



MINUTES

Port Moody Public Library Board
Thursday, November 19, 2020

Minutes of the Regular Meeting of the Port Moody Public Library Board held on Thursday, November 19, 2020 via Zoom.

Present

Pat Merrett (Chair)
Afton Bell
Jacquie Boyer
Chris Dunnett
Daphne Herberts
Bill Lawrie
Jo-Anne Parneta
Daniel Qin
Cllr. Zoë Royer
Dave Zille

Regrets

Heather Rohrlack

In Attendance

Marc Saunders, Library Director
Michael DeKoven, Deputy Director
Dayna Solem, Administrative Assistant

Call to Order

1. Call to Order

The Chair called the meeting to order at 7:02 p.m.

The Chair acknowledged that D. Zille and H. Rohrlack would not be returning to the board, and thanked both for their years of service.

Approval of Agenda

2. Approval of Agenda

Moved by J. Boyer and seconded

THAT the agenda of the regular Library Board meeting of November 19, 2020 be approved, as amended

Under 4.2 Library Board Recruitment Process

Replace: For information and discussion

with

THAT the Library Board take a more active role in future board recruitment by advertising, screening, and

recommending potential trustees to City Council.

Carried.

Consent Agenda

3. Consent Agenda

Moved by D. Herberts and seconded

THAT all items on the consent agenda be approved or received for information.

3.1 Minutes of the regular Library Board meeting of October 15, 2020 (approval)

3.2 Correspondence (none)

3.3 Media Coverage (for information)

3.4 Customer Feedback (none)

Carried.

4. New Business

Library Director's Report

4.1 Library Director's Report

The Library Director's report was received for information.

Library Board Recruitment Process Report

4.2 Library Board Recruitment Process Report

The Library Board Recruitment Process Report was received for information and discussion.

Moved by J. Parneta and seconded

THAT the Library Board take a more active role in future board recruitment by advertising, screening, and recommending potential trustees to City Council.

Carried.

Proposed Meeting Schedule Report

4.3 Proposed Meeting Schedule Report

The Director spoke briefly to the proposed 2021 Library Board meeting dates.

Moved by D. Herberts and seconded

THAT the proposed Library Board Meeting Schedule for 2021 be approved.

Carried.

5. Reports from Board Committees/Representatives

Board Chair

5.1 Update from Library Board Chair

No report.

Policy Review Committee

5.2 Policy Review Committee

The Policy Review Committee made a recommendation to eliminate the processing fee charged for lost and damaged children’s material.

- 1) Policy Report – Fees and Charges policy**
- 2) Policy Report – Art Displays**

Moved by Daniel Qin and seconded

THAT the Library Board approve amending Section 3.1 of the Board’s Fees and Charges Policy (Policy F1) by adding another line in the paragraph saying

Processing charges will not be collected for lost children’s materials.

And

THAT the Library Board approve amending Section 4.2 of the Board’s Fees and Charges Policy (Policy F1) by adding another line in the paragraph saying

Processing charges will not be collected for damaged children’s materials.

Carried.

The Policy Review Committee made a recommendation to remove the Art Displays policy.

Moved by J. Boyer and seconded

THAT the Library Board approve withdrawing the *Art Displays* policy.

Carried.

BCLTA

5.3 BCLTA

D. Zille sent the November bulletin to trustees via email.

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| Public Library InterLINK | 5.4 | Public Library InterLINK

No report. |
| Arts & Culture Committee | 5.5 | Arts & Culture Committee

C. Dunnett provided an update on the Arts & Culture Committee. |
| Roundtable | 6. | Roundtable

There was a brief roundtable.

<i>M. Saunders and D. Solem left the meeting at 8:12 p.m.</i> |
| In-camera | 7. | In-camera

Moved by 8:13 and seconded

THAT, as provided in section 90(1) (c) of the Community Charter, this meeting of the Library Board be closed to the public.

<i>Carried.</i>

The meeting moved out of in-camera and returned to a public forum at 8:25 p.m. |
| Adjournment | 8. | <u>Adjournment</u>

The meeting adjourned at 8:25 p.m. |