 2021 from the Community Development Department – Building, Bylaw, and Licensing Division regarding Port Moody Legion Liquor Licence Application;</p> <p>AND THAT staff be directed to draft an amendment to Corporate Policy – 09-4300-2016-01 – City Review of Liquor Licence Applications to establish criteria within the Policy for opting out of a City-led consultation process.</p>	May 2021 - Complete.	KZ	Completed	Y

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RC21/121	2021-03-09	RC	Pedestrian Traffic Signal at St. Johns Street and Elgin Street	THAT the report dated February 2, 2021 from the Transportation Committee regarding Pedestrian Traffic Signal at St. Johns Street and Elgin Street be referred to staff for action.	Jun. 2021 - Forwarded for inclusion in MTP Update Project.	JM	Completed	Y
RC21/123	2021-03-09	RC	Union of British Columbia Municipalities and Lower Mainland Local Government Association Resolution Requesting Enabling Legislation for Municipalities to Have the Ability to Require Green Roofs	<p>THAT the following resolution regarding requesting enabling legislation for municipalities to have the ability to require green roofs be endorsed by the City of Port Moody and forwarded for consideration at the 2021 Lower Mainland Local Government Association and subsequent Union of British Columbia Municipalities convention as recommended in the report dated February 18, 2021 from Councillor Amy Lubik regarding Union of British Columbia Municipalities and Lower Mainland Local Government Association Resolution Requesting Enabling Legislation for Municipalities to Have the Ability to Require Green Roofs:</p> <p>WHEREAS Green roofs serve multiple societal goals, including improved stormwater management, better regulation of building temperatures, reduced urban heat island effects, and increased urban wildlife habitat and biodiversity;</p> <p>AND WHEREAS currently the Local Government Act (LGA) allows a local government to require landscaping under section 527 and to control runoff under section 523, but the LGA and Community Charter do not empower local governments to require and enforce the related building standard of construction (prohibited under the Building Act) or require and enforce maintenance of green roofs, including with security requirements;</p> <p>THEREFORE BE IT RESOLVED THAT UBCM request that the Province amend the Local Government Act to provide enabling legislation for local governments, should they choose to do so, to expressly require green roofs and enforce the related building standard of construction and maintenance of green roofs, including with security requirements.</p>	Apr. 2021 - Letter submitted Mar. 26, 2021.	DS	Completed	Y

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RC21/124 to 126	2021-03-09	RC	Sustainable Building Practices	<p>RC21/124a and 125</p> <p>THAT staff report back to Council with options on how best to:</p> <p style="padding-left: 20px;">a) prioritize and incentivize Mass Timber (Cross Laminated Timber (CLT)) construction for buildings over six storeys in height; and</p> <p style="padding-left: 20px;">b) discourage the use of concrete as the main component of buildings over six storeys in height.</p> <p>RC21/126</p> <p>THAT this item be referred to the Climate Action Committee for consideration and establishment of a subcommittee to investigate the environmental, economic, public safety, and affordability issues related to mass timber construction being the primary building form in Port Moody; AND THAT the subcommittee be directed to research and invite industry experts and academics in an effort to provide direction on the most sustainable building practices available.</p>	<p>May 2021 - A project proposal has been prepared for Council consideration. If approved this item will be moved to the Strategic Plan.</p> <p>Sep. 2021 - Staff are working on the outline for a fast-track application policy for Council consideration based on new Council direction provided.</p>	KZ	Q4 2021	Y
CW21/023	2021-03-16	SC(FC-COTW)	Delegation – Port Moody Heritage Society loco 100th	THAT the delegation request be placed on a subsequent Council agenda for consideration, addressing all points on delegation request.	<p>Jun. 2021 - Memo provided to Council on Apr. 27, 2021. Council directed staff to work with the Heritage Society on walking tour benches and signs and a public art piece. Staff are now working on these items.</p>	JM	Completed	Y

