

Corporate Policy

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Section:	Legislative and Regulatory Affairs	09
Sub-Section:	Building, Bylaw, and Licensing	4300
Title:	City Review of Liquor Licence Applications	2016-01

Related Policies

Number	Title

Approvals

Approval Date: November 15, 2016	Resolution #: <u>CW16/148 (RC16/398)</u>
Amended: September 19, 2017	Resolution #: <u>RC(CW)17/031 (CW17/117)</u>
Amended:	Resolution #:
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Corporate Policy Manual

City Review of Liquor Licence Applications

Policy

The Provincial Liquor and Cannabis Regulations Branch refers all liquor licence applications to the City for review. This policy outlines the manner in which the City of Port Moody will deal with such referrals.

Procedures

Pursuant to section 40 of the *Liquor Control and Licensing Act*, Council delegates to staff the authority to respond to all liquor licence applications referred from the Liquor and Cannabis Regulations Branch (LCRB) to the City for review.

Primary responsibility for coordinating the review of liquor licence applications is delegated to the Manager of Building, Bylaw, and Licensing, who shall notify the LCRB that the City of Port Moody opts out of the public consultation process, thus allowing the applicant to move forward with the LCRB's public consultation process for the provision of public input directly to the LCRB.

New Liquor Primary Licence applications require site-specific zoning. Each Liquor Primary Licence application for a new pub or bar will, therefore, be subject to a Public Hearing prior to the liquor licence application to LCRB being referred to the City for review.

Monitoring/Authority

Monitoring and implementation of this policy is delegated to the Manager of Building, Bylaw, and Licensing. Changes to this policy require Council approval.