

Estimate of costs for City-led events

Item	Estimate	Cost ¹
Staff time (pre-event): <ul style="list-style-type: none"> - Planning - Community engagement² - Mobilization and supplies 	6 hours (Recreation) 2 hours (Environment and Parks)	\$400
Staff time (event): <ul style="list-style-type: none"> - Set-up and take-down - Orientation and training - Record keeping - Public outreach 	4 hours (Recreation) 3 hours (Environment and Parks)	\$350
Staff time (post-event): <ul style="list-style-type: none"> - Demobilization, equipment clean-up - Event summary - Social media posts 	2 hours (Recreation) 2 hours (Environment and Parks)	\$200
Equipment ³	Tool acquisition and replacement, personal protective gear, disposal bags, first aid and cleaning supplies	\$250
Refreshments	Drinks and snacks	\$100
	TOTAL ESTIMATED COST	\$1,300

1. Staff costs are approximated to include all employment-related expenses.
2. Existing community engagement work is already done by Recreation staff to support their volunteer program, but additional staff time is needed to support new City-led events.
3. Equipment will be acquired over time. The cost of acquiring a full set of equipment would be approximately \$3,000.

Note:

- Green waste disposal is done by City staff for all invasive plant removal events (in-kind contribution).
- Volunteers are covered through the City's insurance policy with MIABC.