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RC21/153 to 159	2021-03-23	RC	Business Input Regarding Proposed Traffic Calming Pilot Test on Spring Street	RC21/153 THAT the pilot project for a traffic pattern change on Spring Street between Douglas Street and Grant Street be implemented as approved by Council on June 23, 2020; AND THAT the permanent measures be implemented for a traffic pattern change on Spring Street between Grant Street and Moody Street as approved by Council on June 23, 2020; AND THAT staff adjust the location of the temporary barriers as necessary to address issues and opportunities that are identified during the pilot; AND THAT staff monitor the results of the pilot project traffic pattern change on Spring Street and report back to Council with the results prior to adopting it as a permanent change as recommended in the report dated February 9, 2021 from the Engineering and Operations Department – Infrastructure Engineering Services Division regarding Business Input Regarding Proposed Traffic Calming Pilot Project on Spring Street.	Jun. 2021 - Pilot project now implemented.	JM	Completed	Y
RC21/161 to 162	2021-03-23	RC	Proposed Amendments to the Sound Level Bylaw	THAT staff be directed to amend draft City of Port Moody Sound Level Bylaw, 1980, No. 1399, Amendment Bylaw No. 7, 2021, No. 3299 to allow for construction from Monday to Friday during the hours of 7:00am to 7:00pm, and on Saturday during the hours of 9:00am to 6:00pm; AND THAT staff be directed to amend draft City of Port Moody Fees Bylaw, 2020, No. 3278, Amendment Bylaw No. 2, 2021, No. 3304 to increase the application fee for Exemption from Sound Level Bylaw to \$500; AND THAT Corporate Policy – 09-3760-2021-01 – Temporary Exemption from Sound Bylaw be approved.	May 2021 - Complete.	KZ	Completed	Y

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RC21/163	2021-03-23	RC	Request to Advocate for Community Climate Action Planning Funding	WHEREAS a total of 493 municipalities across Canada adopted Climate Emergency Declarations, and in British Columbia as of early 2019 dozens of municipalities have done so, and the need to develop clear actionable Community Climate Action Plans is urgent; AND WHEREAS it has been demonstrated that collaborative, cooperative planning and financing processes increase the efficiency and maximize the impacts of the investments that all levels of government are making in assisting communities to develop and implement Community Climate Action Plans with bold actions and clearly articulated targets that respond to the increasingly urgent and inequitable needs of adapting to and mitigating climate change impacts; THEREFORE BE IT RESOLVED THAT the Lower Mainland Local Government Association through the Union of BC Municipalities request that the provincial government commit to providing sustained financial support for local community climate action planning that serves to meet the targets set out by the goals of CleanBC and implement responses to climate impacts throughout British Columbia as recommended in the memo dated March 9, 2021 from Councillor Amy Lubik regarding Request to Advocate for Community Climate Action Planning Funding.	Apr. 2021 - Letter submitted Mar. 26, 2021.	DS	Completed	Y

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RC21/164	2021-03-23	RC	Old Growth Logging	<p>WHEREAS ancient high productivity (big tree) old growth ecosystems are one of the most valuable tourism, First Nations culture, wild salmon enhancing, biodiversity banking, and climate resiliency assets;</p> <p>AND WHEREAS only a miniscule fraction of the planet's original, high productive, ancient forests remain in BC, the vast majority of which is slated to be eliminated through logging; including the headwaters of Fairy Creek, the last unprotected intact old-growth watershed on southern Vancouver Island;</p> <p>THEREFORE BE IT RESOLVED THAT the City of Port Moody formally oppose the logging of at-risk old growth forests as recommended in the report dated March 12, 2021 from Mayor Rob Vagramov regarding Old Growth Logging;</p> <p>AND THAT the City of Port Moody call on the Government of British Columbia to immediately and permanently protect the Fairy Creek watershed from further logging;</p> <p>AND THAT the City of Port Moody call on the Government of British Columbia to immediately defer logging in all at risk old growth forests, including all remaining high-productivity old growth forests, as identified by the independent Old Growth Strategic Review Panel, until all 14 of the panel's recommendations have been implemented;</p> <p>AND THAT the City of Port Moody call on the Government of British Columbia to allocate funding to support the economic transition of affected communities away from unsustainable old growth logging, in the full spirit of Indigenous reconciliation where applicable, for the development of long term sustainable local economies and Indigenous Protected and Conserved Areas where applicable;</p> <p>AND THAT the following resolution be sent to the Lower Mainland Local Government Association and the Union of BC Municipalities with this report, dated March 12, 2021 from the Office of Mayor Rob Vagramov regarding Old Growth Logging:</p> <p>WHEREAS ancient high productivity (big tree) old growth ecosystems are one of the most valuable tourism, First Nations culture, wild salmon enhancing, biodiversity banking, and climate resiliency assets;</p> <p>AND WHEREAS only a miniscule fraction of the planet's original, high productive, ancient forests remain in BC, the vast majority of which is slated to be eliminated through logging; including the headwaters of Fairy Creek, the last unprotected intact old-growth watershed on southern Vancouver Island;</p> <p>THEREFORE BE IT RESOLVED THAT the Government of British Columbia immediately defer logging in all at risk old-growth forests, as identified by the independent Old Growth Strategic Review panel until all 14 of the panel's recommendations have been implemented, and support the transition of affected local communities toward more sustainable jobs.</p> <p>AND BE IT FURTHER RESOLVED THAT the Government of British Columbia allocate funding to support the economic transition of affected communities away from unsustainable old growth logging, in the full spirit of Indigenous reconciliation where applicable, for the development of long-term sustainable local economies and Indigenous Protected and Conserved Areas where applicable.</p>	Apr. 2021 - Letter submitted Mar. 26, 2021.	DS	Completed	Y
RC21/165	2021-03-23	RC	Implementing Hybrid Council Meetings	<p>THAT Council authorize up to \$34,000 in order to adequately implement Hybrid meetings of Council, to be funded through the Provincial COVID-19 Safe Restart Grant as recommended in the memo dated March 9, 2021 from Mayor Rob Vagramov and City Manager regarding Implementing Hybrid Council Meetings.</p>	Sep. 2021 - Equipment was purchased and installed in Mar. 2021. The theatre has been able to accommodate hybrid meetings since that time.	PR	Completed	Y

