



City of Port Moody

Report/Recommendation to Council

Date: March 2, 2021
Submitted by: Community Development Department – Policy Planning Division
Subject: Tri-Cities Food Council Terms of Reference

Purpose

To present for Council's consideration the Tri-Cities Food Council Terms of Reference.

Recommended Resolutions

THAT the Tri-Cities Food Council Terms of Reference be endorsed as recommended in the report dated March 2, 2021 from the Community Development Department – Policy Planning Division regarding Tri-Cities Food Council Terms of Reference.

Background

On November 22, 2016, Council passed the following resolution:

RC16/417

THAT a Food Security Task Force be endorsed in principle;

AND THAT staff report back on the resources required to support the Task Force, as well as a Terms of Reference.

At the May 21, 2019 Committee of the Whole meeting, staff brought forward a memo dated May 7, 2019, recommending that the City participate in a Tri-Cities Food Security Workshop rather than forming a Port Moody-specific taskforce. In response, Council passed the following resolution:

CW19/105

THAT the City of Port Moody work on the issue of Food Security through the Tri-Cities Food Security Work Group rather than by establishing its own Food Security Task Force as recommended in the memo dated May 7, 2019 from the Planning and Development Department - Policy Planning Division regarding Food Security Task Force.

In 2020, the Tri-Cities Food Council (TCFC) completed its Terms of Reference (**Attachment 1**). This report presents the Terms of Reference for Council's endorsement and provides updates on the projects the TCFC is currently working on.

Discussion

Tri-Cities Food Council Terms of Reference

The purpose of the Tri-Cities Food Council is to provide leadership and work collaboratively to support and strengthen a resilient, sustainable local food system where all residents can access safe, nutritious, affordable, and culturally appropriate food in a dignified manner. Throughout 2020, the TCFC worked towards creating the Terms of Reference to guide its work. The TCFC has brought together the knowledge, expertise, and connections to share information, align efforts, and catalyze the ongoing development of policies, programming, and partnerships for a thriving, equitable Tri-Cities food system.

In order to ensure that the TCFC has a strong cross-section of representatives from the Tri-Cities area, it actively seeks representation from the following groups, but is open to all community members:

- Municipalities
- First Nations communities
- Non-profit organizations
- Health Authorities
- Other Government Organizations
- Community and neighbourhood associations
- Food producers, processors, and distributors
- Chefs, restaurateurs, retailers
- School Districts, post-secondary institutions
- Immigrants and refugees
- LGBTQ2S+
- Community garden groups
- Property developers
- Seniors
- Youth
- Students, young professionals
- Educators, researchers

The TCFC will meet at least six (6) times per calendar year at the discretion of the chairs.

In addition to Council representation on the TCFC, the Terms of Reference requests that a staff person from the Cities of Port Moody, Port Coquitlam, and Coquitlam also attend the meetings. Port Moody staff participation on the TCFC has been ongoing since May 2019 as directed by Council through resolution RC19/105. City of Port Moody staff have subsequently assisted the TCFC in securing funding for two projects: UBCM funding for the Tri-Cities Food Security and Action Plan, and Plan H funding for the Tri-Cities Food & Diversity Stories Project.

Tri-Cities Food Security Assessment and Action Plan

On February 25, 2020, Council passed the following resolution directing staff to apply for the Union of British Columbia Municipalities' Poverty Reduction Funding stream on behalf of the TCFC to undertake a Food Security Assessment and Action Plan:

RC20/139

THAT staff be directed to apply for funding for a Poverty Reduction Planning and Action Program grant Stream 1 for regional assessments (Stream 1: Poverty Reduction Plans and Assessments) as recommended in the report dated February 8, 2020 from Cllr. Amy Lubik regarding Application for a Food Security Action Plan through UBCM Poverty Reduction Strategy Grants;

AND THAT the City of Port Moody agree to be the primary applicant to the UBCM Poverty Reduction Planning and Action Grant program for a food security regional project that also includes the City of Coquitlam, the City of Port Coquitlam, and the Village of Anmore;

AND THAT the City of Port Moody receive and manage the grant funds on behalf of the other regional partners in support of the grant proposal.

The City was successful in securing the \$85,000 grant on behalf of the TCFC, and has subsequently secured a consulting team, Upland Agricultural Consulting and Urban Food Strategies, to lead the work on behalf of the group. The targeted completion date of this project is July 2021.

Tri-Cities Food and Diversity Stories Project

The City of Port Moody, the Tri-Cities Food Security Council, the Tri-Cities Local Immigration Partnership, Fraser Health, and the Public Health Association of BC are collaborating to host a series of engagement opportunities where Tri-City residents from culturally diverse backgrounds have the opportunity to share recipes, food, and personal stories with the broader community.

Representatives from these organizations have established a Steering Committee, and will hire a Project Coordinator to plan, implement, and evaluate a series of four to six events centered on food, culture, inclusion, and wellbeing. Plan H is providing a \$5,000 grant in support of the project. The targeted completion date of this project is September 2021.

Other Option

THAT the report the report dated March 2, 2021 from the Community Development Department – Policy Planning Division regarding Tri-Cities Food Council Terms of Reference be received for information.

Financial Implications

Staff support for the TCFC has exceeded original estimates of three to five hours a month. Through securing the UBCM funding for the Tri-Cities Food Security Assessment and Action Plan, a considerable amount of the Social Planner's time has been needed to administer this project. To assist with this work, Council approved an additional \$8,000 from the New Initiatives Reserve for staff overtime in support of this project. Once the Tri-Cities Food Security Assessment and Action Plan is completed, staff support should return to three to five hours a month.

Communications and Civic Engagement Initiatives

There are no communications and civic engagement initiatives associated with the recommendation in this report.

Council Strategic Plan Objectives

Enhancing food security is consistent with the Healthy Community priority in the 2019-2022 Council Strategic Plan.

Attachment(s)

1. Tri-Cities Food Council – Terms of Reference.

Report Author

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Report Approval Details

Document Title:	Tri-Cities Food Council Terms of Reference.docx
Attachments:	- Attachment 1 - Tri-Cities Food Council - Terms of Reference.pdf
Final Approval Date:	Mar 15, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary De Paoli, Manager of Policy Planning - Mar 11, 2021 - 6:59 AM

Kate Zanon, General Manager of Community Development - Mar 11, 2021 - 1:20 PM

Dorothy Shermer, Corporate Officer - Mar 11, 2021 - 2:52 PM

Rosemary Lodge, Manager of Communications and Engagement - Mar 12, 2021 - 9:36 AM

Paul Rockwood, General Manager of Finance and Technology - Mar 12, 2021 - 1:38 PM

Tim Savoie, City Manager - Mar 15, 2021 - 11:39 AM