

Memorandum

Date: March 19, 2021
Submitted by: Finance and Technology Department – Financial Services Division
Subject: Funding Source – Costs Related to Property Tax Mail-Out Survey for the OCP Update

At the Regular Council meeting held on January 12, 2021, Council considered a report dated December 14, 2020 from the Community Development Department – Policy Planning Division regarding Costs Related to Property Tax Mail-Out Survey for the Official Community Plan Update (**Attachment 1**) and passed the following resolution:

RC21/012

THAT a budget of up to \$15,000 be approved to cover the costs of including a paper survey for the Official Community Plan Update with the 2021 property tax mail out as recommended in the report dated December 14, 2020 from the Community Development Department – Policy Planning Division regarding Costs Related to Property Tax Mail-Out Survey for the Official Community Plan Update;

AND THAT the budget of up to \$15,000 be referred to the Finance Committee for identification of a funding source.

The budget of up to \$15,000 for costs related to a property tax mail-out survey for the Official Community Plan update is now before the Finance Committee for identification of a funding source. Staff recommend Council Contingency as a funding source. The recommended resolution is:

THAT the budget of up to \$15,000 for costs related to a property tax mail-out survey for the Official Community Plan update be funded from Council Contingency as recommended in the memo dated March 19, 2021 from the Finance and Technology Department – Financial Services Division regarding Funding Source – Costs Related to Property Tax Mail-Out Survey for the OCP Update.

Attachments:

1. Report considered at January 12, 2021 Council meeting – Property Tax Mail-Out Survey for OCP Update.

Report Approval Details

Document Title:	Funding Source – Costs Related to Property Tax Mail-Out Survey for the OCP Update.docx
Attachments:	- Attachment 1 - Report considered at January 12, 2021 Council meeting – Property Tax Mail-Out Survey for OCP Update.pdf
Final Approval Date:	Mar 22, 2021

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Mar 19, 2021 - 5:21 PM

Paul Rockwood, General Manager of Finance and Technology - Mar 21, 2021 - 10:27 AM

Tim Savoie, City Manager - Mar 22, 2021 - 11:11 AM