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RC21/166	2021-03-23	RC	Delegation Response – IRC Rowing Club	THAT a letter of support be provided for the Inlet Rowing Club's bid to host the BC NextGen Performance Centre, contingent upon endorsement of the bid by the Old Mill Boathouse Society, as recommended in the memo dated March 9, 2021 from the Community Services Department – Recreation Services Division regarding Delegation Response – IRC Rowing Club.	Sep. 2021 - Completed.	RH	Completed	N
CW21/042	2021-04-06	SC(FC-COTW)	Council Working Relationship Workshop	THAT staff set up a workshop series with relevant consultants to attempt to improve effective and respectful communication on City Council.	Jun. 2021 - Session held Jun. 8, 2021.	AP	Completed	Y
RC21/150-152 and 179	2021-04-13	RC	Call to Order	THAT staff be directed to proceed with facilitating the establishment of two new satellite community gardens at Art Wilkinson Park and Town Centre Park as recommended in the report dated February 24, 2021 from the Community Services Department – Parks Division regarding Food Security – Food Production in Parks; AND THAT the budget of up to \$62,000 to establish two new satellite community gardens be referred to the Finance Committee to identify a funding source; AND THAT the report dated February 24, 2021 from the Community Services Department – Parks Division regarding Food Security – Food Production in Parks be referred to the Parks and Recreation Commission for further input on food security initiatives, including establishing a formal process for future community garden expansion; AND THAT the Art Wilkinson Park Community Garden be expanded from 40 plots to 60 plots; AND THAT the Glenayre Community Association be consulted prior to establishment of the Art Wilkinson Park Community Garden.	Sep. 2021 - There were 20 garden plots installed at Town Centre. Art Wilkinson Park plots are on hold until community consultation has been completed.	RH	Q4 2021	Y
RC21/182	2021-04-13	RC	Delegation – Descendants of the Komagata Maru Society	THAT this item be referred to the Heritage Commission to report back on options to commemorate the Komagata Maru tragedy, including potential storyboards, renaming of streets or public spaces, and/or educational opportunities.	Jun. 2021 - Report back from Heritage Commission (HC) received by Council on Jun. 22. HC to follow up with Komagata Maru Society to explore storyboard concept. HC to work with Society on content and add this to their Work Plan.	KZ	Completed	Y

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FC21/038 to 039	2021-04-20	SC(FC-COTW)	2021 Property Tax Due Dates and Penalties	THAT staff be directed to prepare an Alternative Municipal Tax Collection Scheme Bylaw with a: •July 2, 2021 due date; •September 16, 2021 5% penalty on outstanding taxes; and •penalty waiver for unclaimed current year Home Owner Grants until September 15, 2021 as recommended in the report dated April 9, 2021 from the Finance and Technology Department – Financial Services Division regarding 2021 Property Tax Due Dates and Penalties.	Sep. 2021 - Staff implemented the Alternenative Tax Scheme for 2021 as described.	PR	Completed	Y
CW21/047	2021-04-20	SC(FC-COTW)	Delegation – Chestnut Way Neighbours	THAT staff be directed to remove the pickleball lines at Chestnut Way Park, re-designate these tennis courts for tennis only, and include pickleball on the prohibited activities list on the tennis court signage; AND THAT staff be directed to report back on alternative locations for pickleball in Port Moody, including North Shore Community Park.	Sep. 2021 - Pickleball lines removed in May and a Tennis and Pickleball strategy was presented at Parks and Recreation Commission. Staff to report to Council in late 2021.	RH	Q4 2021	Y
CW21/051	2021-04-20	SC(FC-COTW)	Proposed 2021 Virtual Canada Day Celebration	THAT staff plan a virtual Canada Day celebration as outlined and recommended in the report dated March 23, 2021 from the Community Services Department – Cultural Services Division regarding Proposed 2021 Virtual Canada Day Celebration; AND THAT funding of \$4,500 be approved and forwarded to the Finance Committee for identification of a funding source; AND THAT staff report back with options and costs for participating in the drive-thru Golden Spike Days event.	Sep. 2021 - Celebrations did not proceed.	RH	Completed	Y

