

# Memorandum

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Date: February 23, 2021

Submitted by: Community Development Department – Policy Planning Division

Subject: OCP Update Project Public Engagement and Project Timeline Update

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Public engagement is a critical component of the Port Moody 2050 Official Community Plan (OCP) Update. A project timeline was presented to Council in fall 2019, and a Public Engagement Strategy was approved by Council in October 2020. The public engagement process was initiated in December 2020, and in January 2021, staff held a visioning workshop and launched a community survey to gather public feedback on the vision and goals outlined in the current 2014 OCP. The survey closed on February 14, 2021, and the data is currently being analyzed. The next phase of the Public Engagement Strategy was planned for June 2021 with a presentation of land use scenarios for special study areas identified by Council.

At the Special Council Meeting on October 20, 2020, Council identified the property tax notice as an important vehicle to solicit feedback from the community, and directed staff to include a paper survey in the tax notice mail-out. Staff has been working to include a survey about land use options in the property tax notice, but have identified several challenges. The original engagement plan timeline provided approximately three months to develop land use scenarios based on community feedback and a technical analysis. This timeline would need to be compressed to nine weeks to meet the property tax notice deadline. The land use scenarios will be critical for the community to visualize the long-range growth of Port Moody, and rushing this process leave insufficient time for the required technical analysis and land use scenario preparation. It will also be difficult to present sufficient information about the various land use scenarios through a paper survey due to the limitations of a printed document distributed with the property tax notices. In addition to these challenges, Council has also indicated an interest in engaging the community on specific themes and topics, and the current plan does not include a phase to accomplish this.

Based on this further analysis, staff recommends adjusting the project and consultation timeline (**Attachment 1**) to conclude in early 2022, keeping in mind that July and August are not ideal months for public engagement activities, and there are a limited number of Council meetings in December. This adjustment would allow an additional phase of engagement to:

- obtain feedback on key themes and topics which would first be explored with Council in a workshop setting;
- use the print survey in the property tax notice to solicit feedback from the community on these key themes and topics; and
- increase the number of touch points with the community and provide a more informed transition between the vision and goals phase and the land use options phase.

The recommended resolution is:

**THAT the updated OCP Project and consultation timeline be approved as outlined in the memo dated February 23, 2021 from the Community Development Department – Policy Planning Division regarding OCP Update Project Public Engagement and Project Timeline Update.**

Attachment

1. Updated Port Moody 2050 Project and Consultation Timeline.

## Report Approval Details

Document Title:	OCP Project Timeline and Consultation Plan Update.docx
Attachments:	- Updated Port Moody 2050 Project and Consultation Timeline.pdf
Final Approval Date:	Mar 1, 2021

This report and all of its attachments were approved and signed as outlined below:

Dorothy Shermer, Corporate Officer - Feb 26, 2021 - 8:29 PM

Rosemary Lodge, Manager of Communications and Engagement - Feb 27, 2021 - 9:44 AM

Paul Rockwood, General Manager of Finance and Technology - Feb 28, 2021 - 9:48 PM

Tim Savoie, City Manager - Mar 1, 2021 - 3:47 PM