

Considered at February 9, 2021 Council Meeting

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City of Port Moody Report/Recommendation to Council

Date: January 20, 2021
Submitted by: Community Development Department – Building, Bylaw, and Licensing Division
Subject: Fees Bylaw Amendment

Purpose

To seek Council approval for housekeeping amendments to the City's Fee Bylaw.

Recommended Resolution(s)

THAT City of Port Moody Fees Bylaw, 2020, No. 3278, Amendment Bylaw No. 1, 2021, No. 3298 be read a first, second, and third time as recommended in the report dated January 20, 2021 from the Community Development Department – Building, Bylaw, and Licensing Division regarding Fees Bylaw Amendment.

Background

Fees Bylaw No. 3278 was adopted by Council November 24, 2020. Staff have identified two errors in the fee schedule prepared by staff and have drafted an amendment bylaw to correct them.

Discussion

Two errors were discovered in the update to the Fees Bylaw in 2020. The fee for the Intermunicipal Business Licence (IMBL) was mistakenly increased with the 2021 CPI rate. This fee was established in conjunction with the cities of Coquitlam and Port Coquitlam and should be consistent across the three municipalities. Therefore staff are recommending that the Fees Bylaw be amended to change this fee from \$168 to \$165.

An error was identified in the calculations for Building Permits. The base amount for Building Permits with a value of construction over \$500,001 should be \$6,480. This dollar value is set to ensure a consistent assignment of fees through a sliding scale. Therefore, staff are recommending that the Fees Bylaw be amended to change this fee from \$5,250 to \$6,480.

Other Option(s)

THAT the report dated January 20, 2021 from the Community Development Department – Building, Bylaw, and Licensing Division regarding Fees Bylaw Amendment be received for information.

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Financial Implications

There are no financial implications associated with the recommendation in this report. The City will be in compliance with the Intermunicipal Business Licence Bylaw with the adoption of this Fees Bylaw Amendment.

Communications and Civic Engagement Initiatives

There are no external communications associated with the recommendation in this report.

Council Strategic Plan Objectives

The recommendations in this report are with consistent with Council's strategic goal of providing excellent customer service.

Attachment(s)

1. Draft City of Port Moody Fees Bylaw, 2020, No. 3278, Amendment Bylaw No. 1, 2021, No. 3298.

Report Author

Robyn MacLeod, RBO, CRBO
Manager of Building, Bylaw, and Licensing

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Report Approval Details

Document Title:	Fees Bylaw Amendment.docx
Attachments:	- Attachment 1 - City of Port Moody Fees Bylaw, 2020, No. 3278, Amendment Bylaw No. 1, 2021, No. 3298.pdf
Final Approval Date:	Feb 1, 2021

This report and all of its attachments were approved and signed as outlined below:

Kate Zanon, General Manager of Community Development - Jan 21, 2021 - 5:18 PM

Dorothy Shermer, Corporate Officer - Jan 21, 2021 - 5:38 PM

Rosemary Lodge, Manager of Communications and Engagement - Jan 22, 2021 - 5:52 PM

Paul Rockwood, General Manager of Finance and Technology - Jan 24, 2021 - 3:48 PM

Tim Savoie, City Manager - Feb 1, 2021 - 11:03 AM

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City of Port Moody

Bylaw No. 3298

A Bylaw to amend City of Port Moody Fees Bylaw, 2020, No. 3278 to update two fees.

The Council of the City of Port Moody enacts as follows:

1. Citation

- 1.1 This Bylaw may be cited as "City of Port Moody Fees Bylaw, 2020, No. 3278, Amendment Bylaw No. 1, 2021, No. 3298".

2. Amendments

- 2.1 City of Port Moody Fees Bylaw, 2020, No. 3278 is amended by replacing the following Business Licence and Bylaw Enforcement fee in Schedule A:

Permits and Business Licences		\$
Businesses for Inter-municipal Program		168.00

with the following fee:

Permits and Business Licences		\$
Businesses for Inter-municipal Program		165.00

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- 2.2 Bylaw No. 3278 is further amended by replacing the following Building Fee in Schedule A:

Building Permit Fees	
\$	
<i>Building Permit Fees, except in the case of repairs to multi-family strata unit residential structures where latent water penetration has resulted in structural deterioration or damage where the applicable building permit Fees will be waived (per \$1,000 or part thereof of construction cost).</i>	
500,001 and over	9.50
plus base amount of	5,250.00

With the following fee:

Building Permit Fees	
\$	
<i>Building Permit Fees, except in the case of repairs to multi-family strata unit residential structures where latent water penetration has resulted in structural deterioration or damage where the applicable building permit Fees will be waived (per \$1,000 or part thereof of construction cost).</i>	
500,001 and over	9.50
plus base amount of	6,480.00

3. Severability

- 3.1 If a portion of this Bylaw is found invalid by a court, it will be severed and the remainder of the Bylaw will remain in effect.

Read a first time this ___ day of ____, 20__.

Read a second time this ___ day of ____, 20__.

Read a third time this ___ day of ____, 20__.

Adopted this ___ day of ____, 20__.

R. Vagramov
Mayor

D. Shermer
Corporate Officer

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I hereby certify that the above is a true copy of Bylaw No. 3298 of the City of Port Moody.

D. Shermer
Corporate Officer