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RC21/233 (Consent)	2021-04-27	RC	A Bylaw to Regulate Single-Use Plastic and Foam Items – Third Reading	AND THAT staff be directed to submit City of Port Moody Single-Use Plastic Bylaw, 2021, No. 3301 for approval to the Minister of Environment following third reading of the Bylaw; AND THAT staff be directed to draft and send a letter to the Minister of Environment on behalf of the City of Port Moody, in support of Ministerial Approval for City of Port Moody Single-Use Plastic Bylaw, 2021, No. 3301.	Jun. 2021 - Bylaw and letter submitted to MoE.	JM	Completed	Y
RC21/233 (Consent)	2021-04-27	RC	Emergency Medical Care in British Columbia	THAT Port Moody Council send a letter to the Minister of Health requesting that the Provincial Government expand the range of emergency medical events to which municipal emergency medical responders are called to attend as outlined in the memo dated March 26, 2021 from Mayor Rob Vagramov regarding Emergency Medical Care in British Columbia.	Sep. 2021 - Letter sent to Minister Aug. 26, 2021. Complete.	SI	Completed	Y
RC21/233 (Consent)	2021-04-27	RC	Support for Farmers in India	THEREFORE BE IT RESOLVED THAT the City of Port Moody stand in solidarity with the Indian farmers, and supports the rights of Indian farmers to speak out against these laws and any repressive measures against Indian citizens and their rights to expression and liberty; BE IT FURTHER RESOLVED that the City of Port Moody ask the federal government to continue to speak out against these regressive laws, and to accelerate the message of concern to the Indian government up to and including imposing economic sanctions against India.	Sep. 2021 - No update.	SI	Q3 2021	N

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RC21/233 (Consent)	2021-04-27	RC	Emergency Medical Response and Better Pre hospital Care For Our Residents	<p>THEREFORE BE IT RESOLVED THAT the City of Port Moody also write to the Honourable Adrian Dix, Minister of Health, to stand in solidarity with 11 other Lower Mainland municipalities who have recently signed a letter dated March 10, 2021, to reaffirm opposition to the Provincial order and call upon the Minister to expand the range of emergency medical events in which municipal emergency medical responders are simultaneously called to attend, in order to ensure the highest available level of pre-hospital care for BC residents;</p> <p>AND THAT the following resolution be submitted to UBCM for the 2021 Resolutions Plenary:</p> <p><i>WHEREAS career firefighters of many urban centres in the Lower Mainland have done extensive training in emergency medical response protocols. They are trained to administer an enhanced level of emergency medical care to provide relief of pain and trauma experienced by our residents at their time of great need, while waiting together for ambulance services to arrive to ensure that citizens receive the best possible prehospital care;</i></p> <p><i>AND WHEREAS in the year 2020, and now into 2021, the challenges faced by urban communities during the COVID-19 pandemic and opioid overdose crisis have increased the need for Lower Mainland governments to maximize their resources to meet the escalating emergency medical needs of citizens. Professional firefighters are trained to respond to the needs of citizens during the COVID-19 pandemic, including safely entering homes to assist our citizens when required, and are well-equipped with all the necessary Personal Protective Equipment (PPE), trained on the proper usage of the PPE, and follow all the guidelines of the BC Centre for Disease Control (BCCDC), and the BCEHS. As of the writing of this resolution, the Provincial government has still not changed their position to allow First Responder agencies, such as Fire Rescue, to respond to Orange and Yellow medical emergency calls at the time they are reported to 911:</i></p> <p><i>THEREFORE BE IT RESOLVED THAT the Union of BC Municipalities stand in solidarity to support Lower Mainland municipalities in their quest to expand the range of emergency medical events to which municipal First Responders are simultaneously called to attend, in order to ensure the highest available level of pre-hospital care for Lower Mainland residents;</i></p> <p><i>AND THAT given their own resources and geography, any urban municipality be able to chose how best to deploy their resources to increase emergency medical response ensuring their residents receive optimal with timely pre-hospital care resulting in better outcomes for residents at their time of need, until such time BC Ambulance Services receives exponentially more resources from the Province of BC and are fully equipped to meet the dire emergency pre-hospital health needs of the citizens of BC.</i></p>	Sep. 2021 - Resolution submitted to UBCM Jun. 2021. Letter sent to Minister Aug. 26, 2021. Complete.	SI/DS	Completed	Y

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RC21/245	2021-04-27	RC	Request for Council Support to Celebrate Lunar and Persian New Year	THEREFORE BE IT RESOLVED THAT Port Moody staff be directed to review which holidays the City acknowledges and celebrates as recommended in the report dated March 29, 2021 from Councillor Amy Lubik regarding Request for Council Support to Celebrate Lunar and Persian New Year; AND THAT Port Moody annually light up City Hall Green for Nowruz and Red for Lunar New Year; AND THAT staff report back on the potential to send greetings for those holidays through our social media and website, which could include credible links to background information and stories about these holidays in order to promote understanding and celebration among a wider audience.	Jun. 2021 - Report to Council Q3 2021.	AP/RL	Q3 2021	N
RC21/247-248	2021-04-27	RC	Compassionate Leadership	THAT the City promptly offer to restore the grate at the homeowner's expense within the road right of way to facilitate access to the home of Claire Clydesdale.	Jun. 2021 - Staff developed culvert replacement design, initiated environmental permitting, and provided quote and construction timeline to homeowner. Homeowner decided to pursue alternate repairs.	JM	Completed	Y
RC21/254	2021-04-27	RC	Delegation Response – Port Moody Heritage Society 100th Anniversary	THAT staff be directed to work with the Heritage Society on the creation of a walking tour, including installation of signage and benches.	Jun. 2021 - Engineering and Community Services following up regarding signage, benches, and public art. Policy Planning provided email update to Heritage Society in mid-May on maintenance work planned for May to Aug. 2021. Sep. 2021 (KZ) - Maintenance work on houses is complete.	KZ	Ongoing	Y

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RC268 to 286	2021-05-04	SC(FC-COTW)	Shaping the Next Port Moody – Seven Development Pitfalls and Seven Guidelines for Prudent Growth	RC21/276 THAT Council direct staff to develop a framework for modeling how growth under various scenarios drives increased demand and costs for expanded civic services and amenities such that current delivery quality is maintained, and provide staff's recommendation as to how these growth-related costs might best be levied on developers on a per-project basis.	Jun. 2021 - Project proposal is being prepared through the Strategic Plan quarterly review process. Involves Facilities, Finance, and Development Planning. Sep. 2021 - Comprehensive report prepared for Council in Aug. 2021. Report is in the queue to be placed on a future Council agenda.	KZ	Q3 2021	Y
				RC21/278 THAT Council affirm in principle that livability and overall quality-of-life for residents takes precedence when deciding whether or not to support specific requests for land use changes; AND THAT Council direct staff to develop a model and working assumptions for projection of cumulative traffic impacts under various growth scenarios, and to recommend maximum cumulative traffic congestion/average trip time targets during peak morning and evening rush hour periods for key roadways crossing our city centre; AND THAT Council direct staff to draft, for Council consideration, a Downtown Construction-Management Strategy under various construction project scenarios.	Jun. 2021 - Project proposal is being prepared through the Strategic Plan quarterly review process. Involves Facilities, Finance, and Development Planning. Sep. 2021 - Comprehensive report prepared for Council in Aug. 2021. Report is in the queue to be placed on a future Council agenda.		Q3 2021	Y
				RC21/279a,b,d-280 THAT Council direct staff to prepare a Downtown Park Capacity Assessment, under various growth scenarios; AND THAT Council direct staff to prepare a Downtown Park Protection Plan for Council consideration under various growth/usage scenarios for residential and jobs density; AND THAT staff include a Rocky Point Park impact assessment during development proposals within walking distance of Rocky Point Park.	Jun. 2021 - Project proposal is being prepared through the Strategic Plan quarterly review process. Involves Facilities, Finance, and Development Planning. Sep. 2021 - Comprehensive report prepared for Council in Aug. 2021. Report is in the queue to be placed on a future Council agenda.		Q3 2021	Y

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				<p>RC21/284 Moved and seconded THAT staff be directed to incorporate the elements contained in the resolutions from item 5.1 into an updated Sustainability Report Card.</p> <p>RC21/285 Moved and seconded THAT the foregoing motion be amended by replacing "an updated Sustainability Report Card" with "a further update to the Sustainability Report Card".</p> <p>RC21/286 THAT the foregoing motion and amending motion be postponed until the updated Sustainability Report Card has been presented to Council for consideration.</p>	<p>Jun. 2021 - Sustainability Report Card update is ongoing and nearing completion of first draft. Sep. 2021 - Staff review and input nearing completion. Report for Council scheduled for Oct. 26, 2021. Consideration of new elements to the Report Card to follow after Council review.</p>		Q4 2021	Y
CW21/058 (Consent)	2021-05-04	SC(FC-COTW)	Request to Advocate for the Repeal of TransLink Fare Hikes	<p>THAT TransLink be requested to consult with seniors and disability groups, neighbourhood houses, women's groups, community centres, and lower income and transit reliant workers who depend on buses before cutting the number of bus stops as recommended in the memo dated April 15, 2021 from Councillor Amy Lubik regarding Request to Advocate for the Repeal of TransLink Fare Hikes;</p> <p>AND THAT staff be directed to report back on advancing other ways of speeding up buses, such as bus-only lanes and barring right hand turns by non-bus traffic, including any recommendations for accelerating that work, consistent with the declaration of a climate emergency;</p> <p>AND THAT TransLink be informed that Port Moody does not support bus fare increases;</p> <p>AND THAT TransLink be requested to embed an equity planning mandate in all transit planning and implement non stigmatizing affordability measures without delay.</p>	Jun. 2021 - No update.	JM	Q3 2021	Y

