

6 November 2020

Laura Sampliner
Sustainability & Energy Coordinator
Planning Division
City of Port Moody

Dear Laura,

Thank you for your ongoing support of the BC Sustainable Energy Association's Cool It! Climate Leadership Training program. I appreciate your time in considering our sponsorship request for the program for grade 4 to 7 classes in Port Moody during the 2021 school year.

In the 2019/20 school year, BC Sustainable Energy Association's Cool It! Climate Leadership Training program reached over 2,000 students across the province through more than 90 workshops. Students' energy conserving and emissions saving actions at home resulted in the projected savings of a total of 1,339 tonnes of carbon dioxide (CO₂e) if they continue their actions for one year. Top students received prizes, and all students with high points received congratulatory certificates.

In 2020, BCSEA has adapted the Cool It! Program in response to the COVID-19 pandemic. Workshop structure, activities and resources have all be updated to allow for online delivery through virtual conferencing technology and to ensure they remain as engaging as possible. Cool It! environmental educators have received additional training and support to ensure they are comfortable and capable of delivering workshops in a new, online environment.

For the 2020/21 school year it is BCSEA's expectation that Cool It! workshops will need to be delivered remotely to comply with provincial public health guidelines and back-to-school plans of individual municipalities. As noted above, we have invested significant time in ensuring our program and educators are equipped to continue delivering workshops in an online environment. We will work with individual schools and teachers in Port Moody to deliver our curriculum in the most suitable way depending on their own unique classroom requirements and available technology.

If, in 2020/21, there is ultimately capacity to safely deliver in-class workshops, BCSEA will work with the City of Port Moody, schools and teachers to ensure all programming is compliant with public health protocols and guidance. At minimum, we will adopt the following protocols into our execution plan:

- Provide face shields and masks for all educators
- Integrate COVID-19 safety instructions into environmental educator onboarding and training
- Amend in-class workshop structure and delivery to ensure social distancing protocols are followed in all in-class exercises
- Develop an agreement with each school to notify BCSEA if any confirmed positive cases occur at the school, and vice versa with Cool It! educators, whilst noting that the responsibility of contact tracing is with the provincial government

Below is a quotation for sponsorship of workshops:

Workshop Delivery Quote for Cool It! 2020/21 School Year						
# of workshops	Cost per workshop*	Subtotal	Program management fee	Total Cost	Estimated # of students	Estimated GHG savings (tonnes)**
4	\$500	\$2,000	\$500	\$2,500	92	54
6	\$500	\$3,000	\$500	\$3,500	138	81
8	\$500	\$4,000	\$500	\$4,500	184	108
10	\$500	\$5,000	\$500	\$5,500	230	134

*Costs provided for the delivery of online workshops. Per-workshop cost for in-class workshops is \$550

** Estimations are based on current printed challenge and may differ if the new online challenge is used

Sponsorship per workshop includes:

- 60-minute workshop facilitated by an experienced local BCSEA Environmental Educator, with resources and support for teachers to conduct pre and post-workshop activities
- Class participation in the 4-week climate challenge which involves taking a series of actions to reduce families' carbon footprints, and support during this time
- Calculation of GHG reductions per class, school, municipality using BCSEA's specially developed GHG reduction calculator
- Certificates, prizes and celebration for the winning class and a thank you to the teachers
- Final report detailing the workshop and outcomes, including GHG savings completed by students for the municipality's carbon reduction, environmental, and sustainability plans and reporting
- Program management and promotion

Acknowledgement of the City of Port Moody's support would be seen through recognition on BCSEA's website, on workshop materials, and through BCSEA's social media outlets. BCSEA would provide a report summarizing the program activities and outcomes, including the GHG reductions resulting from the Cool It! Challenge.

Sponsoring workshops in schools in the City of Port Moody will help to engage local youth in sustainability actions, increase their awareness of climate change and provide opportunities to learn and engage with the City's response. Workshops encourage the development of young sustainability champions in the Port Moody community, and involvement in the program can also contribute to the City of Port Moody's environmental and carbon reduction programs.

Please let me know if you have any questions, and I look forward to working together to make Cool It! even better in Port Moody in 2021.

Kind regards,



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