

MINUTES**Port Moody Public Library Board**
Thursday, January 21, 2021

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, January 21, 2021 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Cllr. Zoë Royer

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant
Meghan Lahti, Council Representative alternate
Robert Simons, President, Port Moody Foundation

Call to Order**1. Call to Order**

The Chair called the meeting to order at 7:03 p.m.

The Chair welcomed Robert Simons and Councillor Lahti to the meeting.

Approval of Agenda**2. Approval of Agenda**

Moved by D. Herberts and seconded

THAT the agenda of the regular Library Board meeting of January 21, 2021 be approved

Carried.

**Port Moody
Foundation
Presentation****3. Port Moody Foundation Presentation**

R. Simons, President of the Port Moody Foundation advised that the 2020 endowment fund disbursement cheques have been delivered to the Library Director.

R. Simons left the meeting at 7:13 p.m.

Consent Agenda

4. Consent Agenda

Moved by J. Parneta and seconded

THAT all items on the consent agenda be approved or received for information.

- 4.1 Minutes of the regular Library Board meeting of November 19, 2020 (approval)**
- 4.2 Correspondence (for information)**
- 4.3 Media Coverage (none)**
- 4.4 Customer Feedback (for information)**

Carried.

5. Special Orders

Election of Board Chair

5.1 Election of Board Chair

In accordance to section 7(1) of the *Library Act*, the Library Director took the Chair and conducted the election for Board Chair.

P. Merrett was nominated as Library Board Chair and accepted the nomination. There being no further nominations, P. Merrett was declared re-elected as Board Chair by acclamation.

P. Merrett resumed the role of meeting Chair.

Election of Board Vice-Chair

5.2 Election of Board Vice-Chair

The Chair called for nominations for the position of Board Vice-Chair.

D. Herberts and A. Bell were nominated for the position of Board Vice-Chair. A. Bell declined the nomination. D. Herberts accepted the nomination. There being no further nominations, D. Herberts was declared elected as Board Vice-Chair by acclamation.

Committee Representatives 2021

5.3 Committee Representatives 2021

Library-related committee representatives for a one-year term were discussed and confirmed as follows:

- BCLTA Liaison: D. Herberts
- InterLINK Board of Directors: B. Lawrie
InterLINK Alternate: TBD
- Library Board Executive Committee (3rd member):
A. Bell

		<ul style="list-style-type: none"> Arts & Culture Committee: J. Boyer
Ad Hoc Committee Appointments	5.4	<p>Ad Hoc Committee Appointments</p> <p>Policy Review Committee: J. Boyer, C. Dunnett, D. Herberts, and D. Qin.</p>
	6.	<u>New Business</u>
Library Director's Report	6.1	<p>Library Director's Report</p> <p>The Library Director's report was received for information.</p>
Provisional 2021 InterLINK Budget	6.2	<p>Provisional 2021 InterLINK Budget</p> <p>The Chair opened the floor to questions and comments. B. Lawrie highlighted that the Port Moody Public Library is InterLINK's 2nd highest net lender.</p> <p>Moved by D. Herberts and seconded</p> <p>THAT the InterLINK 2021 Provisional Budget was received for information and discussion.</p> <p><i>Carried.</i></p>
Fund Development Report	6.3	<p>Fund Development Report</p> <p>The Library Director provided a report on funds held by the Port Moody Public Library. A more detailed report on fund development will be included in a future meeting.</p>
Board Strategic Initiatives Updated	6.4	<p>Board Strategic Initiatives updated</p> <p>The Library Director provided an update on Board Strategic Initiatives for information and discussion. It was agreed that this year's main focus will be on the Board's recruitment process and policy review.</p>
Board Agenda Planning 2021 Report	6.5	<p>Board Agenda Planning 2021 Report</p> <p>The draft Agenda Plan was received for information, discussion and direction. The format was met with approval.</p>
	7.	<u>Reports from Board Committees/Representatives</u>
Board Chair	7.1	<p>Update from Library Board Chair</p>

The Chair encouraged trustees to fill out the City's Official Community Plan survey by February 7.

BCLTA

7.2 BCLTA

The Library Director will continue to share opportunities for Board training.

Public Library InterLINK

7.3 Public Library InterLINK

B. Lawrie gave a brief report on Public Library InterLINK activities.

Arts & Culture Committee

7.4 Arts & Culture Committee

Cllr. Royer provided an update on the Arts & Culture Committee.

Roundtable

8. Roundtable

There was a brief roundtable.

Adjournment

9. Adjournment

The meeting adjourned at 8:55 p.m.