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RC21/291 to 292	2021-05-11	RC	Environmentally Sensitive Area Management Strategy Update – Community Feedback	RC21/291 THAT the two community feedback reports be received for information as recommended in the report dated April 16, 2021 from the Community Services Department – Environment Division regarding Environmentally Sensitive Area Management Strategy Update – Community Feedback; AND THAT staff be directed to cancel work on the current revision of the ESA Management Strategy Update, report back to Council with a revised direction and revised scope of work, confirm alignment with Council's vision for managing our natural areas, and seek direction on project completion.	Sep. 2021 - Completed. Staff will report back with a revised scope of work in 2022 following completion of the OCP update.	TS	Completed	Y
RC21/296 (Consent)	2021-05-11	RC	Metro 2050 Regional Growth Strategy – Opportunity to Request Update from Metro Staff	THAT Metro staff be invited to an upcoming Committee of the Whole meeting to provide an update on the development of Metro 2050 as recommended in the memo dated April 27, 2021 from the Community Development Department – Policy Planning Division regarding Metro 2050 Regional Growth Strategy – Opportunity to Request Update from Metro Staff.	Jun. 2021 - Metro staff presented to Council on Jun. 15, 2021.	KZ	Completed	Y
CW21/061 to 062	2021-05-18	SC(FC-COTW)	Request of Support for a Public Toilet at Moody Centre Skytrain	THAT staff be directed to investigate the opportunity to partner with TransLink, the Province of BC, or other partners to install an accessible public toilet at Moody Centre Station and Inlet Centre Station, with preference for an easy-to-install and low-maintenance model (e.g. Portland Loo) as recommended in the report dated April 30, 2021 from the Office of Councillor Amy Lubik regarding Request of Support for a Public Toilet at Moody Centre Skytrain.	Jun. 2021 - No update.	JM	Q4 2021	Y

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CW21/068	2021-05-18	SC(FC-COTW)	Shaping the Next Port Moody – Signature Park for the Southwest Shore	THAT the report dated May 6, 2021 from the Offices of Councillor Diana Dilworth and Councillor Meghan Lahti regarding Shaping the Next Port Moody – New Signature Park for South West Shore be referred to staff for a report back on implications of considering a new park after the conclusion of the Request for Expression of Interest process; AND THAT, as part of the OCP engagement process, the community be consulted on the concept of establishing a signature south shore park alongside other park expansion options and that alternative possible uses also be evaluated.	Sep. 2021 - Staff are reporting back on options to implement this direction at a future Council meeting.	RH/KZ	In progress	Y
CW21/071	2021-05-18	SC(FC-COTW)	Council Code of Conduct Update – Obligation to Disclose	THAT a legal opinion be sought from Don Lidstone on the validity of the motion for the Council Code of Conduct Update – Obligation to Disclose item that was ruled out of order; AND THAT the legal opinion address the entirety of Part 4 Division 6 of the Community Charter.	Sep. 2021 - Completed.	TS	Completed	Y
CW21/072 to 074	2021-05-18	SC(FC-COTW)	Council Procedure Bylaw Update – Secret Recordings	THAT staff be directed to amend the Council Procedure Bylaw to state that Closed meetings of Council cannot be recorded by members of Council.	Sep. 2021 - Staff will prepare updates.	DS	Q4 2021	N

