

Considered at February 23, 2021 Council Meeting

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Memorandum

Date: February 3, 2021
Submitted by: Community Services Department – Cultural Services Division
Subject: Port Moody Rotary's 2021 Ribfest – Delegation Response

On November 10, 2020, the Rotary Club of Port Moody appeared as a delegation to Council to share their plans of producing their annual Ribfest event as a drive-through event in 2021, and to confirm that the grant funding, under their three-year agreement with the City, would be available should they require it.

Staff has had several discussions with the event organizers regarding the best way to achieve the event in 2021. At the time of this writing, potential locations are still being discussed and staff will continue to work with the Rotary Club to identify the most appropriate location for this event. Currently, private and public locations are being reviewed. Should a location requiring Council approval be identified as the best option, a further request will be brought forward for consideration.

The Rotary Club has also requested to confirm that the amount in the three-year funding agreement for Ribfest is in place with flexibility in the timing of its use, due to the unusual circumstances created by COVID-19 measures.

The Rotary Club has not yet determined if they will require use of the City grant this year and will make that determination once a location has been confirmed and the amount of support required has been determined. The Rotary Club would like to confirm that the City's support through the Festival and Special Event Assistance program will be available in 2021, should they need to access it. Staff recommendations are:

THAT the 2021 Ribfest event be supported in principle and that staff continue to work with the organizers in determining a location as recommended in the memo dated February 3, 2021 from the Community Services Department — Cultural Services Division regarding Port Moody Rotary's 2021 Ribfest – Delegation Response;

AND THAT the three-year funding agreement in place to support Ribfest and the loco Festival be confirmed for the three years that the funding is used;

AND THAT funding be confirmed to be available to support Ribfest in 2021, should it be required;

AND THAT the financial request be referred to Finance Committee to identify a funding source.

Attachment(s)

1. Delegation Request – Port Moody Rotary – Ribfest.

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Report Approval Details

Document Title:	Port Moody Rotary's 2021 Ribfest - Delegation Response.docx
Attachments:	- Attachment 1 - Delegation Request - Port Moody Rotary - Ribfest.pdf
Final Approval Date:	Feb 17, 2021

This report and all of its attachments were approved and signed as outlined below:

Ron Higo, General Manager of Community Services - Feb 11, 2021 - 2:56 PM

Tracey Takahashi for Dorothy Shermer, Corporate Officer - Feb 12, 2021 - 2:10 PM

Rosemary Lodge, Manager of Communications and Engagement - Feb 12, 2021 - 6:02 PM

Paul Rockwood, General Manager of Finance and Technology - Feb 14, 2021 - 1:19 PM

Tim Savoie, City Manager - Feb 17, 2021 - 6:12 AM

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Considered at November 10, 2020 Council Meeting

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Request to Appear as a Delegation

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All information provided on this page, as well as any additional pages submitted, may be included in the agenda package, which is published in print and forms part of the permanent public record.

Name of Delegation: Port Moody Rotary - Ribfest

Name of Primary Contact Person: Alan Schmelzel

Name(s) of Delegation Member(s) in Attendance:

Ian McPhail Alan Schmelzel

Purpose of Delegation:

To provide council with an update on our planning for Port Moody Rotary Ribfest 2021

Details of Request:

Port Moody Rotary is looking for approval of our annual grant based on the assumption that Ribfest will proceed.

Additional Information in Support of Request: