

## Heritage Commission Draft 2021 Work Plan Calendar

MONTH	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
FOCUS AREA	<ul style="list-style-type: none"> <li>Joint Wayfinding Subcommittee Kiosk</li> </ul>	<ul style="list-style-type: none"> <li>Art In Public Spaces Master Plan - Heritage Commission Feedback</li> <li>2021 loco Townsite 100th Anniversary</li> </ul>	<ul style="list-style-type: none"> <li>Operate the Storyboard Program (existing topics)</li> <li>'On This Spot' Heritage App</li> </ul>	<ul style="list-style-type: none"> <li>OCP Update</li> </ul>	<ul style="list-style-type: none"> <li>OCP Update</li> <li>Operate the Stone Marker Program (review nominations for 2022)</li> <li>Heritage BC Conference May 6-7</li> </ul>	<ul style="list-style-type: none"> <li>Heritage BC Conference re-cap</li> <li>Community Outreach and Activities (promotional material)</li> <li>Additions to Heritage Register</li> </ul>

MONTH	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
FOCUS AREA	<ul style="list-style-type: none"> <li>Indigenous Heritage</li> </ul>		<ul style="list-style-type: none"> <li>loco Ghost Town Day</li> <li>2021 Heritage Award</li> </ul>	<ul style="list-style-type: none"> <li>'On This Spot' Heritage App</li> <li>2021 Heritage Award</li> </ul>	<ul style="list-style-type: none"> <li>Heritage Week 2022</li> </ul>	

Project/Activity	Month	2021 Budget	Comments	Outcome	Heritage Strategic Plan 2016-2022
Joint Wayfinding Subcommittee Kiosk	January	\$0	Discuss partnership opportunity with Tourism Committee to create Heritage themed wayfinding signs at Moody Centre Station/Clarke Street.	Support creation of wayfinding signs	Strategy 4.1
Art In Public Spaces Master Plan - Heritage Commission Feedback	February	\$0	Provide comments and feedback to Manager of Cultural Services on the draft Art in Public Spaces Master Plan.	Comments and feedback incorporated into final Art In Public Spaces Master Plan	Strategy 1.2
2021 loco Townsite 100 <sup>th</sup> Anniversary	February/ October	\$500	Explore partnership with Heritage Society to discuss opportunities for planning, advertising, and participating in the 2021 100 <sup>th</sup> Anniversary loco Townsite event.	Planning for 2021 event	Strategy 1.6
Operate the Storyboard Program	March	\$800	<p>Ordering, installing and unveiling of Storyboards. Review nominations as they are received by the Commission and plan Storyboard for 2021-22.</p> <p>Complete Storyboard in-progress:</p> <ul style="list-style-type: none"> <li>• Mills Storyboard</li> </ul>	Finish 2019 and 2020 storyboard and plan for 2021-22 storyboard	Strategy 2.1
'On This Spot' Heritage App	March/October	\$0	<p>Research and review opportunities to support On This Spot app.</p> <p>Support the implementation of the Heritage app by contributing to and reviewing content and photos.</p>	On This Spot app in Port Moody	Strategy 3.1, 4.1

OCP Update	April/May	\$0	Participate in OCP update and provide feedback and comments to Policy Planning Staff.	Comments and feedback incorporated into OCP update	Strategy 1.2
Operate the Stone Marker Program	May	\$1500	Reviewing nominations and planning for a stone marker in 2022. <ul style="list-style-type: none"> <li>Arthur White</li> </ul>	Review and plan for a new stone marker in 2021	Strategy 2.1
Education Activities and Events	May	\$700	Heritage BC Conference May 2021 Heritage BC Webinars (as available) Other courses, as available	Provide educational opportunities for Commission members	Strategy 1.9, 4.2,
Community Outreach and Activities	May/June	\$1200	Planning for community events and activities, developing promotional/engagement materials and staff time required to produce materials. Focus is on promotional and educational materials that can be easily transported to events.	Create engaging activities and materials for community events	Strategy 4.2
Additions to Heritage Register	June	\$1500	One Statement of Significance (SOS) completed by a consultant to support heritage register additions.	Add Heritage Property to Heritage Register in 2020	Strategy 1.3, 2.2, 2.3, 2.4
Indigenous Heritage	July	\$1000	Implementation of 2021 Indigenous Heritage Subcommittee which includes creating an inventory of storyboards and stonemarkers; inviting a guest speaker to present on decolonization as relates to heritage language at municipal level; engaging local First Nations; and reviewing the inventory and providing recommendations.	Support indigenous heritage	Strategy 4.8

2021 Ioco Ghost Town Days	September	\$500	Planning and advertising for virtual event.	Promote activities of Heritage Commission	Strategy 4.2
2021 Heritage Award	June/July (advertising) September/October (award selection)	\$700	Heritage Award advertising and selection.	Select 2021 Heritage Award winner for Council consideration	Strategy 4.2
Heritage Week 2022	November	\$500	Advertising, staff time, promotional items, entertainers/speakers, prizes, food/beverages, etc.	Planning for Heritage Week 2022	Strategy 4.2
Heritage Grants and Incentives	Ongoing	\$1100	Continuation of work done in 2019 by sub-committee. Implementation of Heritage grant program completed by consultant.	Establishment of Heritage grant program	Strategy 1.4
Clarke Street Revitalization Plan	As Necessary	\$0	Provide input into the Clarke Street Revitalization plan as updates are provided from Manager of Economic Development.	Revitalisation of Clarke Street's heritage resources	Strategy 1.7
<b>Total Budget</b>		<b>10,000.00</b>			

<b>Carry Over from 2020 (yet to be confirmed)</b>					
2021 Heritage Week	February 2020	\$500	Planning for Heritage Week Feb 15-21, 2021.	Planning for Heritage Week 2021	Strategy 4.2
Mills 2019 Storyboard	April 2020	\$2050	Ordering, installing and unveiling of Storyboard from previous workplan.	2019 Storyboard	Strategy 2.1
<b>Total</b>		<b>\$2550</b>			