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RC21/315 to 316	2021-06-15	SC(FC-COTW)	Delegation Response – Donation of Rose Kapp Artwork to City of Port Moody by Wilhelmina Martin	<p>THAT staff be directed to clarify and post publicly the guidelines under which art may be donated to the City, such that:</p> <ul style="list-style-type: none"> •offered gifts of art may be accepted or not at the complete discretion of the City's Cultural Services staff designated to manage this function; •although Council may be invited to see and comment on proposed art donations, except in unusual cases involving public art of high prominence or controversy, decisions related to the City's acceptance of donated art shall be left to staff, considering community input, rather than decided by Council; and •art donations can be considered only if offered for the City's use without preconditions, other than the promise to always handle, store, and/or display the artwork in a manner that is respectful, reasonably secure, and provides appropriate maintenance, preservation, and care. Art donations, if possible, will be placed where requested. Any other questions as to a given artwork's display, the duration and terms of ownership, possible insurance coverage, special showcasing or lighting, art/donor labeling, and security protections are left to staff discretion; <p>AND THAT the charming Rose Kapp artwork generously offered by Ms. Martin be forwarded to staff for consideration bearing in mind the foregoing guidelines.</p>	Sep. 2021 - Staff are investigating the feasibility of a semi-temporary display case for the stairwell at the Civic Centre. Upon completion of the display space, staff will develop a policy for accepting donations of art.	RH	In progress	Y
RC21/317	2021-06-15	SC(FC-COTW)	Delegation Response – Regenerative Garden Farming – Climate Change Mitigation Strategies	THAT staff report back on the feasibility of a bylaw that would allow for backyard chickens that would adequately address predator attractants and proper animal husbandry instructions.	Sep. 2021 - Staff have prepared a report back. Report is in the queue to be placed on a future Council agenda.	KZ	Q3 2021	Y

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CW21/085 to 086	2021-06-15	SC(FC-COTW)	Support for Celebration of National Indigenous People's Day	<p>THEREFORE, BE IT RESOLVED THAT in 2021, Council release a statement about the importance of National Indigenous People's Day and sincere dedication to working towards reconciliation as recommended in the report dated May 14, 2021 from Councillor Amy Lubik regarding Support for Celebration of National Indigenous People's Day;</p> <p>AND THAT staff be directed to support the ongoing work of the "In the Presence of Ancestors" project to celebrate National Indigenous People's Day in 2022, and use learnings from that event, as well as the 2018 and 2019 ceremony celebrations, to create annual City-supported celebrations in partnership with local First Nations starting in 2023.</p>	Sep. 2021 - The statement about the importance of National Indigenous People's Day and dedication towards reconciliation was released to the public in June 2021. The annual City-supported celebrations in partnership with local First Nations will be addressed in 2022.	RH	Q2 2022	Y
CW21/087	2021-06-15	SC(FC-COTW)	Request for Council Support to Explore Warming Shelters in Port Moody 2021 Update	<p>THAT Kyle Centre be reserved from January to March 2022 for a potential emergency shelter for extreme weather should the need arise as recommended in the report dated May 14, 2021 from Councillor Amy Lubik regarding Request for Council Support to Explore Warming Shelters in Port Moody 2021 Update;</p> <p>AND THAT programing and/or usage during the months of January to March be short-term only so that the facility could be used on short notice for an emergency shelter should this be necessary;</p> <p>AND THAT staff liaise with the Coordinator of the Tri-Cities Homelessness and Housing Task Force to make sure this option is known to be available should the Tri-Cities as a whole not be able to arrange a cold weather program.</p>	Sep. 2021 - Completed.	RH	Completed	Y

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RC21/330 to 331	2021-06-22	RC	Handling of Written Public Input	<p>THAT staff be directed to amend policies and procedures to capture and acknowledge written public input in Council meeting minutes and Public Hearing minutes and to provide written public input to the public prior to Public Hearings and Council meetings by reducing the public input submission period and adding a part-time position at the cost of \$50,813.09;</p> <p>AND THAT the annual budget of \$50,813.09 be approved and forwarded to the Finance Committee for identification of a funding source;</p> <p>AND THAT staff continue to look for cost saving measures;</p> <p>AND THAT staff report back on the feasibility and cost of an automated online form to capture written public input that will form part of the public record.</p>	Sep. 2021 - Strategic Plan project proposal to be submitted.	DS	Q4 2021	N
RC21/332	2021-06-22	RC	Port Moody's Historical Relationship with Indigenous Peoples and Their Lands	<p>THEREFORE BE IT RESOLVED THAT the City of Port Moody formally commit to undertaking a critical reflection of its historical relationship with Indigenous peoples and their lands;</p> <p>AND THAT an appropriate third party be identified to carry out the work;</p> <p>AND THAT the appropriate resources be determined and allocated to plan, research, and report the findings;</p> <p>AND THAT the resultant report outline future actions that the City of Port Moody will take to appropriately acknowledge the findings, prioritizing transparent collaboration with Indigenous peoples with a right and interest in the place we now know as Port Moody.</p>	Sep. 2021 - Consultant has been appointed and a meeting of the consulting team with Council is being planned for Q4 2021.	RH	Q4 2021	Y

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RC21/334 to 336 CW21/088 to 089	2021-06-22	RC	Municipal Support for the CleanBC Better Homes Program	<p>CW21/088 Moved and seconded THAT \$25,400 be approved to fund Municipal Top-Up Option 1, a municipal top-up rebate and heat pump group purchase rebate program under the CleanBC Better Homes Program, as outlined in Attachment 4 of and recommended in the report dated June 10, 2021 from Councillor Meghan Lahti and Councillor Amy Lubik regarding Municipal Support for the CleanBC Better Homes Program;</p> <p>AND THAT the budget of \$25,400 be forwarded to the Finance Committee to identify a funding source;</p> <p>AND THAT staff be directed to implement and coordinate promotion of Municipal Top-Up Option 1 for a CleanBC Better Homes municipal top-up rebate and heat pump group purchase rebate program as outlined in Attachment 4 of the report dated June 10, 2021 from Councillor Meghan Lahti and Councillor Amy Lubik regarding Municipal Support for the CleanBC Better Homes Program;</p> <p>AND THAT the City of Port Moody invite CleanBC Better Homes Program to present a webinar for the community and the program information be posted on the city website and social media to promote the program.</p> <p>CW21/089 THAT this item be referred to staff for a report back.</p>	Sep. 2021 - Staff are in the process of coordinating marketing materials with City Communications staff and Clean BC staff.	KZ	In Progress	Y

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RC21/337 to 338	2021-06-22	RC	Culvert Report	<p>RC21/337 Moved and seconded THAT staff be directed to report back on using culverts to enable redevelopment of existing residential properties that contain non-fish bearing unmapped watercourses as recommended in the report dated June 10, 2021 from the Office of Councillor Steve Milani regarding Culvert Report;</p> <p>AND THAT any future mapping of non-fish bearing Environmentally Sensitive Area watercourses exclude private residential properties.</p> <p>RC21/338 THAT this item be referred to the Environmental Protection Committee for review and comment.</p>	Sep. 2021 - Referred to EPC for review and comment.	RH	Q4 2021	N
RC21/350	2021-06-22	RC	OCP Amendment and Rezoning – 1142 Cecile Drive and 300 Angela Drive (Edgar Development) – Second Reading	THAT staff be directed to, as part of the City's affordable rental replacement policy update, address the issue of loss of affordable rental due to age of the buildings, and ensure minimal net loss of affordable rental units.	Sep. 2021 - To be added to the Work Plan in 2022.	KZ	2022	N
CW21/090	2021-07-06	SC(FC-COTW)	Delegation – The VR Voyage	THAT the delegation request be referred to the Tourism Committee for review and a report back.	Sep. 2021 - No action to date as Tourism Committee is currently inactive due to lack of membership.	KZ	TBD	N
RC21/356	2021-07-13	RC	Delegation – Tri-Cities Bear Aware	<p>THAT the delegation request be placed on a subsequent Council agenda for consideration;</p> <p>AND THAT staff be asked to report back on amending the Solid Waste Bylaw to require enclosures for garbage cans.</p>	Sep. 2021 – Staff are preparing a report back for late 2021/early 2022.	JM	Q1 2022	Y

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RC21/367 to 370	2021-07-20	SC	OCP Amendment and Rezoning – 1142 Cecile Drive and 300 Angela Drive - Third Reading	AND THAT staff be directed to report back to Council as soon as possible with potential funding options for a third SkyTrain station (including consideration of a local area development levy, local area property tax levy, provincial grants, debt financing, etc.); AND THAT Council request a briefing from TransLink staff regarding feasible location options for a third SkyTrain station west of Moody Centre Station, including high level cost estimates to be used in the aforementioned funding analysis.	Sep. 2021 - Consultant report as outlined in Council Strategic Plan projects is under way, to be reported back to Council in late 2021.	JM	Q4 2021	Y
RC21/375	2021-07-27	RC	Sasamat Greenway – Safe and Active Transportation Corridor	THAT the report dated July 5, 2021 from the Transportation Committee regarding Sasamat Greenway – Safe and Active Transportation Corridor be referred to staff for action.	Sep. 2021 - Bedwell Bay Road traffic study is now under way. Staff to report results to Council upon completion, expected in early 2022.	JM	Q2 2022	Y
RC21/376	2021-07-27	RC	Hugh Street Pedestrian and Cycling Safety Improvements	THAT the report dated July 6, 2021 from the Transportation Committee regarding Hugh Street Pedestrian and Cycling Safety Improvements be referred to staff for action.	Sep. 2021 - Staff review and design of improvements to include bike parking and road end modifications. Depending on cost estimates, this may require a new capital budget submission for 2022.	JM/RH	Q2 2022	Y